

NORTHVALE BOARD OF EDUCATION

**MINUTES
BOARD RETREAT/REGULAR SESSION
MONDAY, AUGUST 20, 2018**

I. CALL TO ORDER AND ROLL CALL

Mrs. DeGennaro, Vice President, called the meeting to order at 6:30 P.M.

Present: Mrs. Nicole Cowley
Mrs. Jamie Corday
Mrs. Peg DeGennaro
Mrs. Jennifer Venditti

Absent: Mrs. Johanna Bargisen

Also Present: Mr. Michael Pinajian, Superintendent
Ms. Dawn Delasandro, School Business Administrator
Mrs. Dianne Smith, Principal

II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mrs. DeGennaro led all those present in a salute to the flag.

III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER

Adequate notice of this meeting has been emailed to the municipal clerk and the Rockleigh School Business Administrator, and was also published in The Record on January 11, 2018 and the Star Ledger on January 12, 2018.

IV. BOARD RETREAT

Mr. Pinajian reviewed the board and district goals from 2017/2018. As a district we completed all goals, with the Chromebooks anticipated to be distributed in the next few weeks. We will also continue to build the STEAM program and work to enhance the social/emotional well being of all students indefinitely.

The board discussed goal ideas for the 2018/2019 school year, which included evaluating the 1:1 Chromebook initiative, successful negotiations with the Association and evaluating our tech services. Mr. Pinajian will draft a final list of the board and district goals, based on the discussion, for presentation to the board at the next meeting.

V. ADJOURN TO EXECUTIVE SESSION

NONE

VI. APPROVAL OF MINUTES

On a motion by Mrs. Venditti, seconded by Mrs. Cowley the Northvale Board of Education approved the following Northvale Public School District minutes:

Regular Meeting	July 16, 2018
Executive Meeting	July 16, 2018

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IN FAVOR: Mrs. Corday, Mrs. Cowley, Mrs. DeGennaro, Mrs. Venditti
ABSTAINED: None
OPPOSED: None
ABSENT: Mrs. Bargisen

VII. COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

NONE

VIII. SUPERINTENDENT'S REPORT

Mr. Pinajian reviewed the items on his agenda which included curricula for the 18/19 school year, the Professional Development and Mentoring plans which are required for QSAC, policy readings and the list of substitute teachers for next year. Mrs. DeGennaro asked about the rate we pay our subs and Mr. Pinajian explained our rates are comparable.

Having nothing further to discuss, Mr. Pinajian asked for a motion to approve Resolutions 1-10.

Mrs. Venditti motioned and Mrs. Corday seconded the motion that Resolutions 1 through 10 be accepted as presented.

Mrs. Corday	Yes to all
Mrs. Cowley:	Yes to all
Mrs. DeGennaro	Yes to all
Mrs. Venditti	Yes to all
Mrs. Bargisen:	Absent

It is the recommendation of the Superintendent that the Board of Education approve:

1. BE IT RESOLVED to approve the following resolution:

WHEREAS, the Northvale Board of Education re-adopt all current written curriculum, courses, textbooks, supplemental resources, and software platforms of the district; and

BE IT FURTHER RESOLVED that the Northvale Board of Education approve the following 2018 updated Curriculum Guides:

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**2018 Updated Curriculum Guides
(Aligned to New Jersey Student Learning Standards)**

2018 K-12 English Language Arts Curriculum Guide
2018 K-12 Mathematics Curriculum Guide
2018 K-12 Science Curriculum Guide
2018 K-12 Social Studies Curriculum Guide
2018 K-12 World Language Curriculum Guide
2018 K-12 Visual and Performing Arts Curriculum Guide
2018 K-12 Comprehensive Health and Physical Education Curriculum Guide
2018 K-8 Dance /Theatre Curriculum Guide (applicable to K-8 only)

2. 2018-2019 Professional Development Plan Statement of Assurance.
3. The 2018-2019 Mentoring Plan Statement of Assurance
4. BE IT RESOLVED, that the Northvale Board of Education suspend the rules of Bylaw 0131 requirement for two readings approval and adopt the following Bylaw, Policies, and Regulation with one reading for submission of documentation supporting the 2018-2019 Comprehensive Equity Plan to the Department of Education by September 1, 2018.

Bylaw

0000.02 Introduction – Bylaws, Policies & Regulations

Policies

P1613 Disclosure and Review of Applicant’s Employee History

P5512 Harassment, Intimidation, and Bullying

Regulation

R1613 Disclosure and Review of Applicant’s Employee History

5. The following Regulation will be abolished.

R5512 Harassment, Intimidation, and Bullying

6. The following revised Policy for Second Reading

Policy

P5411 Promotion from Eighth Grade

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7. To re-hire the following substitutes for the 2018-2019 school year.

Toleen Farah	Jeana Felix
Jaclyn Green	Michelle Han
Ed Rosini	Jennifer Staropoli
Maria Yuelys	Joseph Zacco
Michele Bhagat – Nurse	Laura Longobardi – Nurse
Melisa Skific - Nurse	

8. The following substitutes to be added to the 2018-2019 substitute list.

Nancy Fiorio-Alsharif
Jennifer Simpadian
Melissa Bonifacio (pending completed paperwork)

9. The following Northvale Aides to be added to the 2018-2019 substitute list.

Lynn Arcella	Maria Borges
Rebecca Callahan	Celeste Cohen
Derise Gluckman	Geryl Greenberg
Paula Tate	Jacqueline Sheehy
Tammy Weis	

10. The following Drills:

Fire Drill: 7/16/2018

IX. BUSINESS ADMINISTRATOR'S REPORT

Ms. Delasandro reviewed the items on the agenda, which included payment applications for work related to the gym renovation, approval of payment to staff for the additional recess time, the per diem sub rate, donation from the PTO for Chromebooks and several out-of-district special education contracts. Mr. Pinajian thanked the PTO President, Mrs. Carney, for the events of the year and the donation towards the purchase of the Chromebooks.

With no further discussion, Ms. Delasandro asked for a motion to approve Resolutions 1 – 26.

Mrs. Cowley motioned and Mrs. Venditti seconded the motion that Resolutions 1-26 be approved as presented.

Mrs. Corday	Yes to all
Mrs. Cowley:	Yes to all

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Mrs. DeGennaro	Yes to all
Mrs. Venditti	Yes to all
Mrs. Bargisen:	Absent

It is the recommendation of the Business Administrator that the Board of Education approve the following:

1. General Fund warrants:

Revised June In-Office Checks	\$507,424.40
August Bill List	\$353,508.60
July 30 Payroll	\$ 42,808.64
August 15 Payroll	\$ 46,115.98
July In-Office Checks	\$ 17,981.07

2. Report of the Board Secretary and Report of the Treasurer for the month ending June 2018; and

Further, that in compliance with N.J.A.C. 6A: 23-2.11(c) 4, the Northvale School District Board of Education certifies that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Revised transfer of funds between budgetary line items for June, 2018 in compliance with NJ S-1701 Regulations (10% cap).

4. Transfer of funds between budgetary line items for July, 2018 in compliance with NJ S-1701 Regulations (10% cap).

5. Approve all Board Members, the Chief School Administrator and the School Business Administrator to attend the 2019 NJSBA Workshop in Atlantic City, NJ from October 22 – 25, 2018. The cost of registration, travel, lodging and food to be based on state statues and GSA rates.

6. Approve student laptop insurance with Worth Avenue Group at a cost of \$3,770.00 for the 2018-2019 school year.

7. BE IT RESOLVED to approve the following resolution:

WHEREAS, Dawn Delasandro possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.S.A. 5:34-5 et seq., and

WHEREAS, 18A:18A-2 provides that a "Purchasing Agent" for a school district means the Secretary, Business Administrator or the Business Manager of the Board

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of Education duly assigned the authority, responsibility and accountability for the purchasing activity of the Board of Education, and

WHEREAS, 18A:18A-3 provides that contracts, awarded by the Purchasing Agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$40,000), may be awarded by the Purchasing Agent without advertising for bids when so authorized by board resolution, and

WHEREAS, 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$6,000) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution,

NOW THEREFORE, BE IT RESOLVED, that the Northvale Board of Education pursuant to the statutes cited above hereby appoints the Board Secretary/Business Administrator as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Northvale Board of Education,

AND BE IT FURTHER RESOLVED, that the Board Secretary/Business Administrator is hereby authorized to award contracts on behalf of the Northvale Board of Education that are in the aggregate less than 15% of the bid threshold (currently \$6,000) without soliciting competitive quotations,

AND BE IT FURTHER RESOLVED, that Dawn Delasandro is hereby authorized to seek competitive quotations, when applicable and practicable before awarding contracts, when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,000) but less than the bid threshold of \$40,000.

8. Payment Application #1 for Classic Floor finishing, in the amount of \$83,676, as per the recommendation of the architect, DiCara Rubino Architects.
9. Approve agreement with Field Pro Enterprises LLC to provide semi-annual maintenance to the Northvale School District north field during the 2018/2019 school year at a cost of \$4,790 (Account 11-000-263-420)
10. BE IT RESOLVED by the Northvale Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions as established in the Settlement Agreement and Release (hereinafter referred to as "Agreement") between the Board and the Parent of a student whose name is on file in the Superintendent's office, and which Agreement is located in the student's file, are hereby adopted and approved by the Board. The Superintendent and Business Administrator/Board Secretary are hereby authorized and directed to execute the Agreement, and any other documents necessary to effectuate the settlement.

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11. Request for payment from Plymouth Environmental Co. Inc. for the removal of the gym floor in the amount of \$99,180.
12. Approve recess coverages during the 2018/2019 school year at a rate of \$15 per 15 minutes.
13. The per diem substitute rate of \$85.00 for teachers/aides and \$175.00 for nurses for the 2018-2019 school.
14. Approve cooperative purchasing for technology related items from SHI Corp through the NJ School Boards Association TEC program and ACES Cooperative Pricing System #E8801-ACESCPS.
15. Annual Contract with Bergen County Special Services for the provision of Hospital Instruction at a rate of \$65.00 per hour for the 2018-2019 school year.
16. To amend resolution #62 from June 25, 2018 meeting to read.

Home school service through Region V for student ID # 5847681319, not to exceed 10 hours per week for the period of May 29, 2018 – August 31, 2018.

17. To accept a donation from the Northvale PTO of \$5,000.00 for Chromebooks
18. Approve Emmett Dresler to provide technology consulting services at a rate of \$26.35 per hour, not to exceed 50 hours, during the 2018-2019 school year.
19. Rescind Resolution #56 previously approved on June 25, 2018 which read as follows:

Agreement with Marlin Leasing Corporation for the lease of postage meter and accessories at a rate of \$28.05 per month and FP Mailing Solutions for postage meter rental at a rate of \$28.95 per month, for 60 months beginning July, 2018. (Account 11-000-230-530).

20. Approve Lease Agreement with Pitney Bowes for the lease of postage meter and accessories at a rate of \$66.85 per month for 60 months beginning August 2018. (Account 11-000-230-530)
21. Special education tuition contracts with the Northern Valley Regional High School for the 2018-2019 Valley Program at a cost of \$1,218,885.09.

The cost is as follows: \$75,019.00 per student for fourteen (14) students (SID #'s 5866037683, 8159051368, 8722166894, 8250422425, 4268904859, 7486467216, 9873940074, 6745713717, 5499300300, 6428179669, 4273404169, 7855108952, 2139211411, 9810170017), for the period of July 1, 2018 – June 30, 2019.

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The cost per student of \$1,364.00 for one (1) student (SID #9845417839), for the period of July 5 – July 10, 2018.

The cost per student of \$73,655.09 for one (1) student (SID #8988039592), for the period of July 10, 2018 – June 30, 2019.

The cost of \$46,800 each for a 1:1 Aide for two (2) students (SID #2139211411, 9810170017) for the period of July 1, 2018 – June 30, 2019.

22. Special education tuition contract with the Northern Valley Regional High School for 2018-2019 TIP Program at a total cost of \$46,227.00 for one (1) student (SID # 5147602515), for the period of July 1, 2018 – June 30, 2019.
23. Special education tuition contracts with the Northern Valley Regional High School the Summer K-8 Program at a cost of \$960.00 each for six (6) students (SID 8336862958, 6210173971, 5145401876, 6107127193, 5677375429, 6568396208) for the period of July 1, 2018 – July 31, 2018.
24. Special education tuition contracts with the Northern Valley Regional High School the Slice Program at a cost of \$10,050 each for five (6) students (SID #2484954206, 3988036922, 7085314740, 6067492156, 6997680891, #6027767168) for the period of September 1, 2018 – June 30, 2019.
25. Post Travel Report submitted pursuant to P.L. 2007, c.53 travel requirements N.J.S.A. 18A:12-33.

Kevin Montgomery
Bashkim Shehi

26. Application for Use of School Building submitted by the following organizations:

PTO dates for the 2018-2019 school year.

General Meetings – APR (all mtgs. begin at 7:30 pm except where indicated)
9/26(7:00 pm) 10/17, 11/14, 12/5, 1/16/19, 2/13, 3/13, 4/10, 5/16(7:00 pm)

Event dates for the 2018-2019 school year.

Class Parent meeting – September 12, 2018 (7:30 pm – APR)
Kindergarten Dance – September 14, 2018 (6:30 pm – Gym)
Fall Book Fair – TBD
Fall Festival – October 12, 2018 (6:30 pm – 8:30 pm – APR & parking lot)
Talent Show – November 16, 2018 (7:00 pm – Gym)
Vendor Night – November 30, 2018 (6:00 pm-9:00 pm – Gym)
Winter Gift Shop – November 30, 2018 (8:30 am – 3:00 pm – Gym)
Winter Breakfast – December 5, 2018 (9:00 am -11:00 am – APR)
Movie night – 1/4/19, 1/11/19, 1/18/19 (7:00 pm – 11:00 pm – APR)
Casino Night – February 8, 2019 (Rockleigh County Club)

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Bingo Night – March 1, 2019 (7:00 pm-9:00 pm)
Spring Fling – April 5, 2019 (7:00 pm – 9:00 pm – APR)
Mother’s Day Plant Sale – May 10, 2019 (8:30 am – 2:30 pm – Outside Elem. Ent)
Teacher Appreciation Week – May 6 – 10, 2019
Spring Book Fair – TBD
Field Day – June 7, 2019 (7:30 am – 3:00 pm – Fields) Rain date June 10, 2019
Ice Cream Social – June 14, 2019 (7:00 pm – 9:00 pm)

Girl Scouts Meetings (APR or available rooms)

Troop #9602 – 3:00 pm – 4:00 pm
9/17/18, 10/15, 11/19, 12/17, 1/14/19, 2/11, 3/18, 4/22, 5/20
Troop #95472 – 3:00 pm -4:30 pm
9/28, 10/26, 1/25, 2/22, 3/29, 4/26,5/3
Troop #95974 – 3:00 pm – 4:30 pm
9/17, 10/15, 11/12, 12/17, 1/14, 2/11, 3/18, 4/8, 5/1
Troop #96925 – 3:00 pm – 4:00 pm
9/24, 10/22, 11/19, 12/17

Girl Scouts - Event

Pinewood Derby for grades K-8 (Gym)

The Navigators – Bible Study Club

September 12, 2018 – June 20, 2019 every Thursday (3:05 pm – 4:15 pm)

IX. NEW AND UNFINISHED BUSINESS

Ms. Delasandro provided an update regarding the gymnasium renovation. She explained that the demolition and the floor installation was completed timely. The new hard wood floor looks amazing and will be ready for the first day of school. Ms. Delasandro explained that we will be meeting with Bergen County Tech regarding their tech services as an alternative to our shared service with Northern Valley. More information will follow.

Mrs. DeGennaro reviewed the dates to remember.

DATES TO REMEMBER

September 17, 2018 Regular Meeting.....6:30 pm

X. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

NONE

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XI. ADJOURNMENT

Motioned by Mrs. Venditti, seconded by Mrs. Corday, and unanimously approved by those present, the Regular Meeting was adjourned at 7:30 P.M.

A handwritten signature in black ink, appearing to read "Dawn Delasandro", with a long horizontal flourish extending to the right.

Dawn Delasandro
Business Administrator/Board Secretary