

**NORTHVALE BOARD OF EDUCATION**

**MINUTES  
REGULAR SESSION  
MONDAY, DECEMBER 11, 2017**

**I. CALL TO ORDER AND ROLL CALL**

Mr. McGuire, President, called the meeting to order at 6:32 P.M.

Present: Mrs. Johanna Bargisen  
Mr. Robert Bargna  
Mrs. Jamie Corday  
Mrs. Peg DeGennaro  
Mr. Joseph McGuire

Absent: None

Also Present: Mr. Michael Pinajian, Superintendent  
Ms. Dawn Delasandro, School Business Administrator  
Mrs. Maryanne Puccio, Rockleigh

**II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

Mr. McGuire led all those present in a salute to the flag.

**III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER**

Adequate notice of this meeting has been provided to the municipal clerk and the Rockleigh School Business Administrator, and was also published in The Record on January 21, 2017.

**IV. ADJOURNMENT TO EXECUTIVE SESSION**

No Executive Session

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**V. APPROVAL OF MINUTES**

On a motion by Mrs. DeGennaro, seconded by Mrs. Corday the Northvale Board of Education approved the following Northvale Public School District minutes:

Regular Meeting	October 16, 2017
Executive Meeting	October 16, 2017

IN FAVOR:	Mrs. Corday, Mrs. DeGennaro, Mr. McGuire
ABSTAINED:	Mrs. Bargisen, Mr. Bargna
OPPOSED:	None
ABSENT:	None

On a motion by Mrs. DeGennaro, seconded by Mrs. Corday the Northvale Board of Education approved the following Northvale Public School District minutes:

Regular Meeting	November 13, 2017
Executive Meeting	November 13, 2017

IN FAVOR:	Mrs. Bargisen, Mr. Bargna, Mrs. Corday, Mrs. DeGennaro,
ABSTAINED:	Mr. McGuire
OPPOSED:	None
ABSENT:	None

**VI. COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY**

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

NONE

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**VII. SUPERINTENDENT’S REPORT**

Mr. Pinajian commended the staff for their work during the past few difficult weeks. It is a sad time for the Northvale community and our thoughts and prayers go out to the Knopp family. Mr. Pinajian asked for a moment of silence in memory of Vivienne.

Mr. Pinajian thanked Mr. Joseph McGuire and Mr. Robert Bargna for their time and service to the district as board members over the past seven years. Administration presented Mr. McGuire and Mr. Bargna with certificates of recognition.

Mr. McGuire thanked the other members and administration. He commented he will miss the board and is very happy with the accomplishments the district has made. He knows the school is in a great place now. Mr. Bargna echoed Mr. McGuire’s sentiments and stated he is very confident in the remaining board members to continue to move forward in a positive direction.

Mr. Pinajian explained that an advertisement for Mr. Bargna’s seat will be posted tomorrow. He also noted the draft 2018/2019 calendar has been prepared and reviewed the anticipated holiday closures. Mrs. Bargisen requested the Monday after Easter be closed as well, and the board discussed that possibility. The final calendar will be up for approval at the meeting in January.

Mr. Pinajian reviewed his agenda items and asked for a motion to approve Resolutions 1-11.

Mrs. Bargisen motioned and Mr. Bargna seconded the motion that Resolutions 1 through 11, to be accepted as presented.

Mrs. Bargisen:	Yes to all
Mrs. Corday:	Yes to all
Mrs. DeGennaro:	Yes to all
Mr. McGuire:	Yes to all
Mr. Bargna:	Yes to all

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1. Recognition of Service

WHEREAS, Mr. Joseph McGuire, dedicated his time and service to the children of Northvale and the Northvale Board of Education, and

WHEREAS, his dedication served as a model of service to the community,

NOW THEREFORE, BE IT RESOLVED, that the Northvale Board of Education does hereby extend its appreciation and gratitude to Mr. Joseph McGuire in recognition of his 7 years of dedicated service as a member of the Northvale Board of Education.

2. Recognition of Service

WHEREAS, Mr. Robert Bargna, dedicated his time and service to the children of Northvale and the Northvale Board of Education, and

WHEREAS, his dedication served as a model of service to the community,

NOW THEREFORE, BE IT RESOLVED, that the Northvale Board of Education does hereby extend its appreciation and gratitude to Mr. Robert Bargna in recognition of his 7 years of dedicated service as a member of the Northvale Board of Education.

3. To accept, with regret, the resignation of Mr. Robert Bargna, Board Member, effective December 31, 2017.
4. To accept the resignation of Ms. Karen Frigiola, bus aide, effective December 22, 2017.
5. Mrs. Michele Bhagat, Substitute Nurse, to be added to our substitute list for the 2017-2018 school year, pending completed paperwork.
6. To hire Mrs. Sham Hamparian, School Bus Aide for the 2017-2018 school year, pending completed paperwork.
7. To approve the 2017-2018 Northvale School Baseball and Softball schedules.
8. The District's continuing use of the Marshall Evaluation Instrument. The Marshall Evaluation Instrument is used in such a way that it meets or exceeds all regulatory requirements regarding the observations and evaluations of staff.

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9. Travel Requests:

Mrs. Lauren Syre	NJECC Workshop	Montclair State University	Jan. 9, 2018
Mr. Anthony Coppola	PEOSH/NJADP 2017 Indoor Air Quality Training	Mahwah, NJ	Feb. 9, 2018
Mr. Anthony Coppola	NJ Building & Grounds Expo	Atlantic City, NJ	March 12 & 13, 2018

10. The following Policy and Regulation for Second Reading.

<u>Policy</u>	<u>Regulation</u>
P2330 – Homework	R 2330 – Homework
P8601 – Pupil Supervision After School Dismissal	

Abolish Policy  
P5410.1 Homework

11. The following Fire Drills:

November 21, 2017  
December 4, 2017

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**VIII. BUSINESS ADMINISTRATOR'S REPORT**

Ms. Delasandro thanked Mr. McGuire and Mr. Bargna for their service and wished them the best in all future endeavors.

Ms. Delasandro reviewed the agenda which included special education tuition contracts and authorization of an online reverse auction for the purchase of electricity. She explained resolution # 13 on the addendum which is the board request for withdrawal of funds from the district emergency fund to improve security cameras. The addendum also included a resolution to purchase electricity through the Middlesex Regional Cooperative if the reverse auction did not produce better figures. Without further questions or discussion, Ms. Delasandro asked for a motion to approve Resolutions 1-14.

Mr. Bargna motioned and Mrs. Bargisen seconded the motion that Resolutions 1 through 14, to be accepted as presented.

Mrs. Bargisen:	Yes to all
Mrs. Corday:	Yes to all
Mrs. DeGennaro:	Yes to all
Mr. McGuire:	Yes to all
Mr. Bargna:	Yes to all

1. General Fund warrants:

October In-Office Checks – Revised:	\$173,794.69
November In-Office Checks	\$175,560.35
December Bill List	\$145,759.00
November 30, 2017 Payroll	\$259,621.23

Milk Fund warrants: Cream O-Land Dairies \$ 652.44

2. Report of the Board Secretary and Report of the Treasurer for the month ending October 2017; and

Further, that in compliance with N.J.A.C. 6A: 23-2.11(c) 4, the Northvale School District Board of Education certifies that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Transfer of funds between budgetary line items for November in compliance with NJ S-1701 Regulations (10% cap)

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4. Appointment of the Dawn Delasandro, Board Secretary, as temporary chairman of the Annual Reorganization Meeting on January 8, 2018.
5. Special Education tuition contract with Slice Program at a cost of \$7,584.50 for student ID #699768089, effective November 13, 2017 – June 20, 2018.
6. Special Education tuition contract with Bergen County Special Services School District for the Brownstone School for student ID #5742710552 at a cost of \$60,000 pro-rated, and one to one aide at a cost of \$48,000 pro-rated effective October 27, 2017 through June 30, 2018.
7. Cancel tuition contracts with Northern Valley Regional High School as follows:

<u>Student ID#</u>	<u>Cancelled Costs</u>	<u>Effective Date</u>
4318493917	\$31,938.59	November 15, 2017
with 1:1 Aide	\$31,008.00	November 15, 2017
5742710552	\$34,249.96	October 27, 2017

8. A RESOLUTION OF Northvale Board of Education AUTHORIZING THE PURCHASE OF electricity SUPPLY SERVICES FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

WHEREAS, Northvale Board of Education has determined to move forward with the EMEX Reverse Auction in order procure electricity for Northvale Board of Education and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) (the “Act”) authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, Northvale Board of Education will utilize the online auction services of EMEX, LLC, an approved vendor pursuant to the Act, waiver number EMEX LLC-1, located at [www.energymarketexchange.com](http://www.energymarketexchange.com); and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and

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WHEREAS, if the auction achieves a price of \$0.0931/kWh or less for a 12-month term, a price of \$0.0950/kWh or less for an 18 month term, a price of \$0.0916/kWh or less for a 24-month term; Northvale Board of Education may award a contract to the winning supplier for the selected term.

NOW THEREFORE BE IT RESOLVED, that the Business Administrator of the Northvale Board of Education be and she hereby is authorized to execute on behalf of the Northvale Board of Education any electricity contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.0931/kWh or less for a 12 month term, a price of \$0.0950/kWh or less for an 18 month term, a price of \$0.0916/kWh or less for a 24-month term; Northvale Board of Education may award a contract to the winning supplier for the selected term.

9. Final payment application #5 from TSUJ Corp in the amount of \$27,669.50 for work completed with the Electrical Upgrade project, as per the recommendation of the architect DiCara Rubino Architects.
10. Approve use of Northern Valley Tech Services for substitute technician services, as needed, at a cost of \$200 per day.
11. Post Travel Report submitted pursuant to P.L. 2007, c.53 travel requirements N.J.S.A. 18A:12-33.

Mrs. Kate Arena  
Mrs. Katherine Dodds  
Mrs. Kathleen Fitzpatrick

12. Applications for Use of School Building submitted by the following organization:
  - Girl Scouts – 12/7/17  
12/8/17
13. WHEREAS, funds exist in the district Emergency Reserve Fund, and

WHEREAS, there exists a need to expand the district security camera system based upon review of the current system and recommendations from the local police department, and

WHEREAS, N.J.A.C. 6A:23A-14.4 requires withdrawals from the Emergency Reserve to obtain Commissioner Approval; and



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WHEREAS, New Jersey Department of Education Emergency Reserve Guidance notice permits withdrawals during a budget year to finance school security improvements; and

WHEREAS, the Business Administrator has received two competitive quotations to complete the security improvements to the district's security camera system which include the addition of 10 security cameras placed inside and outside the building, a new server to retain the camera footage and upgrade to the software to allow viewing of the camera feed from outside the building with an internet accessible device; and

WHEREAS, the most competitive quotation was received from Eastern Datacomm in the amount of \$31,033;

NOW THEREFORE BE IT RESOLVED, the Northvale Board of Education hereby approves withdrawal from the district Emergency Reserve Fund in the amount of \$31,000 to the current 2017/2018 budget to finance improvements of the district's security camera system to be completed within four weeks of Commissioner Approval.

14. Approve participation with the Educational Services Commission of New Jersey (Formerly Middlesex Regional) Cooperative Pricing System for the purchase of the supply of electricity under Bid # MRESC 15/16-49.

**IX. NEW AND UNFINISHED BUSINESS**

Mr. Pinajian noted there were no HIB cases during the previous month to report. He also stated that our thoughts and prayers are with Mrs. Smith, as she had a recent passing in the family.

Mr. Pinajian and Ms. Delasandro explained the findings from their meeting with the district architect, Rodney Watkins. They explained that first the current floor needs to be demolished and removed under the oversight of an environmental engineer. We will be doing core samples later in the month in preparation of the bid specs. Also, with a hardwood floor being installed, there will be a two-inch increase above the outside hallway and exterior grounds. This does not have an easy solution but we are looking at our options. Mrs. Bargisen asked if we could inquire about lowering the subfloor.

Mr. McGuire reviewed the dates to remember.

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**DATES TO REMEMBER**

Holiday Recess December 25, 2017 -- January 1, 2018 - School Closed  
Reorganization/Regular Meeting – January 8, 2018.....6:30 pm

**X. COMMENTS FROM THE PUBLIC**

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

None

**XI. ADJOURNMENT**

Motioned by Mr. Bargna and seconded by Mrs. Bargisen, the Regular Meeting was adjourned at 7:02 P.M.



Dawn Delasandro  
Business Administrator/Board Secretary