

NORTHVALE BOARD OF EDUCATION

**MINUTES
REGULAR SESSION
MONDAY, APRIL 24, 2018**

I. CALL TO ORDER AND ROLL CALL

Mrs. Bargisen, President, called the meeting to order at 6:30 P.M.

Present: Mrs. Johanna Bargisen
Mrs. Nicole Cowley
Mrs. Jamie Corday
Mrs. Peg DeGennaro
Mrs. Jennifer Venditti

Absent: None

Also Present: Mr. Michael Pinajian, Superintendent
Ms. Dawn Delasandro, School Business Administrator
Mrs. Dianne Smith, Principal
Mrs. Porto, Rockleigh Representative

II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mrs. Bargisen led all those present in a salute to the flag.

III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER

Adequate notice of this meeting has been emailed to the municipal clerk and the Rockleigh School Business Administrator, and was also published in The Record on January 11, 2018 and the Star Ledger on January 12, 2018.

IV. APPROVAL OF MINUTES

On a motion by Mrs. Venditti, seconded by Mrs. Cowley the Northvale Board of Education approved the following Northvale Public School District minutes:

Regular Meeting	March 19, 2018
Executive Meeting	March 19, 2018

IN FAVOR: Mrs. Bargisen, Mrs. Cowley, Mrs. Venditti
ABSTAINED: Mrs. Corday, Mrs. DeGennaro
OPPOSED: None
ABSENT: None

V. COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

NONE

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VI. SUPERINTENDENT'S REPORT

Mr. Pinajian welcomed everyone and commented that the budget will be presented momentarily, following his report. He stated, on the agenda, is acceptance of Mrs. Mary Archer's retirement, effective at the end of this year. He thanked her for her 29 years of dedication to the district and noted she will be missed. Also on the agenda is the revised current year school calendar which extends the year by one day due to snow days. We will also be abolishing one full time special education position for reasons of economy and efficiency. With no further questions or comments of the board, Mr. Pinajian asked for a motion to approve resolutions 1-13.

Mrs. Venditti motioned and Mrs. DeGennaro seconded the motion that Resolutions 1 through 13 be accepted as presented.

Mrs. Bargisen:	Yes to all
Mrs. Cowley:	Yes to all
Mrs. Corday	Yes to all
Mrs. DeGennaro	Yes to all
Mrs. Venditti	Yes to all

1. To accept, with regret, the resignation of Mrs. Mary Archer for the purpose of retirement, effective June 30, 2018.
2. The revised 2017-2018 school District calendar to reflect the last day of school as June 22, 2018 due to snow days used. Previous date was June 21, 2018.
3. The abolishment of one full time Special Education teaching position as of June 30, 2018, due to economy and efficiency.
4. To accept the resignation of Nicole Alvarez, part-time one-on-one aide effective June 30, 2018.
5. The following field trips:
 - a. SDL Grades 4-7 - STEAM Tank Challenge, NJIT - Newark NJ
 - b. Grade 3 – Field Station: Dinosaurs – Ft. Lee, NJ
 - c. Grade 4 – SDL – Amazing Race Convocation – Parkway School, Paramus, NJ
6. Grade 8 Swim Club Trip to Pascack Valley Swim Club in June

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7. Chaperones for the Grade 8 Swim Club trip:
Sharon Vadovic Lauren Syre
Rose Ottomanelli Mike Praysner
Liz Santos
8. Grade 8 Dinner Dance at the Rockleigh in June, 2018
9. Approve the 2018 Track Schedule
10. Approve the HIB investigation results reported in closed session on March 19, 2018. There were no investigation results reported.
11. The following new and revised policies and regulations for Second Reading.

Policy

P 3124	Employment Contract
P 3141	Resignation
P 7441	Electronic Surveillance in School Buildings and on School Grounds
P 8140	Student Enrollment
P 8462	Reporting Potentially Missing or Abused Children
P 8465	Hate Crimes and Bias-Related Acts
P 8470	Response to Concerted Job Action
P 8500	Food Services
P 8651	Community Use of Transportation
P 8820	Opening Exercises
P 8860	Memorials
P 9180	School Volunteers

Regulation

R 7441	Electronic Surveillance in School Buildings and on School Grounds
R 8462	Reporting Potentially Missing or Abused Children
R 8465	Hate Crimes and Bias-Related Acts
R 9180	School Volunteers

12. The following new and revised Bylaw, Policies and Regulations for First Reading.

Bylaw

0169.2	Board Member Use of Social Networking Websites
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Policy

P 5200	Attendance
P 5516.01	Student Tracking Devices

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P 7425 Lead Testing of Water in Schools
P 7440 School District Security
P 8630 Bus Driver/Bus Aide Responsibility
P 9242 Use of Electronic Signatures

Regulation

R 5511 Dress Code
R 7440 School District Security
R 8630 Emergency School Bus Procedures

13. The following Drills:

Fire Drill: 4-23-18
Security Drill: 4-16-18 Lockdown

VII. BUDGET PRESENTATION

Ms. Delasandro and Mr. Pinajian presented the 2018/2019 Budget. Mr. Pinajian reviewed the budget highlights which included continuing to maintain small class sizes, continued resources for the STEAM and G&T programs, and the 1:1 initiative for 7th and 8th Grades. The device program will require a wireless upgrade which is also included in the budget. Ms. Delasandro explained the challenges and reviewed the financials. Some of the major challenges include contractual salary increases, health care costs and increased special education needs and placements. The tax levy is increasing 2.50% over the prior budget, which includes use of a portion of the enrollment adjustment in the amount of \$45,000. The financial impact to taxpayers of an average home valued at \$392,010, is an increase of \$105.84 per year. The board had no questions following the presentation.

VIII. BUSINESS ADMINISTRATOR'S REPORT

Following the budget presentation, Ms. Delasandro reviewed her agenda which included approving the 2018/2019 budget. The resolution for the budget has changed since the preliminary meeting to include usage of the enrollment adjustment, as opposed to the health care adjustment and banked cap. The figures, however, remain unchanged. Also included in the agenda is a revised resolution for the gym floor mercury abatement project. This resolution is revised to cite the correct Agreement Form number, A-107. There are resolutions for the new rental agreement with the YMCA, additional special education contracts and workshop request. With no further questions or comments from the board, Ms. Delasandro asked for a motion to approve resolutions 1-14.

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Mrs. Venditti motioned and Mrs. DeGennaro seconded the motion that Resolutions 1 through 14 be accepted as presented.

Mrs. Bargisen:	Yes to all
Mrs. Cowley:	Yes to all
Mrs. Venditti	Yes to all
Mrs. Corday	Yes to all
Mrs. DeGennaro	Yes to all

1. Approval of the 2018-2019 School District Budget

BE IT RESOLVED, the Board of Education of Northvale hereby approves the following budget for the 2018-2019 school year;

BE IT FURTHER RESOLVED, in accordance with N.J.S.A. 18A:7F-38, that the 2018-2019 school year budget includes the use of a portion of the automatic enrollment adjustment in the amount of \$45,000; and

BE IT FURTHER RESOLVED, included in budget line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects is \$320,000 that is for other capital projects: costs to remove and replace the gymnasium floor. The total cost of the gymnasium floor project is \$320,200 which represent expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the core curriculum content standards, and

BE IT FURTHER RESOLVED, the General Fund tax levy of \$9,158,651 is approved to support General Current Expenses and \$463,656 is approved to support Repayment of Debt for the ensuing school year 2018-2019;

NOW, THEREFORE BE IT RESOLVED, that the total budget for the ensuing school year 2018-2019 is \$11,422,804 which includes Special Revenue and Debt Service as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Expense (Fund 10)	\$ 10,806,290	\$ 9,158,651
Special Revenue (Fund 20)	\$ 102,679	\$ N/A
Debt Service (Fund 40)	\$ 513,835	\$ 463,656
Totals	<u>\$ 11,422,804</u>	<u>\$ 9,622,307</u>

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2. General Fund warrants:

March In-Office Checks	\$ 619,151.97
April Bill List	\$ 332,694.86
March 30 Payroll	\$ 260,225.29
April 15 Payroll	\$ 274,428.79

Milk Fund warrants:	Cream O-Land Dairies	\$ 692.10
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3. Report of the Board Secretary and Report of the Treasurer for the month ending February 2018; and

Further, that in compliance with N.J.A.C. 6A: 23-2.11(c) 4, the Northvale School District Board of Education certifies that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. Transfer of funds between budgetary line items for March, 2018 in compliance with NJ S-1701 Regulations (10% cap)

5. BE IT RESOLVED, to approve the following resolution:

WHEREAS, on March 19, 2018, the Northvale Board of Education ("Board") awarded the Gym Floor Mercury Abatement Project ("Project") to Plymouth Environmental Co., Inc.; and

WHEREAS, the Board indicated the award was expressly conditioned upon the contractor furnishing an executed A-101-Standard Form of Agreement Between Owner and Contractor and an A-201-General Conditions of the Contract for Construction, amongst other documents; and

WHEREAS, because this is an abatement project the appropriate contract document is the A-107-Standard Form of Agreement Between Owner and Contractor for a Project of Limited Scope, and not an A-101 and A-201; and

WHEREAS, the Board desires to clarify that the award is expressly conditioned upon the contractor furnishing an executed A-107.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

The award for the Project is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, and an A-107-Standard Form of Agreement Between Owner and Contractor for a Project of Limited Scope, as prepared by the Board Attorney.

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BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

6. BE IT RESOLVED, to approve the following resolution:

WHEREAS, the board has approved the removal and installation of a new gymnasium floor, and

WHEREAS, the current rubberized floor has been confirmed to contain mercury, and

WHEREAS, the board has been advised by our Environmental Engineer that we must apply for a temporary ID to dispose of hazardous waste created while removing the existing rubberized floor,

NOW, THEREFORE, BE IT RESOLVED, the Northvale Board of Education hereby approves the Business Administrator to complete and sign the US Environmental Protection Agency application form entitled RCRA Subtitle C Site Identification Form and submit to the New Jersey Department of Environmental Protection.

7. Approve contract between the Wyckoff Family YMCA and the Northvale School District to use the school premises for Before and Aftercare Programs at a rate of \$5,000 per year effective July 1, 2018 through June 30, 2020.
8. Joint Purchasing Agreement for Extraordinary Services between the Region V Council for Special Education/River Edge Board of Education and the Northvale School District for the 2018-2018 school year.
9. Approve the attendance of Dawn Delasandro, School Business Administrator, at the NJASBO Annual Conference in Atlantic City, NJ on June 6-8, 2018 at a cost of \$275 for registration, with hotel, meals and travel reimbursed at the statutory rates per NJ OMB Guidelines.
10. Special education tuition contract with Northern Valley Regional High School District for student ID#9616709627 for the Slice Program at a pro-rated cost of \$3,447.50, for the period of March 19, 2018 – June 30, 2018.
11. Special education tuition contract with Northern Valley Regional High School District for student ID#9845417839 for the Valley Program at a pro-rated cost of \$20,157.27, for the period of April 1, 2018 – June 30, 2018.

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- 12. Special education tuition contract with Northern Valley Regional High School District for student ID#7855108952 for the Valley Program at a pro-rated cost of \$17,133.63, for the period of April 16, 2018 – June 30, 2018.
- 13. Approve agreement with Oxford Consulting Services Inc., for Student ID #8159051368, to provide ABA/DI services at a rate of \$75 per hour, not to exceed 2 hours per week, and Speech therapies at a rate of \$100 per hour, not to exceed 2 hours per week, for the period April 23 through May 1, 2018.
- 14. Applications for Use of School Building submitted by the following organization:
 - Confirm Camp Northvale Registration April 16, 2018
 - Northvale PTO - second date added from original approval in March
Handprint Fundraiser (APR) April 25, 2018 – 4:00 – 8:00 P.M.

IX. NEW AND UNFINISHED BUSINESS

Mr. Pinajian thanked Jennifer Venditti for all her work and efforts in creating and coordinating the handprint fundraiser. The link hallway looks awesome.

Mrs. Bargisen reviewed the dates to remember.

DATES TO REMEMBER

May 14, 2018 Regular Meeting6:30 pm

X. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

Mrs. Porto, Rockleigh BOE representative, asked about the mercury abatement project and how it would affect the summer camp. Mr. Pinajian explained the camp will use other facilities during the summer as they had 2 years ago when we painted the gym. The school is taking all precautions necessary.

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XI. ADJOURNMENT TO EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act and the Northvale Board of Education policy reserve the right within the constraints of state law to sit in executive session; and

WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it

RESOLVED, that the Northvale Board of Education adjourn into executive session for the following reasons: school security, personnel, student related

It was moved by Mrs. DeGennaro, seconded by Mrs. Venditti and unanimously approved by those present to enter the Executive Session at 6:48 P.M.

No action will be taken following the executive session and the board will not be re-entering public session.



Dawn Delasandro
Business Administrator/Board Secretary