

NORTHVALE BOARD OF EDUCATION

MINUTES REGULAR SESSION MONDAY, NOVEMBER 13, 2017

I. CALL TO ORDER AND ROLL CALL

Mrs. Johanna Bargisen, Board Vice President, called the meeting to order at 6:30 P.M.

Present: Mrs. Johanna Bargisen
Mrs. Jamie Corday
Mrs. Peg DeGennaro

Absent: Mr. Joseph McGuire
Mr. Robert Bargna

Also Present: Mr. Michael Pinajian, Superintendent
Mrs. Dianne Smith, Principal
Ms. Dawn Delasandro, School Business Administrator

II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mrs. Bargisen led all those present in a salute to the flag.

III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER

Adequate notice of this meeting has been provided to the municipal clerk and the Rockleigh School Business Administrator, and was also published in The Record on January 21, 2017.

IV. ADJOURNMENT TO EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act and the Northvale Board of Education policy reserve the right within the constraints of state law to sit in executive session; and

WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it

RESOLVED, that the Northvale Board of Education adjourn into Executive session for the following reasons: Security Measures

It was moved by Mrs. DeGennaro, seconded by Mrs. Corday and unanimously approved by those present to enter the Executive Session at 6:31 P.M.

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Re-Entered Public Session

It was moved by Mrs. DeGennaro, seconded by Mrs. Corday and unanimously approved by those present to re-enter the Regular Meeting to the public at 6:51 P.M.

V. COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

NONE

VI. SUPERINTENDENT’S REPORT

Mr. Pinajian reviewed the items on the agenda including staff changes for maternity leaves, several trips and the revised homework policy. He thanked the Policy Committee and staff for their work in amending the policy to be better aligned. The new homework policy will also create more meaningful homework assignments. Mr. Pinajian noted the addendum which included a resolution approving home instruction.

Mrs. DeGennaro motioned and Mrs. Corday seconded the motion that Resolutions 1 through 21, to be accepted as presented.

Mrs. Bargisen:	Yes to all
Mrs. Corday:	Yes to all
Mrs. DeGennaro:	Yes to all
Mr. McGuire:	Absent
Mr. Bargna:	Absent

1. Rescind Resolution #2 approved August 21, 2017 – Mrs. Kathryn Zinn as Third Grade Maternity Leave replacement teacher.
2. To hire Mrs. Kathryn Zinn, as the Gifted & Talented/S.T.E.A.M. teacher, effective December 4, 2017 through June 30, 2017, BA+16/step 8.
3. To accept the resignation of Ms. Melissa Pesce, First Grade Leave Replacement Teacher, effective November 30, 2017.

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4. Ms. Kathleen Kuerzi, First Grade Long Term Substitute, effective November 29, 2017 through January 3, 2018.
5. Ms. Sierra Wendeborn, Third Grade Long Term Substitute effective November 14, 2017 through December 13, 2017. (Rate \$85 per day). Third Grade Maternity Leave Replacement Teacher, effective December 14, 2017 through March 7, 2018. BA/step 1.
6. To amend Childbirth Disability Leave for Mrs. Desirae Parvis to return on March 5, 2018 from original date of April 2, 2018.
7. Mrs. Sharon Vadovic as Athletic Scheduler at a rate of \$875. Northvale will be reimbursed \$750 by six Northern Valley Districts.
8. Ms. Rebecca Hahn to be added to our substitute list for the 2017-2018 school year.
9. Mrs. Deana Lubrani, a Northvale Aide, to be added to our 2017-2018 substitute list as a substitute Aide.
10. The National Junior Honor Society adviser stipend increased from \$32 per session to \$33 per session. (Same as Planning Period coverage).
11. The 2017-2018 Debate Team schedule.
12. The Northvale Public School Nature Club, run by Mrs. Sardanis for Grades K-2 on Tuesdays from 3:00 to 3:30 PM and Grades 3-8 on Thursdays from 3:00 to 3:30 PM.
13. Class trip to Franklin Mineral Museum, Franklin, NJ for Mrs. Ottomanelli's and Mrs. Magnani's special education classes.
14. December 8 – Student Council Winter Dance in the gymnasium from 7:00 – 9:00 pm.
15. December 14 – Grades 7 & 8 to NVOT for the Holiday Concert performance.
16. The Northvale School Wingspan students to sell bracelets (\$3.00 each) on November 16 during lunch to benefit a Northvale Student.
17. 2017-2018 Memorandum of Agreement (MOA) between the Northvale School District and the Northvale Police Department.

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18. Travel Request as follows:

Mr. Anthony Coppola	Asbestos Op. & Maintenance Refresher Course	Ocean, NJ	New Date- Dec. 8, 2017
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19. The following Policy and Regulation for First Reading.

<u>Policy</u>	<u>Regulation</u>
P2330 – Homework	R 2330 – Homework
P8601 – Pupil Supervision After School Dismissal	

Abolish Policy
P5410.1 Homework

20. The following Security Drills:

10/27/17 – Shelter in Place Drill
11/3/17 – Bomb Threat Evacuation Drill

21. Ms. Briana Zwernemann to provide home instruction for student ID #6329100134 not to exceed 5 hours per week from Wednesday, November 15, 2017 through Friday, December 11, 2017 at \$56.00 per hour.

VII. BUSINESS ADMINISTRATOR’S REPORT

Ms. Delasandro reviewed the agenda which included routine monthly items, acceptance of the Corrective Action Plan based on the 2016/2017 annual audit, submission of the Comprehensive Maintenance Plan and a new tuition contract.

Mrs. DeGennaro motioned and Mrs. Corday seconded the motion that Resolutions 1 through 12, be accepted as presented.

Mrs. Corday:	Yes to all
Mrs. DeGennaro:	Yes to all
Mrs. Bargisen:	Yes to all
Mr. Bargna:	Absent
Mr. McGuire:	Absent

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1. General Fund warrants:

September In-Office Checks (revised)	\$196,549.00
October In-Office Checks	\$171,914.54
October 31, 2017 Payroll	\$259,772.70
November 15, 2017 Payroll	\$281,113.06
November Bill List	\$260,980.41

Milk Fund warrants: Cream O-Land Dairies \$ 843.70

2. Report of the Board Secretary and Report of the Treasurer for the month ending September 2017; and

Further, that in compliance with N.J.A.C. 6A: 23-2.11(c) 4, the Northvale School District Board of Education certifies that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Transfer of funds between budgetary line items for October in compliance with NJ S-1701 Regulations (10% cap)

4. Accept and submit the Corrective Action Plan of the 2016-2017 Annual Audit to the County Superintendent of Schools.

5. COMPREHENSIVE MAINTENANCE PLAN

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities for the various school facilities of the Northvale Public School District are consistent with the requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Northvale Public School District hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Northvale School District in compliance with Department of Education requirements.

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6. Special Education tuition contract with Valley Program at a cost of \$ \$56,104.37 for student (SID #7486467216)
7. Approve district special education transportation bus routes 2 and 2A for the 2017-2018 school year.
8. Ms. Dawn Delasandro to attend Public Purchasing 2 & 3 on Wednesdays from January 17, 2018 through May 30, 2018 at Rutgers Center for Government Services in Morris Plains/Parsippany. Cost for two sessions, \$1,864 plus tolls and mileage. Travel to be reimbursed at GSA rates.
9. Cancel receiving Special Education tuition agreement with Demarest (LLD program) and issue credit memo in the amount of \$23,471.59.
10. Approve 2018-2019 Budget Development Schedule.
11. Post Travel Report submitted pursuant to P.L. 2007, c.53 travel requirements N.J.S.A. 18A:12-33.

Dawn Delasandro
Jennifer Lopez
Nadine McGrath
Joanne Greco
Vicky Nicolich
Joan Bohan

12. Applications for Use of School Building submitted by the following organization:
 - Girl Scouts – Annual Stocking Stuffing.....11/29/17
 - Summer Camp – Northvale Recreation.....6/25/2018 – 7-27/18

VIII. NEW AND UNFINISHED BUSINESS

Peg DeGennaro provided a report of the Buildings and Grounds Committee. She explained the committee met to discuss potential facility projects for the future and the committee is recommending to the board that the gymnasium floor replacement should be the next major project. She noted the most important factor for the committee's decision was safety. Ms. Delasandro explained the estimated timeline for the project which, if approved by the board, would take place next July.

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Mr. Pinajian reminded the board the gym was repainted during the NJEA convention school closure to correct issues we experienced with peeling paint. It seems to have corrected the issue.

IX. DATES TO REMEMBER

Thanksgiving – November 23 & 24, 2017 - School Closed
Regular Meeting – December 11.....6:30 pm

X. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

Mrs. Friel commented on the basketball clinic run by our gym teacher, Mr. Schulman. She explained that her son had a great time attending and praised Mr. Schulman's work.

XII. ADJOURNMENT

Motioned by Mrs. DeGennaro and seconded by Mrs. Corday, the Regular Meeting was adjourned at 7:01 P.M.



Dawn Delasandro
Business Administrator/Board Secretary