

**MEETING OF THE NORTHVALE BOARD OF EDUCATION
NORTHVALE, NEW JERSEY
REGULAR MEETING – MONDAY, NOVEMBER 13, 2017
6:30 PM – MEDIA CENTER**

AGENDA

Meeting Regulations

During this regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board with time limits being at the discretion of the President.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long. All such rules shall be monitored by the President unless the majority of the Board present and voting, rule otherwise.

Comments and questions shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require speaker to sit down.

To inspect or obtain a copy of any public record required to be made available under N.J.S.A. 47:1A-1, *Examination and Copies of Public Records*, please contact the Business Administrator, Northvale Board of Education, 441 Tappan Road, Northvale, NJ 07647

Copies of all public meeting agendas are online on the district website:
<http://www.northvaleschool.org>

I. CALL TO ORDER AND ROLL CALL

II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER

Adequate notice of this meeting has been emailed to the municipal clerk and the Rockleigh School Business Administrator, and was also published in The Record on January 21, 2017.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act and the Northvale Board of Education policy reserve the right within the constraints of state law to sit in executive session; and

WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it

RESOLVED, that the Northvale Board of Education adjourn into executive session for the following reasons: Security Measures

V. APPROVAL OF MINUTES

RESOLVED that the Northvale Public School District Board of Education approve the following Northvale Public School District minutes:

Regular Meeting	October 16, 2017
Executive Meeting	October 16, 2017

VI. COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

VII. SUPERINTENDENT’S REPORT

It is the recommendation of the Superintendent that the Board of Education approve:

1. Rescind Resolution #2 approved August 21, 2017 – Mrs. Kathryn Zinn as Third Grade Maternity Leave replacement teacher.
2. To hire Mrs. Kathryn Zinn, as the Gifted & Talented/S.T.E.A.M. teacher, effective December 4, 2017 through June 30, 2017, BA+16/step 8.
3. To accept the resignation of Ms. Melissa Pesce, First Grade Leave Replacement Teacher, effective November 30, 2017.
4. Ms. Kathleen Kuerzi, First Grade Long Term Substitute, effective November 29, 2017 through January 3, 2018.

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5. Ms. Sierra Wendeborn, Third Grade Long Term Substitute effective November 14, 2017 through December 13, 2017. Third Grade Maternity Leave Replacement Teacher, effective December 14, 2017 through March 7, 2018, BA/step 1.
6. To amend Childbirth Disability Leave for Mrs. Desirae Parvis to return on March 5, 2018 from original date of April 2, 2018.
7. Mrs. Sharon Vadovic as Athletic Scheduler at a rate of \$875. Northvale will be reimbursed \$750 by six Northern Valley Districts.
8. Ms. Rebecca Hahn to be added to our substitute list for the 2017-2018 school year.
9. Mrs. Deana Lubrani, a Northvale Aide, to be added to our 2017-2018 substitute list as a substitute Aide.
10. The National Junior Honor Society adviser increased stipend from \$32 per session to \$33 per session. (Same as Planning Period coverage).
11. The 2017-2018 Debate Team schedule.
12. The Northvale Public School Nature Club, run by Mrs. Sardanis for Grades K-2 on Tuesdays from 3:00 to 3:30 PM and Grades 3-8 on Thursdays from 3:00 to 3:30 PM.
13. Class trip to Franklin Mineral Museum, Franklin, NJ for Mrs. Ottomanelli's and Mrs. Magnani's special education classes.
14. December 8 – Student Council Winter Dance in the gymnasium from 7:00 – 9:00 pm.
15. December 14 – Grades 7 & 8 to NVOT for the Holiday Concert performance.
16. The Northvale School Wingspan students to sell bracelets (\$3.00 each) on November 16 during lunch to benefit a Northvale Student.
17. 2017-2018 Memorandum of Agreement (MOA) between the Northvale School District and the Northvale Police Department.
18. Travel Request as follows:

Mr. Anthony Coppola	Asbestos Op. & Maintenance Refresher Course	Ocean, NJ	New Date- Dec. 8, 2017
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19. The following Policy and Regulation for First Reading.

<u>Policy</u>	<u>Regulation</u>
P2330 – Homework	R 2330 – Homework
P8601 – Pupil Supervision After School Dismissal	

Abolish Policy
P5410.1 Homework

20. The following Security Drills:

10/27/17 – Shelter in Place Drill
11/3/17 – Bomb Threat Evacuation Drill

VIII. BUSINESS ADMINISTRATOR’S REPORT

It is the recommendation of the Business Administrator that the Board of Education approve the following:

1. General Fund warrants:

September In-Office Checks (revised)	\$159,286.50
October In-Office Checks	\$160,465.79
October 31, 2017 Payroll	\$259,772.70
November 15, 2017 Payroll	\$281,113.06
November Bill List	\$260,980.41

Milk Fund warrants: Cream O-Land Dairies \$ 843.70

2. Report of the Board Secretary and Report of the Treasurer for the month ending September 2017; and

Further, that in compliance with N.J.A.C. 6A: 23-2.11(c) 4, the Northvale School District Board of Education certifies that no major account or fund has been over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

3. Transfer of funds between budgetary line items for October in compliance with NJ S-1701 Regulations (10% cap)
4. Accept and submit the Corrective Action Plan of the 2016-2017 Annual Audit to the County Superintendent of Schools.

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5. COMPREHENSIVE MAINTENANCE PLAN

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities for the various school facilities of the Northvale Public School District are consistent with the requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Northvale Public School District hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Northvale School District in compliance with Department of Education requirements.

6. Special Education tuition contract with Valley Program at a cost of \$ \$56,104.37 for student (SID #7486467216)
7. Approve district special education transportation bus routes 2 and 2A for the 2017-2018 school year.
8. Ms. Dawn Delasandro to attend Public Purchasing 2 & 3 on Wednesdays from January 17, 2018 through May 30, 2018 at Rutgers Center for Government Services in Morris Plains/Parsippany. Cost for two sessions, \$1,864 plus tolls and mileage. Travel to be reimbursed at GSA rates.
9. Cancel receiving Special Education tuition agreement with Demarest (LLD program) and issue credit memo in the amount of \$23,471.59.
10. Approve 2018-2019 Budget Development Schedule.
11. Post Travel Report submitted pursuant to P.L. 2007, c.53 travel requirements N.J.S.A. 18A:12-33.

Dawn Delasandro
Jennifer Lopez
Nadine McGrath
Joanne Greco
Vicky Nicolich
Joan Bohan

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12. Applications for Use of School Building submitted by the following organization:

- Girl Scouts – Annual Stocking Stuffing.....11/29/17
- Summer Camp – Northvale Recreation.....6/25/2018 – 7-27/18

IX. NEW AND UNFINISHED BUSINESS

Building and Grounds Committee Report

DATES TO REMEMBER

Thanksgiving – November 23 & 24, 2017 - School Closed

Regular Meeting – December 11.....6:30 pm

X. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

XI. ADJOURNMENT