

NORTHVALE BOARD OF EDUCATION

MINUTES

**BOARD RETREAT/REGULAR SESSION
MONDAY, AUGUST 21, 2017**

I. CALL TO ORDER AND ROLL CALL

Mr. Joseph McGuire, Board President, called the meeting to order at 5:31 P.M.

Present: Mrs. Jamie Corday
Mrs. DeGennaro
Mr. Joseph McGuire

Absent: Mrs. Johanna Bargisen
Mr. Robert Bargna

Rockleigh

Also Present: Mr. Michael Pinajian, Superintendent
Mrs. Dianne Smith, Principal
Ms. Dawn Delasandro, School Business Administrator

II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mr. Joseph McGuire led all those present in a salute to the flag.

III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER

Adequate notice of this meeting has been provided to the municipal clerk and the Rockleigh school Business Administrator, and was also published in The Record on January 21, 2017.

IV. BOARD RETREAT

Mr. Pinajian reviewed the 2016/2017 goals and their completion status. All goals were completed. The board will continue to investigate the 1:1 initiative. There was a review of the proposed 2017/2018 Board and District goals and discussion. Mrs. DeGennaro recommended a goal to review the homework policy. The board spoke about bullying education and revisions to the PRIDE program. Following further discussion, the board agreed on three District Goals and three Board Goals to be formally adopted at the September meeting.

**MINUTES – BOARD RETREAT/REGULAR SESSION
MONDAY, AUGUST 21, 2017**

V. ADJOURN EXECUTIVE SESSION

There was no need for an Executive Session this evening

VI. APPROVAL OF MINUTES

On a motion by DeGennaro, seconded by Mrs. Corday, the Northvale Board of Education approved the following Northvale Public School District minutes:

Regular Meeting	May 15, 2017
Executive Session	May 15, 2017
Regular Meeting	June 26, 2017
Regular Meeting	July 17, 2017
Executive Meeting	July 17, 2017

IN FAVOR:	Mrs. DeGennaro, Mrs. Corday, Mr. McGuire
ABSTAINED:	None
OPPOSED:	None
ABSENT:	Mrs. Bargisen, Mr. Bargna

VII. COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

NONE

VIII. SUPERINTENDENT'S REPORT

Mr. Pinajian reviewed the items in his agenda, including a maternity leave and replacement, appointment of himself as School Safety Specialist as required by new state regulation, hiring of substitute teachers and the second reading of new and revised policies.

As there was no further discussion, Mr. Pinajian asked for a motion to approve Resolutions 1 – 8.

**MINUTES – BOARD RETREAT/REGULAR SESSION
MONDAY, AUGUST 21, 2017**

Mrs. DeGennaro motioned and Mrs. Corday seconded the motion that Resolutions 1 through 8 be accepted as presented.

Mrs. Corday:	Yes to all
Mrs. DeGennaro:	Yes to all
Mr. McGuire:	Yes to All
Mrs. Bargisen:	Absent
Mr. Bargna:	Absent

1. The Childbirth Disability Leave for Mrs. Desirae Parvis to commence on or about November 20, 2017 and to continue through December 18, 2017. Remuneration based on available sick days. Unpaid Family Leave to begin December 19, 2017 and to continue through March 30, 2018, returning on April 2, 2018.
2. Ms. Kathryn Zinn, Third Grade Maternity Leave Replacement Teacher – BA/step1, anticipated November 13, 2017 through April 6, 2018.
3. Mr. Michael Pinajian as the District School Safety Specialist. The Northvale Board of Education continues its agreement with Northvale law enforcement authorities, granting them access to a live video stream of the public school building as per State Regulations P.L. 2017, c119 & P.L. 2017, c162.
4. The 2017-2018 Statement of Assurance for the District Professional Development and Mentoring Plans.
5. Superintendent’s Merit Goals for the 2017-2018 school year.
6. To re-hire Alison Porto, substitute, for the 2017-2018 school year.
7. The following substitutes to be added to the 2017-2018 school year

Kathryn Zinn
Ourania (Renee) Zlatis
Jack Zavardino

**MINUTES – BOARD RETREAT/REGULAR SESSION
MONDAY, AUGUST 21, 2017**

8. The following new and revised Policies and Regulations for Second Reading

Policies

P 5440	Honoring Student Achievement
P 8220	School Day
P 8320	Personnel Records
P 8350	Records Retention
P 8442	Reporting Accidents
P 8710	Property Insurance
P 8740	Bonding
P 8750	Employee Indemnification
P 8760	Student Accident Insurance
P 8810	Religious Holidays
P 8468.1	School Clearance Following Crisis Situation

Regulations

R 8140	Enrollment Accounting
R8420.3	Natural Disasters and Man-Made Catastrophes

IX. BUSINESS ADMINISTRATOR'S REPORT

Ms. Delasandro reviewed her agenda. She first noted that there was a typo for the dollar amount of In-Office checks in resolution #1, and the amount should read \$25,565.30. The agenda includes items related to the electrical upgrade project consisting of change orders, a payment application and approval of Rockland Electric to remove the existing electrical poles which will no longer be needed. There are resolutions for acceptance of annual federal grants and Ms. Delasandro explained we are receiving a new grant this year under Title IV for Student Support and Academic Enrichment. Mr. Pinajian will be meeting with the other Northern Valley superintendents next week to discuss how the funds will be spent but our plan is to spend the monies on STEAM supplies. Also up for approval is establishment of non-resident tuition rates, and approval of receiving students' and out-of-district students' tuition contracts.

Ms. Delasandro asked for a motion to approve Resolutions 1 through 26, with Resolution 1 amended to reflect the correct amount.

Mrs. DeGennaro motioned and Mrs. Corday seconded the motion that Resolutions 1 through 26 be accepted as presented.

Mrs. Corday: Yes to all

**MINUTES – BOARD RETREAT/REGULAR SESSION
MONDAY, AUGUST 21, 2017**

Mrs. DeGennaro: Yes to all
Mr. McGuire: Yes to All
Mrs. Bargisen: Absent
Mr. Bargna: Absent

1. General Fund warrants:

July 30, 2017 Payroll	\$ 43,916.51
August 15, 2017 Payroll	\$ 47,578.69
August 2017 Bill List	\$308,701.46
July 2017 in-office checks	\$ 18,701.10

2. Report of the Board Secretary and Report of the Treasurer for the month ending June 2017; and

Further, that in compliance with N.J.A.C. 6A: 23-2.11(c) 4, the Northvale School District Board of Education certifies that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Payment Application #2 from TSUJ Corporation, in the amount of \$60,020.49 for Electrical Upgrade project, as per the recommendation of the architect, DiCara Rubino Architects.
4. Approve O & R to complete removal of two utility poles on district grounds at a cost of \$8630.77 in connection with Electrical Upgrade Project awarded to TSUJ Corp, with funds included in Allowance # 2 of the base bid.
5. Approve Duff & Phelps to prepare fixed asset accounting ledger for the accounting period ending June 30, 2017 at a cost of \$1,150 during the 2017-2018 school year.
6. Accept notification of the 2016-2017 Extraordinary Aid in the amount of \$150,429.
7. Accept notification of the 2016-2017 Reimbursement of Nonpublic School Transportation Costs in the amount of \$348.
8. Approve participation in the Northern Valley Regional Title III Immigrant and Title IV-A Consortiums for the 2017-2018 ESEA grant year. (Participation in Title II-A and Title III were previously approved on June 26, 2017).
9. Acceptance of the following Fiscal Year 2018 ESEA Consolidated Formula

**MINUTES – BOARD RETREAT/REGULAR SESSION
MONDAY, AUGUST 21, 2017**

Subgrant Allocations in consortium with Northern Valley Regional:

Title II Part A	\$10,113
Title III	\$6,342
Title III Immigrant	\$1,473
Title IV	\$10,000

10. Resolved to refuse of ESEA Title 1 Part A funds allocated for the 2018 Fiscal Year grant.
11. Change Order GC-02 from T.S.U.J. Corp., Inc. in the amount of \$10,865.32 from the project allowance for work in connection with the Electrical Upgrade project as per the recommendation of the architect, DiCara Rubino Architects.
12. Change Order GC-03 from T.S.U.J. Corp., Inc. in the amount of \$1,628.12 from the project allowance for work in connection with the Electrical Upgrade project as per the recommendation of the architect, DiCara Rubino Architects.
13. Annual Contract with Bergen County Special Services for the provision of Hospital Instruction at a rate of \$65.00 per hour for the 2017-2018 school year.
14. Contract with Care Finders Total Care, LLC for the agreement to provide Substitute School Nursing Services at a rate of 51.00 per hour for Registered Nurses for the 2017-2018 school year.
15. Regular education tuition rates per pupil for non-resident students for the 2017-2018 school year:

Kindergarten	\$17,469
Grades 1-5	\$16,659
Grades 6-8	\$15,449

16. Receiving students charged at the following rates for the 2017-2018 school year:

Two (2) Harrington Park – LLD	\$27,968 each
One (1) Old Tappan – LLD	\$27,968
One (1) Demarest – LLD	\$27,968

Rockleigh Regular Education:

Twelve (12) Grades 1-5	\$16,659 each
Seven (7) Grades 6-8	\$15,449 each
1:1 Aide for Rockleigh student	Reimbursement of salary & associated payroll costs.

**MINUTES – BOARD RETREAT/REGULAR SESSION
MONDAY, AUGUST 21, 2017**

17. Extended year special education tuition contracts with Northern Valley Regional High School District for the TIP Program at a cost of \$46,227 per student for two (2) students, (SID #'s 4318493917 and 5742710552) for the period July 1, 2017 - June 30, 2018.
18. Special education tuition contract with Northern Valley Regional High School District for the TIP Program at a cost of \$42,024.55 for one (1) student (SID # 5147602515) for the period Sept. 1, 2017 - June 30, 2018.
19. Special education tuition contract with the Northern Valley Regional High School District for 1:1 aide in the TIP Program at a cost of \$40,800.00 for one (1) student (SID #4318493917) for the period of Sept. 1, 2017 – June 30, 2018
20. Extended year special education tuition contracts for the Northern Valley Regional High School District for the Valley Program, at a cost of \$73,910.00 per student for twelve (12) students (SID #'s 5866037683, 8722166894, 8250422425, 4268904859, 9873940074, 6727872890, 5384572942, 6745713717, 5499300300, 4273404169, 2139211411, 9810170017) and 1:1 Aides for Student # 2139211411 and 9810170017 at a cost of \$44,880 each for the period July 1, 2017 through June 30, 2018.

Credit from Valley Program of \$67,190.91 per student for two (2) students, (SID# 6727872890, 5384572942) who withdrew on August 1, 2017.

21. Special education tuition contracts with the Northern Valley Regional High School District for the K-8 Summer Program at a cost of \$1,450 per student for four (4) students (SID #'s 9512867732, 8336862958, 6568396208, 8978907512) for the period July 1, 2017 – July 31, 2017.
22. Special education tuition contracts with Northern Valley Regional High School District for the Slice Program at a cost of \$985.10 per student for seven (7) students (SID #'s 8686966911, 9898979379, 2321267603, 5145401876, 6107127193, 5847205288, 3949347614) and 1:1 Aide for student # 3949347614 at a cost of \$1,216.00 for the period of July 1, 2017 – July 31, 2017.
23. Special education tuition contract for the Slice Program at a cost of \$9,851.00 for three (3) students (SID #'s 8686966911, 9898979379, 3988036922) for the period of Sept. 1, 2017 – June 30, 2018.
24. For the Orton Gillingham Program at a cost of \$670.00 per student for three (3) students (SID #'s 8978907512, 3270785135, 9698348856) for the period of July 1, 2017 – July 31, 2017.

**MINUTES – BOARD RETREAT/REGULAR SESSION
MONDAY, AUGUST 21, 2017**

25. Ms. Dawn Delasandro to attend Principals of Purchasing 1 (30 hours) and Municipal Finance Administration for Purchasing Officials (26 hours) on Wednesdays from September 6, 2017 – November 1, 2017 at Rutgers Center for Government Services in Morris Plains/Parsippany. Travel to be reimbursed at GSA rates.
26. Application for Use of School Building submitted by the following organizations:
- Navigators Bible Study Club – Room 11 -- Every Thursday 9/14/17 – 6/14/18
 - Girl Scout Meetings – APR -- 9/25, 10/23, 11/20, 12/18/17
1/22, 2/26, 3/19, 4/23, 5/21, 6/11/18

IX. NEW AND UNFINISHED BUSINESS

Ms. Delasandro spoke about the additional state aid we are to receive. Board acceptance of the aid requires a super majority vote, or 4 members, therefore it will be on the September agenda. She reminded the board members of the October School Boards Association convention and to notify her if interested in attending. Mr. Pinajian explained that after further consideration and feedback from the board, we will not be engaging with Ruvna, the emergency student accountability software. He reviewed the Back to School Night dates and also thanked the front office secretaries for the work in creating a system where all required parent forms are accessible and signed digitally. Mr. McGuire reviewed the dates to remember.

X. DATES TO REMEMBER

September 18, 2017 Regular Meeting.....6:30 pm

XI. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

NONE

**MINUTES – BOARD RETREAT/REGULAR SESSION
MONDAY, AUGUST 21, 2017**

XII. ADJOURNMENT

Motioned by Mrs. DeGennaro and seconded by Mrs. Corday, the Regular Meeting was adjourned at 6:52 P.M.



Dawn Delasandro
Business Administrator/Board Secretary