

NORTHVALE BOARD OF EDUCATION

**MINUTES
REGULAR SESSION
MONDAY, FEBRUARY 12, 2018**

I. CALL TO ORDER AND ROLL CALL

Mrs. Bargisen, President, called the meeting to order at 6:35 P.M.

Present: Mrs. Johanna Bargisen
Mrs. Jamie Corday
Mrs. Peg DeGennaro
Mrs. Jennifer Venditti

Absent: None

Also Present: Mr. Michael Pinajian, Superintendent
Ms. Dawn Delasandro, School Business Administrator
Mrs. Dianne Smith, Principal
Rockleigh Representative

II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mrs. Bargisen led all those present in a salute to the flag.

III. ADMINISTRATION OF OATH – NEW BOARD MEMBER

The Board Secretary administered the Oath of Office to Mrs. Nicole Cowley

IV. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER

Adequate notice of this meeting has been emailed to the municipal clerk and the Rockleigh School Business Administrator, and was also published in The Record on January 11, 2018 and the Star Ledger on January 12, 2018.

V. APPROVAL OF MINUTES

On a motion by Mrs. DeGennaro, seconded by Mrs. Corday the Northvale Board of Education approved the following Northvale Public School District minutes:

Reorganization Meeting	January 8, 2018
Executive Meeting	January 8, 2018
Regular Meeting	January 22, 2018
Executive Meeting	January 22, 2018

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IN FAVOR: Mrs. Bargisen, Mrs. Corday, Mrs. DeGennaro, Mrs. Venditti
ABSTAINED: Mrs. Cowley
OPPOSED: None
ABSENT: None

VI. COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

NONE

VII. SUPERINTENDENT’S REPORT

Mr. Pinajian reviewed the items on his agenda. With no further discussion, he asked for a motion to approve Resolutions 1-12.

Mrs. DeGennaro motioned and Mrs. Corday seconded the motion that Resolutions 1 through 12 be accepted as presented.

Mrs. Bargisen:	Yes to all
Mrs. Corday:	Yes to all
Mrs. Cowley:	Yes to all
Mrs. DeGennaro:	Yes to all
Mrs. Venditti	Yes to all

1. To accept the resignation of Ms. Catalina Sanchez as a part-time one-on-one Special Education Aide with compensation until February 28, 2018 as per contract agreement with NEA.
2. To hire Ms. Ashley Plescia as a part-time one-on-one Special Education Aide for the 2017-2018 school year, pro-rated as per agreement with NEA, effective pending Criminal History review (no benefits) District to be reimbursed by the Harrington Park School District.
3. A paid Medical Leave of Absence for Mrs. Mary Archer effective March 5, 2018 through June 30, 2018.

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4. Mr. Joseph Voto as a Fifth Grade Long Term Substitute effective February 26, 2018 through June 21, 2018. Placement on the guide at BA/step 1 upon 21st consecutive day, pro-rated - no benefits.
5. Ms. Brittany Foglio as a Kindergarten Long Term Substitute effective May 7, 2018 through June 21, 2018. Placement on the guide at BA/step 1 upon 21st consecutive day, pro-rated – no benefits.
6. The following to be added to the substitute list for the balance of the 2017-2018 school.

Ms. Laura Longobardi – Nurse
Mrs. Michelle Han - Teacher
Ms. Courtney La Morte – Teacher (pending Criminal History Review)

7. Travel Requests:

NAME	CONFERENCE/ SEMINAR	LOCATION	DATE
Mr. Michael Praysner	Supporting the Mental Health of our Student's	Bergen Comm. College in Lyndhurst, NJ	February 28, 2018
Ms. Jennifer Leiman	Impact of ADHD	Nanuet, NY	March 23, 2018
Mr. Anthony Coppola	Seminar on enhanced methods of disinfection for Outbreak prevention	Kenilworth, NJ	April 27, 2018

8. The updated Northvale School District Crisis Response Plan.
9. The revised Uniform State Memorandum of Understanding between the Northvale Board of Education and the Northvale Police Department, for the district's Computerized Security Camera System, previously approved April 25, 2016.

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10. The following field trips:

Grade 2 trip to the Newark Museum
Grade 4 trip to Fort Montgomery, NY

11. Approve the HIB investigation results reported in closed session on January 8, 2018.

12. The following Drills:

Fire Drill: 1/30/2018
Security: 1/26/2018 – Lockdown

VIII. BUSINESS ADMINISTRATOR'S REPORT

Ms. Delasandro provided an update of current and future projects. Our request to withdraw funds from our Emergency Reserve for the security camera upgrade has been approved by the State. After speaking with the vendor, there will be a short lag time to get the equipment but we are hoping to do the wiring work next week while school is closed. We are moving along with the gym floor renovation project and the public bid requests have been published in The Record. There is a pre-bid meeting this week and we will formally open the bids on March 1st. For our wireless upgrade project, to prepare for the 1:1 initiative, Ms. Delasandro explained she has contracted with an E-Rate consulting firm to assist us with obtaining quotes. We will be eligible for a 20% reimbursement of the total costs. Based on estimates of \$38,000 to \$48,000, our reimbursement would be \$7,600 to \$9,600.

Ms. Delasandro explained that the Governor's budget address has been postponed to March 13, 2018. This change will create a change in the completion of our school budget, and we will need to postpone the March meeting by one week to accommodate the change in release of state aid figures. A resolution making such change is on the agenda.

Ms. Delasandro reviewed the other items on her agenda, making specific note of the \$500 donation we received from Northvale Exxon. She expressed her gratitude for the donation.

Mrs. Corday motioned and Mrs. Venditti seconded the motion that Resolutions 1 through 9 be accepted as presented.

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1. General Fund warrants:

January In-Office Checks	\$159,376.81
February Bill List	\$263,708.83
January 30, 2018 Payroll	\$258,494.03

Milk Fund warrants:	Cream O-Land Dairies	\$ 854.08
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Mrs. Nicole Cowley, Board Member, does hereby abstain as to her own payment for reimbursement of fingerprinting expenses. Her vote herein shall constitute a vote as to payment of all other bills.

2. Report of the Board Secretary and Report of the Treasurer for the month ending December 2017; and

Further, that in compliance with N.J.A.C. 6A: 23-2.11(c) 4, the Northvale School District Board of Education certifies that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Transfer of funds between budgetary line items for January, 2018 in compliance with NJ S-1701 Regulations (10% cap)

4. Approve agreement with E-Rate Consulting, Inc. under NJSBA procurement #E-8801-ACES-CPS, for consulting services related to Category Two E-Rate applications for funding year 2018/2019 at a cost of \$1,000 charged to budgetary account line 11-000-230-339.

5. Renewal of contract with Educational Data Services at the adjusted price of \$2,190.00, an increase of 1.38% for the 2018-2019 school year. New fee would take effect July 1, 2018. Budgetary account line 11-000-252-340.

6. Accept the donation of \$500 from Northvale Gas, Inc. through the Exxon Mobil Educational Alliance Program to be used for Math or Science expenditures.

7. Post Travel Report submitted pursuant to P.L. 2007, c.53 travel requirements N.J.S.A. 18A:12-33.

Dawn Delasandro
Emmett Dresler

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8. Applications for Use of School Building submitted by the following organization:

Girl Scout #96925 2/13/18
Northvale Recreation 5/14/2018

9. Reschedule the March Preliminary Budget Hearing/Regular Meeting from Monday March 12, 2018 to Monday, March 19, 2018 due to changes in the date of the Governor’s Budget Address. The meeting time and location will remain as 6:30 p.m. in the Media Center.

IX. NEW AND UNFINISHED BUSINESS

There was a discussion of Board committees and members were assigned.

DATES TO REMEMBER

Preliminary Budget Hearing/Regular Meeting – March 19, 2018.....6:30 pm
Good Friday (school closed) – March 30, 2018

X. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

NONE

XI. ADJOURNMENT TO EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act and the Northvale Board of Education policy reserve the right within the constraints of state law to sit in executive session; and

WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it

RESOLVED, that the Northvale Board of Education adjourn into executive session for the following reasons: Discussion of tenure and non-tenure staff, HIB and student related issue.

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It was moved by Mrs. DeGennaro, seconded by Mrs. Venditti and unanimously approved by those present to enter the Executive Session at 6:49 P.M.

No action will be taken following the executive session and the board will not be re-entering public session.

A handwritten signature in black ink, appearing to read "Dawn Delasandro", with a long horizontal flourish extending to the right.

Dawn Delasandro
Business Administrator/Board Secretary