

**MEETING OF THE NORTHVALE BOARD OF EDUCATION  
NORTHVALE, NEW JERSEY  
REGULAR MEETING – MONDAY, SEPTEMBER 18, 2017  
6:30 PM – MEDIA CENTER**

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**AGENDA**

**Meeting Regulations**

During this regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board with time limits being at the discretion of the President.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long. All such rules shall be monitored by the President unless the majority of the Board present and voting, rule otherwise.

Comments and questions shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require speaker to sit down.

To inspect or obtain a copy of any public record required to be made available under N.J.S.A. 47:1A-1, *Examination and Copies of Public Records*, please contact the Business Administrator, Northvale Board of Education, 441 Tappan Road, Northvale, NJ 07647

Copies of all public meeting agendas are online on the district website:  
<http://www.northvaleschool.org>

- I. CALL TO ORDER AND ROLL CALL**
  
- II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**
  
- III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER**

Adequate notice of this meeting has been emailed to the municipal clerk and the Rockleigh School Business Administrator, and was also published in The Record on January 21, 2017.

**IV. ADJOURN EXECUTIVE SESSION, IF NECESSARY**

WHEREAS, the Open Public Meeting Act and the Northvale Board of Education policy reserve the right within the constraints of state law to sit in executive session; and

WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it

RESOLVED, that the Northvale Board of Education adjourn into executive session for the following reasons: TBD

**V. APPROVAL OF MINUTES**

RESOLVED that the Northvale Public School District Board of Education approve the following Northvale Public School District minutes:

Regular Meeting

August 21, 2017

**VI. COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY**

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

**VII. SUPERINTENDENT’S REPORT**

It is the recommendation of the Superintendent that the Board of Education approve:

1. To accept the resignation of Ms. Pia Vanderstreet, General/Vocal Music Teacher, effective October 20, 2017.
2. To hire Mr. Michael O’Reilly, General/Vocal Music Teacher, start date TBD through June 30, 2018 at BA/step 2 – pro-rated.
3. Change of the 2017-2018 Drama Director (Spring Musical) stipend position from Ms. Pia Vanderstreet to Mr. Michael O’Reilly as per Schedule B of the Extra-Curricular Assignment Stipend Schedule.
4. Change of the 2017-2018 Choir Director stipend position from Ms. Pia Vanderstreet to Mr. Michael O’Reilly pro-rated based on start date TBD, as per Schedule B of the Extra-Curricular Assignment Stipend Schedule.

AGENDA REGULAR MEETING SEPTEMBER 18, 2017

5. The Childbirth Disability Leave for Mrs. Catherine Sergiano to commence on Monday, November 20, 2017 through January 21, 2018. Unpaid Family Leave to begin on January 22, 2018 and to continue through April 14, 2018, returning on April 16, 2018.
6. To hire Ms. Ashley Allan as a part-time one-on-one Special Education Aide for the 2017-2018 school year, pro-rated as per agreement with NEA, effective September 19, 2017 (no benefits) District to be reimbursed by the Harrington Park School District.
7. To hire Ms. Catalina Sanchez as a part-time one-on-one Special Education Aide for the 2017-2018 school year, pro-rated as per agreement with NEA, effective September 25, 2017 (no benefits) District to be reimbursed by the Harrington Park School District.
8. To hire Ms. Deana Lubrani as a part-time one-on-one Special Education Aide for the 2017-2018 school year, pro-rated as per agreement with NEA, effective September 19, 2017 (no benefits)
9. Change of the 2017-2018 Soccer Coach stipend position from Ms. Jessica Dimataris to Ms. Briana Zwernemann as per Schedule B of the Extra-Curricular Assignment Stipend Schedule.
10. The 2016-2017 Statement of Assurance for the New Jersey Department of Education School Self-Assessment HIB Grades State mandated report.
11. The 2017-2018 District and Board of Education Goals.
12. The 2017-2018 Nursing Plan.
13. To declare the week of October 2 – 6, 2017 to be “Week of Respect”.
14. To declare the week of October 16 - 20, 2017 to be “School Violence Awareness Week”.
15. Grade 5 trip in March 2018 to the Buehler Challenger Center, Paramus, NJ
16. Kindergarten trip in October 2017 to Lupardi’s Nursey in Closter, NJ
17. The SDL Outreach Program trips (various dates) for grades 7 & 8.
18. Grade 6 Environmental Education 3-day trip in October 2017 to Greenkill Outdoor Adventure Center in Huguenot, New York.
19. Grade 7 Philadelphia Trip in May 2018.

AGENDA REGULAR MEETING SEPTEMBER 18, 2017

- 20. Grade 8 – Washington, D.C., 3-day trip in May/June 2018
- 21. The following chaperones for the Grade 6, 7 & 8 trips

<u>Greenkill</u>	<u>Philadelphia</u>	<u>Washington, D.C.</u>
Mrs. Sharon Vadovic	Mrs. Sharon Vadovic	Mrs. Sharon Vadovic
Mrs. Joan Bohan	Mrs. Joan Bohan	Mrs. Joan Bohan
Ms. Emma Flynn	Mrs. Shannon Lewis	Mrs. Rose Ottomanelli
Ms. Kristen Doramajian	Mrs. Geralyn Higgins	Mr. Andrew Cole
Ms. Caitlin Adair	Ms. Briana Zwernemann	Mrs. Lauren Syre
Ms. Lucia Quarato	Mrs. Gina Scherer	Mrs. Dianne Smith
Mr. Andrew Cole	Mr. Andrew Cole	Ms. Jennifer Madonna
	Ms. Jennifer Madonna	Ms. Dana Errico
	Ms. Dana Errico	Ms. Samantha Rudick
		Ms. Kristen Doramajian

- 22. Grade 1 trip to the Englewood Bergen Performing Arts Center in May.
- 23. The Grade 8 Valley Dance (Northvale) in January 2018
- 24. Travel Requests as follows:

Name	Conference/ Seminar	Location	Date	Estimated Cost
Rebecca Endo	Bilingual/ESL /ELS Supervisors	Edison, NJ	Oct. 4, 2017	tolls & mileage
Nadine McGrath	Bilingual/ESL /ELS Supervisors	Edison, NJ	Oct. 6, 2017	Tolls & mileage
Nadine McGrath	NJ Branch Int'l Dyslexia Assoc. Fall Conf.	Somerset, NJ	Oct. 13, 2017	\$190 plus miles & tolls
Joanne Greco	NJ Branch Int'l Dyslexia Assoc. Fall Conf.	Somerset, NJ	Oct. 13, 2017	\$190 plus miles & tolls
Vicky Nicolich	Follett Institute Workshop	Wayne, NJ	Oct. 18, 2017	\$99 plus miles & tolls
Kathleen Fitzpatrick	Family & Medical Leave Act (FMLA)	Mercer Community College, West Windsor, NJ	Nov. 15, 2017	\$159.00 plus miles & tolls

AGENDA REGULAR MEETING SEPTEMBER 18, 2017

25. The following Fire and Security Drills:

Fire Drill: 8/28/17  
 Security Drill: 9/12/17 - Evacuation Drill

26. Add the following to the 2017-2018 substitute list.

Ms. Ashley Allen  
 Ms. Catalina Sanchez  
 Mr. Patrick Cymny (Pending completed paperwork)

**IX. BUSINESS ADMINISTRATOR'S REPORT**

It is the recommendation of the Business Administrator that the Board of Education approve the following:

1. General Fund warrants:

August In-Office Checks	\$ 166,151.55
August 30, 2017 Payroll	\$ 43,676.51
September Bill List	\$ 735,220.16
September 15, 2017 Payroll	\$ 263,078.83

2. Report of the Board Secretary and Report of the Treasurer for the month ending July 2017; and

Further, that in compliance with N.J.A.C. 6A: 23-2.11(c) 4, the Northvale School District Board of Education certifies that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Transfer of funds between budgetary line items for July and August 2017 in compliance with NJ S-1701 Regulations (10% cap)
4. Payment Application #3 from TSUJ Corp. Inc., in the amount of \$110,926.20 for work completed to date with the Electrical Upgrade project, as per the recommendation of the architect, DiCara Rubino Architects
5. Approve the increase in 2017-2018 State Aid award and amend the budgeted revenues and appropriations as follows:

		Original	Revised	Increase
10-3132-000	Categorical Special Ed Aid	\$202,156	\$219,369	\$17,213
11-000-217-320	Extraordinary Services	\$87,500	\$104,713	\$17,213

AGENDA REGULAR MEETING SEPTEMBER 18, 2017

6. Special Education tuition contract with Bergen County Special Services School District for the Brownstone School at a cost of \$60,300 for Student ID# 5847681319 for the period September 1, 2017 – June 30, 2018.
7. Special Education tuition contract with Bergen County Special Services School District for the NOVA Elementary Emerson School at a cost of \$60,300 for Student ID # 9268978140 for the period September 1, 2017 – June 30, 2018.
8. Change Order GC-04 from TSUJ Corp., Inc. in the amount of \$18,180.36, a credit for unused balance of allowance #2 of the Electrical Upgrade Project, as per the recommendation of the architect, DiCara Rubino Architects. The change order is comprised of Quote #3 to perform work directed by Orange & Rockland to install conduit and wiring in the amount of \$21,623.59 and Quote #4 to perform work associated with Orange & Rockland removal of pole with existing data wiring in the amount of \$4,493.36.
9. Payment of Merit Bonus 2016-2017

BE IT RESOLVED, to approve the following resolution:

WHEREAS, the Interim Executive County Superintendent has authorized payment of the merit bonus to the Superintendent,

NOW THEREFORE BE IT RESOLVED, that the Board of Education authorizes payment of the 2016-2017 merit bonus to the Superintendent.

10. BE IT RESOLVED, to approve the following resolution:

WHEREAS, pursuant to N.J.S.A. 40A:11-9G, Dawn Delasandro, School Business Administrator, was appointed as the Temporary Purchasing Agent for the period July 1, 2016 through June 30, 2017 following the vacancy of the Qualified Purchasing Agent, and

WHEREAS, pursuant to N.J.S.A. 40A:11-9G, a Temporary Purchasing Agent may be appointed for a second one-year term with approval of the Director of the Division of Local Government Services, and

WHEREAS, district administration requested approval from the Director in a letter dated July 18, 2017 and

WHEREAS, permission was granted by the Director on July 27, 2017

NOW, THEREFORE BE IT RESOLVED, that Dawn Delasandro be appointed as Temporary Purchasing Agent for the Northvale Board of Education with a bid threshold of \$40,000 for the period July 1, 2017 through June 30, 2018.

**AGENDA REGULAR MEETING SEPTEMBER 18, 2017**

11. Approve contract with Transperfect for translation services at a cost of \$125 per language.
12. Approve disposal, donation or sale of unusable toner as follows:

Printers	Toner Type	Short Name	Color	Quantity
HP Color Laserjet 3500, 3550	Q2673A	309A	Magenta	5
HP Color Laserjet 3500, 3550	Q2671A	309A	Cyan	5
HP Color Laserjet 3500, 3550	Q2672A	309A	Yellow	7
HP Color Laserjet 3500, 3550, 035, 503, 700	Q2670A	308A	Black	4
HP Color Laserjet CP 3505, 3600, 3800	Q6470A	501A	Black	3
HP Color Laserjet CP 3505, 3800	Q7582A	503A	yellow	3
HP Color Laserjet CP 3505, 3800	Q7581A	503A	Cyan	2
HP Color Laserjet CP 3505, 3800	Q7583A	503A	Magenta	3
HP Laserjet 1300	Q2613A	13A	Black	1
HP Laserjet 1200, 1220, 3300, 3380	C7115X	15X	Black	1
HP Laserjet 241, 024, 202, 430	Q6511A	11A	Black	1

13. Post Travel Report submitted pursuant to P.L. 2007, c.53 travel requirements N.J.S.A. 18A:12-33.

**Anthony Coppola**

14. Application for Use of School Building submitted by the following organizations:

**Girl Scout Meetings for 2017-2018**

- Daisy Troop #97129...9/29,10/27,11/17,12/15, 1/19, 2/16, 3/16, 4/27, 5/25
- Brownie #95974.....9/25,10/23,11/13,12/18, 1/22, 2/12, 3/26, 4/23, 5/21
- Girl Scout #95472.....9/22
- Girl Scouts #95803 ....9/15,10/13,11/3,12/1, 1/12, 2/9, 3/9, 4/20, 5/18, 6/25
- Girl Scouts #96925 .....9/25, 10/23, 11/20
- Girl Scouts #97311...10/4,11/1,12/13, 1/3, 2/7, 3/7, 4/4, 5/2, 5/30
- Girl Scout Pinewood Derby.....12/2/17 – Reimbursement for Custodial overtime
  
- Talent Show Auditions/Rehearsal/Show  
 Sept. 26, 27, 28 – Oct. 3, 4, 10, 11, 12, 17, 18, 20, 24, 25, 26  
 Nov. 1, 2, 3, 8, 14, 15, 16,17
  
- PTO Book Fair .....10/3, 10/4, 10/5

AGENDA REGULAR MEETING SEPTEMBER 18, 2017

**X. NEW AND UNFINISHED BUSINESS**

DATES TO REMEMBER

October 16, 2017 Regular Meeting.....6:30 pm

**XI. COMMENTS FROM THE PUBLIC**

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

**XII. ADJOURNMENT**



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**ADDENDUM**

**BUSINESS ADMINISTRATOR’S REPORT**

It is the recommendation of the Business Administrator that the Board of Education approve the revised resolution:

15. WHEREAS, the Northvale Board of Education, through the provisions of N.J.S.A. 26:3 A2-1 et seq. desires to contract for the furnishing of health services of a technical and professional nature, requires the regular services of a Bloodborne Pathogen Compliance Coordinator and Trainer; as

WHEREAS, the Bergen County Department of Health Services is experience in the provision of Bloodborne Pathogen Compliance Programs;

NOW, THEREFORE, BE IT RESOLVED, the Bergen County Department of Health Services is appointed and retained as Bloodborne Pathogen Compliance Coordinator and Trainer for the Northvale Board of Education for the period July 1, 2017 through June 30, 2019; and

BE IT FURTHER RESOLVED, Joan Bohan, School Nurse, be appointed as the Compliance Officer for the Northvale Board of Education to serve as the designated primary Bloodborne pathogen contact; and

BE IT FURTHER RESOLVED, the fee schedule is as follows, appropriated to budget account 11-000-213-300 (Purchased Professional Services – Health):

All Inclusive Bloodborne Pathogen Training	\$18 per each trained employee
Hepatitis B Vaccine, 3 does series	\$192 per individual