

**MINUTES
REGULAR MEETING
MONDAY, NOVEMBER 12, 2018**

VI. SUPERINTENDENT'S REPORT

Mr. Pinajian reviewed the agenda which included recommendations for approval of a long term leave replacement, appointment of our school Social Worker as the district liaison for missing and abused children, resignation of the district bus aide and appointment of a new one, field trips, new and revised policies and several travel requests. Mr. Pinajian noted the travel request from Ms. Nicolich should be amended to show an estimated cost of \$505.

Upon the recommendation of the Chief School Administrator, Resolutions 1 – 14 including amended Resolution #14, were motioned for approval by Mrs. Venditti, seconded by Mrs. Cowley and approved by the following roll call vote:

Mrs. Bargisen:	Yes to all
Mrs. Corday	Yes to all
Mrs. Cowley:	Yes to all
Mrs. DeGennaro	Yes to all
Mrs. Venditti	Yes to all

The Northvale Board of Education approves the following resolution(s) upon the recommendation of the Chief School Administrator:

1. To hire Brittany Foglio as a First Grade Long Term Maternity Leave Substitute effective January 21, 2019 through June 30, 2019. Compensation based on the guide at BA/step 1 upon 21st consecutive day, pro-rated, eligibility for benefits begin after 60 days.
2. Add Brittany Foglio to the 2018-2019 Substitute List
3. To appoint Debra Cicchetti, School Social Worker, as School District Liaison for Missing and Abused Children for the 2018-2019 school year
4. To accept the resignation of Brittney Reid, School Bus Aide, effective October 29, 2018.
5. To hire Julia Arcella, School Bus Aide for the 2018-2019 school year, pending completed fingerprinting at a rate of \$15.00/per hour.
6. Sharon Vadovic as Athletic Scheduler at a rate of \$875. Northvale will be reimbursed \$750 by six Northern Valley Districts.
7. To approve the HIB investigation results reported in closed session on October 15, 2018. No HIB to report

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8. Grade 5 trip to the Lamont-Doherty Earth Observatory at Columbia University Earth Institute.
9. Dorney Poetry Festival at Northern Valley Demarest High School, 12 students from grades 3-8.
10. Student Council Dance in the gymnasium from 7:00 pm – 9:00 pm – December 14.
11. The following revised Bylaws and Regulation for Second Reading

Bylaw

- | | |
|------|--------------------------|
| 0162 | Notice of Board Meetings |
| 0168 | Recording Board Minutes |

Regulation

- | | |
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| R 5561 | Use of Physical Restraint and Seclusion Techniques for Students with Disabilities |
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12. The following new and revised Policies and Regulations for First Reading

Policies

- | | |
|---------|--|
| P2412 | Home Instruction Due to Health Condition |
| P2428.1 | Standards-Based Instructional Priorities |
| P2622 | Student Assessment |
| P2700 | Services to Nonpublic School Students |
| P3111 | Creating Positions |
| P3125 | Employment of Teaching Staff Members |
| P3125.2 | Employment of Substitutes Teachers |
| P3126 | District Mentoring Program |
| P3130 | Assignment and Transfer |
| P3212 | Attendance |
| P3218 | Substance Abuse |
| P3221 | Evaluation of Teachers |
| P3222 | Evaluation of Teaching Staff Members,
Excluding Teachers & Administrators |
| P3224 | Evaluation of Principals, Vice Principals & Ass't Principals |
| P3240 | Professional Development for Teachers & School Leaders |
| P4125 | Employment of Support Staff Members |
| P6220 | Budget Preparation |
| P6470 | Payment of Claims |
| P6820 | Financial Reports |

Regulations

- | | |
|-------|--|
| R2412 | Home Instruction Due to Health Condition |
| R3126 | District Mentoring Program |

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R3212 Professional Staff Attendance
 R3218 Substance Abuse
 R3222 Evaluation of Teaching Staff Members,
 Excluding Teachers & Administrators
 R3224 Evaluation of Principals, Vice Principals & Ass't Principals
 R3240 Professional Development for Teachers & School Leaders
 R4212 Support Staff Attendance
 R6470 Payment of Claims

13. Travel Request(s) as follows:

NAME	CONFERENCE/ SEMINAR	LOCATION	DATE	ESTIMATED COST
Victoria Nicolich	NJASL Conf.	Long Branch, NJ	Dec. 2-4, 2018	\$505 incl. hotel, plus tolls & mileage
Rebecca Endo	ELL Program Supervisors & Coordinators	Bergen Comm. College, Lyndhurst, NJ	March 20, 2019	Mileage & Tolls
	NJTESOL/NJB E Spring Conf.	Hyatt Regency New Brunswick, NJ	May 30, 2019	\$199 member registration plus Mileage & Tolls
Emma Flynn	NJTESOL/NJB E Spring Conf.	Hyatt Regency New Brunswick, NJ	May 30, 2019	\$234 Non-member registration plus Mileage & Tolls
Tina Lanciotti	NJTESOL/NJB E Spring Conf.	Hyatt Regency New Brunswick, NJ	May 30, 2019	\$234 Non-member registration plus Mileage & Tolls

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14. The following Drills:

Fire Drill: Nov 1
Security Drill: Oct 24 – Bomb Threat Evacuation

VII. BUSINESS ADMINISTRATOR’S REPORT

Ms. Delasandro went through the items in her agenda including the monthly reports and transfers, appropriation of fiscal year 18 Extraordinary Aid, acceptance of the additional Extraordinary Aid, usage of independent evaluators, acceptance and submission of the 18/19 Health and Safety Evaluation of School Buildings, final payment application for the gym floor project and amendment of the budget appropriations and revenues to write off the district Title III and IV monies now reported through a consortium with Northern Valley Regional High School.

There was no discussion regarding the agenda. Upon the recommendation of the Chief School Administrator and Business Administrator, Resolutions 1 – 16 were motioned by Mrs. DeGennaro, seconded by Mrs. Venditti and approved by the following roll call vote:

Mrs. Bargisen: Yes to all
Mrs. Corday Yes to all
Mrs. Cowley: Yes to all
Mrs. DeGennaro Yes to all
Mrs. Venditti Yes to all

The Northvale Board of Education approves the following resolution(s) upon the recommendation of the School Business Administrator and the Chief School Administrator:

1. General Fund warrants:

November Bill List	\$ 319,240.92
October 30 Payroll	\$ 253,329.14
October In-Office Checks	\$ 182,521.66
Milk Fund warrants: Cream O-Land Dairies	\$ 1,102.21

2. Report of the Board Secretary and Report of the Treasurer for the month ending September 2018; and

Further, that in compliance with N.J.A.C. 6A: 23-2.11(c) 4, the Northvale School District Board of Education certifies that no major account or fund has been over-

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expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Transfer of funds between budgetary line items for October, 2018 in compliance with NJ S-1701 Regulations (10% cap).
4. Approve usage of independent evaluators, as per list attached and on file in the board offices, for various evaluations including but not limited to behavioral, psychiatric, speech and neurological.
5. WHEREAS, N.J.A.C. 6A:23A-13.3 (d) 6 provides that a district Board of Education may, at any time without commissioner approval, appropriate surplus generated from state revenue, such as Extraordinary Aid and NonPublic Transportation Aid that has been excluded from the excess surplus calculation in the prior year; and

WHEREAS, the Northvale Board of Education has remaining balances of the FY 2018 Extraordinary Aid in the amount of \$221,781 and Transportation Aid in the amount of \$1,160;

NOW THEREFORE IT BE RESOLVED, that a portion of the remaining balance of the FY 2018 Extraordinary Aid in the amount of \$72,000 be appropriated in the 2018/2019 budget to offset costs of Special Education tuition costs.

6. Accept additional Extraordinary Aid for FY 18 in the amount of \$863.00 based upon the revised proration percentage and recognize the increase as 2018/2019 revenue.
7. Correct August 2018 transfer as follows:

Incorrect Account		Correct Account	
(FROM) 11-219-100-101	\$425.00	(FROM) 11-000-219-320	\$425.00

8. Approve extraordinary services for Student ID# 2536162487 not to exceed 20 hours during November and December 2018.
9. Approve agreement with Oxford Consulting Services, Inc. to provide one hour each per week of Speech and Physical Therapy at a rate of \$105.00 per hour and one hour per week of Developmental Instruction as a rate of \$75.00 per hour, for Student ID#2536162487, not to exceed 20 hours total.
10. Approve one session per week of additional speech therapy for Student ID#8988039592 at Valley Program at a rate of \$65.00 per session plus a 3.5% administrative fee.

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11. Accept and submit the 2018-2019 Health and Safety Evaluation of School Buildings Checklist, as prepared by Anthony Coppola, Building and Grounds Supervisor and approved by the Chief School Administrator.
12. Payment Application #3 for Classic Floor Finishing, Inc. in the amount of \$39,229.00, as per the recommendation of the architect, DiCara Rubio Architects.
13. Payment Application #4 (final) at no cost to close out the gym floor project with Classic Floor Finishing, Inc. as per the recommendation of the architect, DiCara Rubio Architects.
14. Amend the 2018/2019 budgeted appropriations and revenues to adjust the FY 2018 ESEA Consolidated Formula Subgrant Allocations to be reported by Northern Valley Regional High School as the Lead Education Agency.

		Original Budget	Adjusted Budget
20-241-100-610	Title III	\$5,074	\$0
20-281-100-610	Title IV	\$8,000	\$0
20-4491-000	Title III	\$5,074	\$0
20-4471-000	Title IV	\$8,000	\$0

15. Revise the 2018/2019 budgeted ESEA appropriation and revenue as follows:

		Original Budget	Adjusted Budget
20-242-100-610	Title III Immigrant	\$1,178	\$0
20-4492-000	Title III Immigrant	\$8,000	\$0

16. Post Travel Report submitted pursuant to P.L. 2007, c.53 travel requirements N.J.S.A. 18A:12-33.

Michael Pinajian
Dawn Delasandro

VIII. NEW AND UNFINISHED BUSINESS

President Bargisen congratulated Mrs. Cowley on her reelection to the board, as well as Mrs. Marinuzzi for her election.

Mr. Pinajian stated the new lockers have been installed in the gym locker rooms. This was to replace the previous lockers which had fallen into disrepair. The new units are made of heavier duty materials and are larger.

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President Bargisen reviewed the dates to remember.

DATES TO REMEMBER

November 22 & 23, 2018 Thanksgiving Recess

December 10, 2018 - Regular Meeting.....6:30 pm

IX. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

Alexander Karanikitas, previous student, spoke to the board about his Eagle Project for Boy Scouts. He would like to prepare and donate lockdown kits for each classroom, which contain many important items for a lockdown emergency. The board was supportive of his idea.

Gemma Castello, parent, expressed to the board that she felt an 8th grade student was not being disciplined enough. Mr. Pinajian explained he was well aware of the situation but could not go into details due to reasons of student confidentiality. He asked Ms. Castello to trust administration that there is progressive discipline. Ms. Castello requested an email blast be sent to all female students to ask if they have been sexually harassed, to which Mr. Pinajian disagreed. He will work with the board and administration to determine the best way to manage this situation. It was later agreed that a letter would be sent to the parents of all middle school students.

X. ADJOURNMENT TO EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act and the Northvale Board of Education policy reserve the right within the constraints of state law to sit in executive session; and

WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it

RESOLVED, that the Northvale Board of Education adjourn into executive session for the following reason: Student related and Personnel

It was moved by Mrs. Venditti, seconded by Mrs. Cowley and unanimously approved by voice vote of those present to enter the Executive Session at 6:45 P.M.

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No action will be taken following the executive session and the board will not be re-entering public session.

A handwritten signature in black ink, appearing to read "Dawn Delasandro", with a long horizontal flourish extending to the right.

Dawn Delasandro
Business Administrator/Board Secretary