

BYLAW

NORTHVALE BOARD OF EDUCATION

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Board Committees

0155 BOARD COMMITTEES

Standing committees shall be delegated limited authority and duties in major areas of continuing Board responsibility. Within the area of their assignment, they shall consult with staff and other specialists to study, screen and make recommendations to the full Board.

Ad Hoc committees shall be appointed by the president as necessary to bring collective wisdom to bear on a problem before deliberation by the full Board. After Board action, the committee shall be dissolved.

All committees serve as sources for legislative and administrative recommendations for the Board. The orderly conduct of the committee meetings shall involve not only the procedures for the fact-finding, deliberative and/or advisory results for which the committee is charged, but also the organization of procedural rules as follows:

1. The length of time an Ad Hoc committee shall function within the assigned responsibility;
2. The development of a calendar of meeting dates within the indicated time frame that is logically spaced allowing sufficient time for development of all aspects of the anticipated results;
3. The locations and/or facilities in which to meet;
4. The hour of the day for the meeting;
5. The length of time each session will ordinarily be expected to last;
6. The dates at which time progress reports shall be made to the Board with the opportunity for new data to be given to the committee;
7. The records of committee operation that shall be kept;
8. The circumstances under which the public will be brought into the committee, as either consultants or observers;
9. The extent of participation the president of the Board or the Superintendent shall have as ex-officio members.



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For committee meetings of fewer than a quorum of the members of the Board:

1. Public notice is not required;
2. An agenda is not required;
3. Minutes or other recordation are not required.

No formal action may be taken; the committee may only report findings and make recommendations to the Board.

Committee meetings shall not be open to the public, except that a majority of the committee or the chairperson may open the meeting to the public or invite persons whose knowledge or expertise may be useful to the committee.

Standing committees of the Board are:

1. Finance Committee;
2. Buildings and Grounds Committee;
3. Curriculum Committee;
4. Negotiations Committee;
5. Policy Committee;
6. Personnel Committee;
7. Staff Relations Committee.

Adopted: 28 September 1998

