

**MEETING OF THE NORTHVALE BOARD OF EDUCATION
NORTHVALE, NEW JERSEY
REGULAR MEETING – MONDAY, NOVEMBER 14, 2016
6:30 PM – MEDIA CENTER**

AGENDA

Meeting Regulations

During this regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board with time limits being at the discretion of the President.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long. All such rules shall be monitored by the President unless the majority of the Board present and voting, rule otherwise.

Comments and questions shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require speaker to sit down.

To inspect or obtain a copy of any public record required to be made available under N.J.S.A. 47:1A-1, *Examination and Copies of Public Records*, please contact the Business Administrator, Northvale Board of Education, 441 Tappan Road, Northvale, NJ 07647

Copies of all public meeting agendas are online on the district website:
<http://www.northvaleschool.org>

- I. CALL TO ORDER AND ROLL CALL**
- II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**
- III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER**

Adequate notice of this meeting has been emailed to the municipal clerk and the Rockleigh School Business Administrator, and was also published in The Record on January 15, 2016.

- IV. ADJOURN TO EXECUTIVE SESSION**

WHEREAS, the Open Public Meeting Act and the Northvale Board of Education policy reserve the right within the constraints of state law to sit in executive session; and

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WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it

RESOLVED, that the Northvale Board of Education adjourn into executive session for personnel, potential contracts and legal issues.

V. APPROVAL OF MINUTES

RESOLVED that the Northvale Public School District Board of Education approve the following Northvale Public School District minutes:

Regular Meeting	October 17, 2016
Executive Session	October 17, 2016

VI. COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

VII. SUPERINTENDENT’S REPORT

It is the recommendation of the Superintendent that the Board of Education approve:

1. To accept, with regret, the resignation of Mrs. Paige Gan for the purpose of retirement, effective January 1, 2017.
2. To approve Mrs. Kathleen Fitzpatrick for the position of Assistant Secretary to the Business Administrator/Payroll and Benefits, effective November 15, through December 31, 2016 and Secretary to the Business Administrator/Payroll and Benefits from January 1, 2017 through June 30, 2017.
3. Mrs. Jeanne Griffin, coordinator for “Homework Helpers”, one (1) hour a week after school from the week of December 5 through the week of April 3 for a total of 16 weeks.
4. Mrs. Sharon Vadovic as Athletic Scheduler. (to be paid by all seven sending districts.)

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5. The National Junior Honor Advisor Society stipend \$32.00/hr. (same as class coverage.)
6. December 1 at 7:00 pm, Northvale Tree Lighting Ceremony – selected band and chorus students performing at Borough Hall.
7. December 14 – Senior Center Holiday Party (McGuire Senior Center) – selected band and chorus students performing from 11:00 am until 1:00 pm.
8. December 21 – Grades 7 & 8 to NVOT for the Holiday Concert performance.
9. The Basketball schedules for the 2016-2017 season.
10. The following Policy for First Reading

Policy

7522 School District Provided Technology Devices to Staff Members

11. The following Security Drill.

Fire Drill: November 4

Security drill: October 24 – Bomb Threat Evacuation off of school grounds.

Bus Evacuation Drill: October 28

VIII. BUSINESS ADMINISTRATOR'S REPORT

It is the recommendation of the Business Administrator that the Board of Education approve the following:

1. General Fund warrants:

November Check Register	\$316,253.15
November Payroll	\$521,168.89

Milk Fund Warrant:	Cream-O-Land Dairies	\$962.77
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2. Report of the Board Secretary [click] and Report of the Treasurer [click] for the month ending September 2016; and
Further, that in compliance with NJAC 6A: 23-2.11(c) 4, the Northvale School District Board of Education certifies that no major account or fund has been over-

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expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Transfer of funds between budgetary line items for October 2016 in compliance with NJ S-1701 Regulations (10% cap)
4. Change Order GC-03 from Stone Creek in the amount of \$12,577.47, a credit for unused balance of allowance #1 (Gym Renovation) as per the recommendation of the architect, DiCara Rubino Architects.
5. Change Order GC-04 from Salazar & Associates, Inc. in the amount of \$8,719.22, a credit for reduced scope of work (STEM Lab Renovation) as per the recommendation of the architect, DiCara Rubino Architects.
6. Change Order GC-05 from Salazar & Associates in the amount of \$5,864.83, a credit for unused balance of allowance #1 (STEM Lab Renovation) as per the recommendation of the architect, DiCara Rubino Architects.
7. Whereas, The Board of Education of Northvale in the County of Bergen, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

ELECTRICAL UPGRADE

AT NORTHVALE PUBLIC SCHOOL

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE NORTHVALE IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A: 26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval. This project is designated "Other Capital" and the Board is not seeking state funding.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect,

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are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 4. This resolution shall take effect immediately.

8. PURCHASE OF CD FOR THE CLASS 2025

WHEREAS, the Northvale Parent Teachers Organization (PTO) wishes to open a certificate of deposit in the amount of \$1,000.00 for the Class of 2025; and,

WHEREAS, the Northvale Parent Teachers Organization (PTO) requested that the Northvale Board of Education oversee this financial transaction; and,

NOW THEREFORE BE IT RESOLVED, that the Northvale Board of Education authorize the school business administrator to open a certificate of deposit at PNC Bank located in Northvale, New Jersey and to act as the designated agent overseeing all transactions for Class of 2025 Certificate of Deposit.

- 9. Accept 2015-2016 Comprehensive Annual Financial Report and Auditor’s Management Report prepared by Lerch, Vinci and Higgins, LLP, Fair Lawn, NJ
- 10. Accept the results of lead testing reports dated 8/12/16, 9/19/16 and 10/11/16, which indicate all drinking water lead levels are within the Environmental Protection Agency allowable range.
- 11. Applications for Use of School Buildings submitted by the following organizations:
 - Stocking Stuffing for GS.....12/7/16
 - Northvale Recreation Indoor Soccer.....11/14/16 – 4/7/17
 - Northvale Recreation Baseball.....11/14/16 – 4/7/17
- 12. Post Travel Reports submitted pursuant to P.L. 2007, c.53 travel requirements N.J.S.A 18A: 12-33.

IX. NEW AND UNFINISHED BUSINESS

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DATES TO REMEMBER

Thanksgiving – November 24 & 25, 2016 – School Closed

Regular Meeting – December 12, 2016.....6:30 pm

X. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

XI. ADJOURNMENT