

NORTHVALE BOARD OF EDUCATION

**MINUTES
REGULAR SESSION
MONDAY, MAY 14, 2018**

I. CALL TO ORDER AND ROLL CALL

Mrs. Bargisen, President, called the meeting to order at 6:30 P.M.

Present: Mrs. Johanna Bargisen
Mrs. Nicole Cowley
Mrs. Jamie Corday
Mrs. Peg DeGennaro
Mrs. Jennifer Venditti

Absent: None

Also Present: Mr. Michael Pinajian, Superintendent
Ms. Dawn Delasandro, School Business Administrator
Mrs. Dianne Smith, Principal
Mrs. Herminia Venetsanos, Rockleigh Representative

II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mrs. Bargisen led all those present in a salute to the flag.

III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER

Adequate notice of this meeting has been emailed to the municipal clerk and the Rockleigh School Business Administrator, and was also published in The Record on January 11, 2018 and the Star Ledger on January 12, 2018.

IV. APPROVAL OF MINUTES

On a motion by Mrs. DeGennaro, seconded by Mrs. Venditti the Northvale Board of Education approved the following Northvale Public School District minutes:

Regular Meeting	April 24, 2018
Executive Meeting	April 24, 2018

IN FAVOR: Mrs. Bargisen, Mrs. Corday, Mrs. Cowley, Mrs. DeGennaro, Mrs. Venditti
ABSTAINED: None
OPPOSED: None
ABSENT: None

V. COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

NONE

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VI. SDL PROJECT PRESENTATION

Mr. Pinajian welcomed everyone and introduced Mrs. Zinn, the district STEAM teacher.

Mrs. Zinn explained the STEAM TANK Challenge and introduced students from 4th-5th and 6th grade SDL classes. The students presented inventions which they created for the Challenge. The inventions included a device to prevent students from leaning back and tipping over in school chairs, named Tipper Stopper, and a paint brush that has the bristles stored throughout the brush, allowing the user to snip the end and twist out new bristles, named the Reusable Paintbrush.

VII. SUPERINTENDENT'S REPORT

Mr. Pinajian thanked the students and Mrs. Zinn, and congratulated them on their continued success in the Challenge.

Mr. Pinajian reviewed the items on his report, including staff re-hires, guide movements and stipends for the 2018/2019 school year, travel requests and policies. With no further questions or comments from the board, Mr. Pinajian asked for a motion to approve resolutions 1-33.

Mrs. DeGennaro motioned and Mrs. Corday seconded the motion that Resolutions 1 through 33 be accepted as presented.

Mrs. Bargisen:	Yes to all
Mrs. Cowley:	Yes to all
Mrs. Corday	Yes to all
Mrs. DeGennaro	Yes to all
Mrs. Venditti	Yes to all

1. The re-hiring of the following tenured staff members for the 2018-2019 school year. (Salary increments and steps are contingent on the staff member's job performance during the 2017-2018 school year).

Anne Marie Astudillo	MA+16/step 16
Joan Bohan	BA+32/step 9
Erin Clarke	MA/step 15
Maureen Cooper	MA+16/step 17
Jessica Dimataris	BA/step 9
Kristen Doramajian	MA/step 8
Joanne Greco	MA+32/step 17
Jeanne Griffin	MA/step 17
Jennifer Helfman	MA/step 17
David Herndon	BA+16/step 15

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Kate Heyboer	MA+16/step 8
Geralyn Higgins	MA+32/step 17
Patty Inglese	BA/step 9
Nicole Killeen	MA+32/step 10
Rebecca Endo	MA+16/step 12
Ronald Kucheruck	MA/step 15
Jennifer Madonna	MA/step 7
Patricia Magnani	BA+32/step 16
Heather Matos	BA/step 14
Khyati Mehra	MA/step 17
Victoria Nicolich	MA/step 6
Rose Ottomanelli	MA+32/step 14
Desirae Parvis	MA+32/step 7
Michael Praysner	MA/step 13
Lucia Quarato	MA/step 13
Jennifer Reeves	MA+32/step 14
Danielle Rumolo	MA/step 12
Elena Russell	MA/step 16
Elizabeth Santos	BA/step 10
Jodi Sardanis	MA/step 14
Michelle Sarver	MA+32/step 17
Michael Schulman	MA+32/step 9
Catherine Sergiano	MA/step 11
Lauren Syre	MA+32/step 17
Sharon Vadovic	MA+32/step 17
Michelle Vialonga	MA/step 17
Alexandra Young	BA/step 8

2. Re-hiring (tenure) of Tina Lanciotti, Middle School Language Arts Teacher for the 2018-2019 school year. (MA/step 5)
3. The re-hiring of the following non-tenured staff members for the 2018-2019 school year.

Caitlin Adair		BA/step 4
Katharine Arena	.8	MA+32/step 5
Andrew Cole		BA/step 4
Katherine Dodds	.57	MA/step 3
Dana Errico		MA/step 4
Emma Flynn		BA/step 4
Shannon Lewis		MA+16/step 7
Jennifer Lopez		MA/step 5
Michael O'Reilly		BA/step 3
Samantha Rudick		BA/step 3
Gina Scherer		MA/step 6
Nicole Schneider		MA/step 4

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Rose Zara	MA+16/step 7
Kathryn Zinn	BA+16/step 9
Briana Zwernemann	MA/step 2

4. The following staff members for movement on the salary guide effective September 1, 2018.

Kate Heyboer	MA/step 8 to MA+16/step 8
Michael Schulman	MA+16/step 9 to MA+32/step 9

5. The re-hiring of the following 12-month secretarial staff from July 1, 2018 through June 30, 2019.

Anne Colthart
Nathalie Covo
Robin Rudolph
Linda Ryan

6. The re-hiring of the following instructional aides for the 2018-2019 school year.

Lynn Arcella	
Rebecca Callahan	(.5 no health benefits)
Jacqueline Sheehy	(.5 no health benefits)

7. The re-hiring of the following one-on-one aides for the 2018-2019 school year, contingent upon IEP/504 mandates.

Celeste Cohen	
Derise Gluckman	
Maria Borges	(.5 no health benefits)
Geryl Greenberg	(.57 no health benefits)
Deana Lubrani	(.5 no health benefits)
Ashley Plescia	(.5 no health benefits)
Paula Tate	(.5 no health benefits)
Tammy Weis	(.5 no health benefits)

8. The re-hiring of Terese Comer, Media Center Library Clerk, for the 2018-2019 school year. (.5 no health benefits)

9. The re-hiring of the following para-professionals for morning and lunchroom supervision for the 2018-2019 school year.

Linda Annunziata (morning 8:00 am – 8:30 am, lunch 11:00 am – 1:30 pm)
Brenda Buck (morning 7:45 am – 8:45 am, lunch 11:00 am – 1:30 pm)

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10. The re-hiring of Sham Hamparian as bus aide for July 2, 2018 through July 31, 2018 and for the 2018-2019 school year.
11. The re-hiring of Nadine McGrath, Curriculum & Instruction Supervisor, 11-month position for the 2018-2019 school year.
12. The re-hiring of Dianne Smith, Principal, 12-month position from July 1, 2018 through June 30, 2019.
13. The re-hiring of Anthony Coppola, Building & Grounds Supervisor, 12-month position from July 1, 2018 through June 30, 2019.
14. The re-hiring of Patricia Kayan, Executive Secretary to the Chief School Administrator, 12-month position from July 1, 2018 through June 30, 2019.
15. The re-hiring of Kathleen Fitzpatrick, Secretary to Business Administrator/
Payroll & Benefits, 12-month position from July 1, 2018 through June 30, 2019.
16. The re-hiring of Emmett Dresler, District Technician, 12-month position from July 1, 2018 through June 30, 2019.
17. The re-hiring of Kevin Montgomery, Custodian, 12-month position, from July 1, 2018 through June 30, 2019.
18. The re-hiring of Bashkim Shehi, Custodian, 12-month position, from July 1, 2018 through June 30, 2019.
19. The re-hiring of Bashkim Shehi as school bus driver from July 1, 2018 through June 30, 2019.
20. Kate Arena as Child Study Team Chairperson for the 2018-2019 school year. pro-rated
21. Rose Zara to teach the Orton Gillingham summer reading program for a total of 8 hours per week for four (4) weeks beginning July 2, 2018 through July 31, 2018.
22. To accept the resignation of Jennifer Leiman, Occupational Therapist, effective June 30, 2018.
23. Dorney Poetry Festival for Grades 3-8 at NVOT.
24. Grade 4 SDL Amazing Race Convocation at Cresskill Elementary School.
25. Approve the HIB investigation results reported in closed session on April 24, 2018.

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26. Student Council Officers to participate in Student Government Day in Hackensack NJ, (9:00 am – 1:00 pm).
27. The following extra-curricular and co-curricular Stipend positions for the 2018-2019 school year.

Athletic Coordinator	Sharon Vadovic
Intramural Coordinator	Sharon Vadovic
Boys Basketball Coach	Michael Schulman
Ass't Boys Basketball Coach	Andrew Cole
Girls Basketball Coach	Michael Schulman
Ass't Girls Basketball Coach	Andrew Cole
Soccer Coach	Briana Zwernemann
Volleyball Coach	Sharon Vadovic
Track Coach	Shannon Lewis
Baseball Coach	Ron Kucheruck
Softball Coach	Samantha Rudick
Art Club Advisor	Heather Matos
International Club Advisor	Shannon Lewis
Technology Lab Supervisor (early morning)	Lauren Syre
Debate Club Advisor	Andrew Cole
School Newspaper Advisor	Caitlin Adair
Literary Magazine Advisor	Tina Lanciotti
Yearbook Advisor	Lauren Syre
Drama Director (Spring Musical)	Michael O'Reilly
Drama Art Designer (Spring Musical)	Heather Matos
Band Director (early morning)	Dave Herndon
Choir Director (early morning)	Michael O'Reilly
Student Council Co-Advisors	Emma Flynn Dana Errico
Nat'l Junior Honor Society Advisors	Kristen Doramajian Emma Flynn Jennifer Madonna Victoria Nicolich Gina Scherer
Homework Helpers Advisor	Shannon Lewis

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Lunch Room Supervisors	Ron Kucheruck Heather Matos
Student Activities Advisor	Sharon Vadovic
Master Scheduler	Lauren Syre

28. Approve Lisa Kowalski as the district substitute caller for the 2018-2019 school year.

29. Travel requests as follows:

NAME	CONFERENCE/ SEMINAR	LOCATION	DATE	ESTIMATED COST
Linda Ryan	Realtime's 2018 User's Group/Workshop	Marriott Saddle Brook, NJ	6/7/18	Miles & tolls
Becky Endo	2018 ESL Bilingual Summer Academy Workshop	TCNJ College of NJ , Ewing, NJ	8/20/18	\$15.00 plus miles & tolls

30. The following Scorers/Timers at \$40 per session.

May 9	Andrew Cole Michelle Sarver
May 22	Kathryn Zinn Michelle Sarver
May 24	Kathryn Zinn Michelle Sarver
June 5	Andrew Cole Michelle Sarver

31. The following new and revised Bylaw, Policies and Regulations for Second Reading.

Bylaw
0169.2

Board Member Use of Social Networking Websites

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Policy

P 5200	Attendance
P 5516.01	Student Tracking Devices
P 7425	Lead Testing of Water in Schools
P 7440	School District Security
P 8630	Bus Driver/Bus Aide Responsibility
P 9242	Use of Electronic Signatures

Regulation

R 5511	Dress Code
R 7440	School District Security
R 8630	Emergency School Bus Procedures

32. Chaperones for the 8th Grade Promotion Rehearsal at NVOT

Sharon Vadovic
Andrew Cole
Dave Herndon
Michael O'Reilly
Rose Ottomanelli

33. The following Drills:

Fire Drill: 5/2/18
Security Drill: 5/14/18 Non-Fire Evacuation

VIII. BUSINESS ADMINISTRATOR'S REPORT

Ms. Delasandro reviewed her agenda which included contracts for in-school substitute nursing, renewal of the district dental insurance and third party administrator services. She explained the list of contracts attached to the agenda, which is required to be provided annually to the Board of Education. The list contains all contracts the Board intends to renew or award for 2018/2019. With no further questions or comments from the board, Ms. Delasandro asked for a motion to approve resolutions 1-10.

Mrs. DeGennaro motioned and Mrs. Venditti seconded the motion that Resolutions 1 through 10 be accepted as presented.

Mrs. Bargisen:	Yes to all
Mrs. Cowley:	Yes to all
Mrs. Venditti	Yes to all
Mrs. Corday	Yes to all
Mrs. DeGennaro	Yes to all

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1. General Fund warrants:

April In-Office Checks	\$ 316,460.33
May Bill List	\$ 63,810.77
April 30 Payroll	\$ 264,182.42
May 15 Payroll	\$ 265,878.97
March add'l In-Office Check	\$ 10.31

Milk Fund warrants: Cream O-Land Dairies \$ 567.46

2. Report of the Board Secretary and Report of the Treasurer for the month ending March 2018; and

Further, that in compliance with N.J.A.C. 6A: 23-2.11(c) 4, the Northvale School District Board of Education certifies that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Transfer of funds between budgetary line items for April, 2018 in compliance with NJ S-1701 Regulations (10% cap)
4. Pursuant to PL 2015, Chapter 47 the Northvale Board of Education intends to review or award the contracts as listed on the attachment for the 2018-2019 school year. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et. seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. seq. The attached list includes contracts that the Board has awarded and memorialized in their Board minutes during the past 12 months, ending June 30, 2018. Also included are contracts the Board intends to award or renew in 2018/2019.
5. Renewal of Contract for In-School Nursing Services provided by BAYADA Home Healthcare in Hackensack, NJ at a rate of \$54.00/hour on a substitute basis beginning on July 1, 2018 through June 30, 2019. (11-000-213-300)
6. Approve three-year agreement with Delta Dental for employee dental insurance the period July 1, 2018-June 30, 2021 with no rate increases for the agreement term. (11-000-291-270)
7. Approve OMNI Group to provide third party administrative services (TPA) in connection with the district's 403(b) and 457(b) programs and revise Plan Documents.
8. Approve agreement with Kencor Elevator Systems, Inc. for semi-annual inspections and maintenance of the wheelchair lift at a cost of \$88 per visit (EDS Bid #8411) for the 2018/2019 school year. (11-000-261-420)

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9. Post Travel Reports submitted pursuant to P.L. 2007, c. 53 travel requirements N.J.S.A. 18A:12-33.

Anthony Coppola

10. Applications for Use of School Building submitted by the following organization:

Camp Northvale Registration - APR	5/21/18
Northvale Preschool Graduation & Art Show – APR	6/13/18

IX. NEW AND UNFINISHED BUSINESS

Mrs. Bargisen reviewed the dates to remember.

DATES TO REMEMBER

June 22, 2018 – Last Day of School
June 25, 2018 - Regular Meeting6:30 pm

X. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

NONE

XI. ADJOURNMENT TO EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act and the Northvale Board of Education policy reserve the right within the constraints of state law to sit in executive session; and

WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it

RESOLVED, that the Northvale Board of Education adjourn into executive session for the following reason: Personnel

It was moved by Mrs. DeGennaro, seconded by Mrs. Venditti and unanimously approved by those present to enter the Executive Session at 6:46 P.M.

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No action will be taken following the executive session and the board will not be re-entering public session.

A handwritten signature in black ink, appearing to read "Dawn Delasandro", with a long horizontal flourish extending to the right.

Dawn Delasandro
Business Administrator/Board Secretary