

# **NORTHVALE BOARD OF EDUCATION**

## **MINUTES – REGULAR SESSION MONDAY, JULY 17, 2017**

### **I. CALL TO ORDER AND ROLL CALL**

Mr. Joseph McGuire, Board President, called the meeting to order at 6:31 P.M.

Present: Mrs. Johanna Bargisen  
Mrs. Jamie Corday  
Mr. Joseph McGuire

Absent: Mr. Robert Bargna  
Mrs. DeGennaro  
Rockleigh

Also Present: Mr. Michael Pinajian, Superintendent  
Mrs. Dianne Smith, Principal  
Ms. Dawn Delasandro, School Business Administrator

### **II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

Mr. Joseph McGuire led all those present in a salute to the flag.

### **III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER**

Adequate notice of this meeting has been provided to the municipal clerk and the Rockleigh school Business Administrator, and was also published in The Record on January 21, 2017.

### **IV. RUVNA PRESENTATION**

Mr. Pinajian introduced Joey Nutinsky of Ruvna, Inc. who will be presenting a new software that the Board will consider purchasing. Mr. Nutinski presented to the board and community his emergency student accountability software. The program, which can be used on smartphones, allows staff to take attendance and communicate with other staff and administration during emergencies. Following the presentation, there was an open discussion and Q&A session.

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### **V. APPROVAL OF MINUTES**

On a motion by Mrs. DeGennaro, seconded by Mrs. Corday, the Northvale Board of Education Tabled the following Northvale Public School District minutes due to lack of majority in favor:

Regular Meeting                      May 15, 2017  
Executive Session                      May 15, 2017  
Regular Meeting                      June 26, 2017  
IN FAVOR: Mrs. Bargisen, Mrs. Corday, Mr. McGuire,  
OPPOSED: None  
ABSENT: Mr. Bargna, Mrs. DeGennaro

### **VI. COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY**

None

### **VII. SUPERINTENDENT'S REPORT**

Mr. Pinajian reviewed the items on the agenda. He noted there are a number of policies for the first reading. He explained that the Northvale Police Department had worked with the school in 2013 to conduct a safety assessment. Since then, the district has completed all recommended items. A resolution formally recognizing the accomplishments is on the agenda for approval. Also up for approval is grade alignments, substitutes and a long term leave replacement.

President McGuire asked how many items were in the initial safety assessment report. Mr. Pinajian replied there were over twenty items. Mr. McGuire acknowledged and thanked the Northvale Police Department for their assistance and involvement in the school's safety.

Mr. Pinajian asked for a motion to approve resolutions 1 – 10.

Mrs. Bargisen motioned and Mrs. Corday seconded the motion that Resolutions 1 through 10 be accepted as presented.

Mrs. Corday:                      Yes to all  
Mrs. Bargisen:                      Yes to all  
Mr. McGuire:                      Yes to All  
Mrs. DeGennaro:                      Absent  
Mr. Bargna:                      Absent

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1. The submission of the 2017-2018 Comprehensive Equity Plan Annual Statement of Assurance.
2. The following new and revised Policies and Regulations for the First Reading

**Policies**

P 5440	Honoring Student Achievement
P 8220	School Day
P 8320	Personnel Records
P 8350	Records Retention
P 8442	Reporting Accidents
P 8710	Property Insurance
P 8740	Bonding
P 8750	Employee Indemnification
P 8760	Student Accident Insurance
P 8810	Religious Holidays
P 8468.1	School Clearance Following Crisis Situation

**Regulations**

R 8140	Enrollment Accounting
R8420.3	Natural Disasters and Man-Made Catastrophes

**Abolish**

R 8220	School Closing
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3. WHEREAS, a school safety and security assessment was conducted by the Northvale Board of Education and the Northvale Police Department in 2013, and

WHEREAS, the results of that assessment included a variety of recommendations to improve and enhance school safety and security in the Northvale School District, now therefore

BE IT RESOLVED, all recommendations made in said assessment have been completed through capital improvement and security enhancement projects with the assistance and support of the Northvale Board of Education and Police Department.

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4. The following grade alignment for the 2017-2018 school year.

<u>Grade</u>	<u># of students</u>	<u>Homerooms</u>
K	54	3
1	55	3
2	56	3
3	60	3
4	60	3
5	58	3
6	59	3
7	58	3
8	55	3

5. The following regional programs administered by the Northern Valley Regional High School District for the 2017-2018 school year.

Office of Curriculum and Instruction  
Region III Special Education Program  
Criterion Referenced Tests  
Staff Development Program

6. To re-hire the following substitutes for the 2017-2018 school year.

Toleen Farah  
Jaclyn Green  
Kathleen Kuerzi  
Danielle Palmay  
Melissa Pesce  
James Roh  
Edward Rosini  
Jennifer Staropoli  
Marisa Tarateta  
Joe Voto  
Maria Yuelys  
Joe Zacco

7. The following substitutes to be added to 2017-2018 substitute list pending completed paperwork.

Mrs. Jeana Felix  
Ms. Kimberly Ashton

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8. The following Northvale Aides to be added our 2017-2018 substitute List.

Lynn Arcella  
Maria Borges  
Rebecca Callahan  
Celeste Cohen  
Derise Gluckman  
Geryl Greenberg  
Paula Tate  
Jacqueline Sheehy  
Tammy Weis

9. Ms. Kimberly Ashton, Fifth Grade Maternity Leave Replacement Teacher - BA/step 1, anticipated November 27, 2017 through March 30, 2018 (no benefits)

10. The following Fire and Security Drills.

Fire Drill: July 13, 2017

### VIII. BUSINESS ADMINISTRATOR'S REPORT

Ms. Delasandro reviewed the items on the agenda. She noted the district will continue to use Cream-O-Land dairies as the milk provider and the student price per carton will remain the same as last year. There is a resolution to approve disposal of our unused chorus risers. We have received notice of our IDEA federal grant awards, which are about \$4800 less than the prior year. There is a Change Order for the electrical upgrade project for unforeseen items. Resolution #8 is for acceptance of a report for mercury air sampling tests which were performed in the gymnasium. All results were acceptable per federal guidelines.

Mrs. Bargisen asked if we could donate the risers to St. Joseph School in Oradell. The board agreed to allow this donation. Ms. Delasandro will contact the school to propose the offer. As there was no further discussion, Ms. Delasandro asked for a motion to approve resolutions 1 – 12.

Mrs. Bargisen motioned and Mrs. Corday seconded the motion that Resolutions 1 through 12 be accepted as presented.

Mrs. Corday:	Yes to all
Mrs. Bargisen:	Yes to all
Mr. McGuire:	Yes to All
Mrs. DeGennaro:	Absent
Mr. Bargna:	Absent

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1. General Fund warrants:

June 30, 2017 Payroll	\$ 11,492.49
July 15, 2017 Payroll	\$ 48,412.51
July Bill List	\$167,076.51
June 30 Bill List	\$ 44,271.70
June 29 & 30 in-office checks	\$407,116.98
Add'l May 31 in-office checks	\$ 220.38
Add'l April 30 in-office checks	\$ 113.89

Milk Fund Warrant: Cream-O-Land Dairies \$ 722.73

2. Report of the Board Secretary and Report of the Treasurer for the month ending May 2017; and

Further, that in compliance with N.J.A.C. 6A: 23-2.11(c) 4, the Northvale School District Board of Education certifies that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Transfer of funds between budgetary line items for June 2017 in compliance with NJ S-1701 Regulations. (10% cap)

4. Continued use of Cream-O-Land Dairies as the school milk provider for the 2017-2018 school year. The cost to students will be at 40 cents per half pint.

5. FY2018 IDEA Entitlement application/allocations in consortium with the Rockleigh School District as listed below:

	<u>Northvale</u>	<u>Rockleigh</u>	<u>Total</u>
IDEA Basic	\$ 98,393	\$4,960	\$103,353
IDEA Preschool	\$ 5,864	\$1,317	\$ 7,181
TOTAL:	\$104,257	\$6,277	\$110,534

6. Approve submission of request to Director of NJ Division of Local Government Services for permission to allow Dawn Delasandro, School Business Administrator, to be a temporary purchasing agent for the district for the 2017-2018 school year.

7. Change Order GC-01 from T.S.U.J. Corp., Inc. in the amount of \$13,013.20 from the project allowance for work in connection with the Electrical Upgrade project as per the recommendation of the architect, DiCara Rubino Architects.

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8. Accept report, on file in the Board of Education Office, of mercury air sampling tests performed in the school gymnasium as completed by Karl Associates, which indicate that all samples were below EPA recommended thresholds.
9. Participation in the Northern Valley Region III Transportation Program for the 2017-2018 school year.
10. Disposal of three choral risers (3-tier) no longer in use by the district.
11. Registration for Anthony Coppola to attend the Annual Northern Regional Facilities Training on August 16, 2017 in Rockaway, NJ (reimbursement of mileage @ \$0.31 per mile plus tolls).
12. Application for Use of School Building submitted by the Northvale PTO as follows:
  - General Membership meetings: 9/14/17, 10/12/17, 11/15/17, 12/14/17  
1/17/18, 2/8/18, 3/7/18, 4/19/18, 5/16/18
  - Class Parent Meeting 9/13/17
  - Kindergarten Dance 9/22/17
  - Fall Festival 10/20/17
  - Winter Gift Shop 11/30/17 & 12/1/17
  - Winter Breakfast 12/1/17 & 12/2/17
  - Spring Fling 3/23/17
  - Field Day 6/8/18 or 6/11/18(rain date)
  - Ice Cream Social 6/15

### **IX. NEW AND UNFINISHED BUSINESS**

Ms. Delasandro explained that the district will receive an additional \$17,213 in state aid following New Jersey's 2018 Appropriation Act. With the increase, the State allows Boards of Education to take one of two options: decrease the tax levy for the amount of additional aid or increase the budget. The additional aid will translate to about \$11 per household per year if we reduce the tax levy. The board discussed the issue and agreed it would be best to increase the budget.

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Ms. Delasandro questioned the Board whether they would like a representative from NJ School Boards Association at their retreat meeting next month. The Board discussed and agreed it was not necessary.

### **X. COMMENTS FROM THE PUBLIC**

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

Mr. Lou DeLisio, Borough Council, asked that the board include the mayor in the state aid and tax levy discussion. Ms. Delasandro noted that time is of the essence as we need to notify the County and State of any decision to reduce the tax levy. The Board discussed and decided they will attempt to schedule a meeting with Mr. McGuire, Mr. DeLisio, and Mayor Piehler next week.

Mrs. Friel thanked the board for all the work they've done to install air conditioning in the district. She commented on the junior police academy and that Mrs. Vadovic does a great job with the children. Lastly, she stated she is concerned with the loss of the Child Study Team Supervisor.

### **XI. ADJOURNMENT TO EXECUTIVE SESSION**

WHEREAS, the Open Public Meeting Act and the Northvale Board of Education policy reserve the right within the constraints of state law to sit in executive session; and

WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it

RESOLVED, that the Northvale Board of Education adjourn into Executive session for the following reasons: Personnel Matters

It was moved by Mrs. Bargisen, seconded by Mrs. Corday and unanimously approved by those present to adjourn the Regular Meeting to the Executive Session at 7:17 P.M.

No action will be taken following the executive session and the board will not be re-entering public session.

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Dawn Delasandro  
Business Administrator/Board Secretary