

NORTHVALE BOARD OF EDUCATION

**MINUTES
REGULAR SESSION
MONDAY, JULY 16, 2018**

I. CALL TO ORDER AND ROLL CALL

Mrs. Bargisen, President, called the meeting to order at 6:30 P.M.

Present: Mrs. Johanna Bargisen
Mrs. Nicole Cowley
Mrs. Jennifer Venditti

Absent: Mrs. Jamie Corday
Mrs. Peg DeGennaro

Also Present: Mr. Michael Pinajian, Superintendent
Ms. Dawn Delasandro, School Business Administrator
Mrs. Dianne Smith, Principal

II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mrs. Bargisen led all those present in a salute to the flag.

III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER

Adequate notice of this meeting has been emailed to the municipal clerk and the Rockleigh School Business Administrator, and was also published in The Record on January 11, 2018 and the Star Ledger on January 12, 2018.

IV. APPROVAL OF MINUTES

On a motion by Mrs. Venditti, seconded by Mrs. Cowley the Northvale Board of Education approved the following Northvale Public School District minutes:

Regular Meeting	June 25, 2018
Executive Meeting	June 25, 2018

IN FAVOR: Mrs. Bargisen, Mrs. Cowley, Mrs. Venditti

ABSTAINED: None

OPPOSED: None

ABSENT: Mrs. Corday, Mrs. DeGennaro

V. COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

NONE

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VI. ADJOURN TO EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act and the Northvale Board of Education policy reserve the right within the constraints of state law to sit in executive session; and

WHEREAS, there now exists a need for this board to meet in an executive session;
NOW, THEREFORE, BE IT RESOLVED

RESOLVED, that the Northvale Board of Education adjourn into executive session for the following reasons: Superintendent Review, School Security

On a motion by Mrs. Venditti, seconded by Mrs. Cowley and unanimously voice vote it was moved to enter Executive Session at 6:33 P.M.

Re-Entered Public Session

It was moved by Mrs. Venditti, seconded by Mrs. Cowley and unanimously approved by those present to re-enter the Regular Meeting to the public at 6:50 P.M.

VII. SUPERINTENDENT'S REPORT

Mr. Pinajian explained that he met with administrators from Montvale about the reregistration process. We are ready to complete the process in Northvale, which will occur one week in August and include evening hours.

Mr. Pinajian reviewed the items on his agenda which included approval of reregistration of Northvale residents, revision of Policy 5411 to amend the days required for promotion from eighth grade, 2018/2019 grade alignments and approval of the Comprehensive Equity Plan. Resolution #8 will be removed from the agenda. Without further comments or questions, Mr. Pinajian asked for a motion to approve Resolutions 1 – 14, excluding Resolution #8.

Mrs. Cowley motioned and Mrs. Venditti seconded the motion that Resolutions 1 through 14 be accepted as presented. Item #8 was tabled.

Mrs. Bargisen:	Yes to all
Mrs. Cowley:	Yes to all
Mrs. Venditti	Yes to all
Mrs. DeGennaro	Absent
Mrs. Corday	Absent

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It is the recommendation of the Superintendent that the Board of Education approve:

1. **BE IT RESOLVED** to approve the following resolution:

WHEREAS, the Northvale Board of Education (the “Board”) is obligated to educate only those children who are eligible for a tuition-free education in the Northvale Public School District (the “District”) pursuant to *N.J.S.A. 18:38-1 et seq.*, and the regulations adopted by the New Jersey Department of Education for that purpose; and

WHEREAS, the regulations permit a board of education to seek to identify students enrolled in the District who are ineligible for continued attendance due to an error in initial assessment, changed circumstances, or newly discovered information through either further investigation or through periodic requests for validation; and

WHEREAS, the Board is desirous of ensuring that the taxpayers of Northvale are not encountering a diversion of their legally incurred tax assessment to support the education of pupils who are not eligible for a tuition free education in the District; and

WHEREAS, the Board believes it can achieve the above by requesting that currently enrolled students validate their eligibility to attend school in the District.

NOW, THEREFORE, BE IT RESOLVED that the Superintendent of Schools is hereby authorized to conduct a re-registration of all students enrolled in the District.

2. Approve the HIB investigation results reported in closed session on June 25, 2018. There were no HIB investigation results to report.
3. The following revised Policy and Regulation for Second Reading.

<u>Policy</u>	
5513	Care of School Property
<u>Regulation</u>	
R5513	Care of School Property

4. The following revised Policy for First Reading.

<u>Policy</u>	
5411	Promotion from Eighth Grade

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5. The following grade alignment for the 2018-2019 school year.

Grade	# of students	Homerooms
K	49	3
1	52	3
2	54	3
3	54	3
4	60	3
5	60	3
6	57	3
7	60	3
8	53	3

6. The following regional programs administered by the Northern Valley Regional High School District for the 2018-2019 school year.

Office of Curriculum and Instruction
Region III Special Education Program
Criterion Referenced Tests
Staff Development Program

7. The 2018-2019 Comprehensive Equity Plan Annual Statement of Assurance.
8. **TABLED:** The 2018-2019 Professional Development Plan Statement of Assurance.
9. The submission of the 2017-2018 Student Safety Data Report.
10. Rose Zara to teach the Orton Gillingham summer reading program for an additional 8 hours during the four (4) weeks beginning July 2, 2018 through July 31, 2018. (\$75 per hour). Previously approved 8 hours, Resolution #21 on May 14, 2018.
11. Rescind one-to-one aide employment offer for Deana Lubrani due to district needs.
12. BE IT RESOLVED to approve the following resolution:

WHEREAS, the Executive County Superintendent of Schools has reviewed evidentiary documentation and the Board of Education resolution certifying the attainment of the Superintendent's Merit Goals for the 2017-2018 school year pursuant to N.J.A.C. 6A:23A-3.1(10) and

WHEREAS, the Executive County Superintendent has authorized payment of the merit bonus as of June 29, 2018 to the Superintendent,

NOW, THEREFORE BE IT RESOLVED, that the Board of Education authorizes payment of the 2017-2018 merit bonus to the Superintendent.

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13. Approve Superintendent's Merit Goals for the 2018-2019 school year.

14. The following Drills:

Fire Drill:	6/12/18
Security Drill:	6/14/18 Evacuation off school grounds

VIII. BUSINESS ADMINISTRATOR'S REPORT

Ms. Delasandro reviewed the items on her agenda which included our fiscal year 2019 entitlement allocations for IDEA grants, return of unexpended funds to our emergency reserve and amendment of our custodial contract renewal previously approved in May and revised now to correct a typographical error in the price.

Prior to discussing additional state aid and resolution #14, Ms. Delasandro asked for a motion to approve Resolutions 1 – 13, with Resolution #1 as revised.

Board Member Jamie Corday was reached via teleconference. Ms. Delasandro explained that Northvale has received an additional \$18,556 in state aid following the revised New Jersey State budget. The board may decide how to process this additional funding and may either increase the current year budget, revise the current year tax levy, or designate the additional funds for the 2019/2020 school year. Ms. Delasandro recommended the board use the funds to increase the current year budget, as the total cost for related services, specifically Occupational and Physical Therapy of our out-of-district students, is going to cost about \$39,000 more than the budgeted amount. The board discussed the options. Following the discussion, Ms. Delasandro asked for a motion to approve Resolution #14 which accepts the additional state aid and increases the 2018/2019 budget.

Mrs. Venditti motioned and Mrs. Cowley seconded the motion that Resolutions 1-13 be approved as presented.

Mrs. Bargisen:	Yes to all
Mrs. Cowley:	Yes to all
Mrs. Venditti	Yes to all
Mrs. Corday	Absent (Yes to #14 only via teleconference)
Mrs. DeGennaro	Absent

It is the recommendation of the Business Administrator that the Board of Education approve the following:

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1. General Fund warrants:

June Voided Checks	(\$38.80)
June In-Office Checks	\$475,067.18
June 30 Bill List	\$ 34,683.23
July Bill List	\$169,381.20
June 30 Payroll	\$ 8,935.27
July 15 Payroll	\$ 71,942.53
 Milk Fund warrants: Cream O-Land Dairies	 \$ 373.33

2. Report of the Board Secretary and Report of the Treasurer for the month ending May 2018; and

Further, that in compliance with N.J.A.C. 6A: 23-2.11(c) 4, the Northvale School District Board of Education certifies that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Transfer of funds between budgetary line items for June, 2018 in compliance with NJ S-1701 Regulations (10% cap)
4. Continued use of Cream-O-Land Dairies as the school milk provider for the 2018-2019 school year. The cost to student will be at 42 cents per half pint.
5. FY2019 IDEA Entitlement application/allocations in consortium with the Rockleigh School District as listed below:

	Northvale	Rockleigh	Total
IDEA Basic	104,134	3,367	107,501
IDEA Preschool	6,029	1,299	7,328
TOTAL:	110,163	4,666	114,829

6. To approve the following Resolution:

WHEREAS, the Northvale Board of Education requested approval of the County Business Administrator to withdraw from the district's emergency funds in the amount of \$31,000 to complete school security improvements, and

WHEREAS, the State Department of Education approved the request to withdraw \$31,000 from the district's emergency funds to complete school security improvements, and

WHEREAS, the Northvale Board of Education completed all planned improvements prior to June 30, 2018, and

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WHEREAS, the total cost of the completed improvements was \$30,558.78,

NOW, THEREFORE BE IT RESOLVED, by the Northvale Board of Education that it hereby authorize the district's School Business Administrator to transfer the unexpended and unencumbered balance of \$441.22 to the district Emergency Fund.

7. Participation in the Northern Valley Region III Transportation Program for the 2018-2019 school year.
8. Special Education tuition contract with Sage Day Program at a cost of \$60,300 for student ID #3752455670 (September 2018 - June 2019).
9. Amend Resolution #15 approved on June 25, 2018 to remove AFLAC, to read as follows:

TAX SHELTER ANNUITY PROVIDER

Continue to make the 403(b) plan available to all employees under the eligibility rules set out in Section 403(b)(1)(A)(ii) of the Code and the applicable regulations relating to salary reduction programs of public education institutions.

BE IT FURTHER RESOLVED that the Northvale Board of Education approve the following vendors as the district's 403(b) Plan investment providers:

AXA Equitable	Lincoln Financial Group
Security Benefit	Vanguard Group

10. Amend Resolution #58 approved on June 25, 2018 to correct a typographical error in the total contract sum, to read as follows:

RENEWAL OF CUSTODIAL CONTRACT

BE IT RESOLVED, to approve the following resolution:

WHEREAS, the Northvale Board of Education ("the Board") and Pritchard Industries, Inc. ("Pritchard") are parties to an Agreement for Evening and Summer Custodial Services ("Services") for the 2016-2017 through 2017-2018 school years ("Agreement"); and

WHEREAS, the Agreement specifically provides that the Board may renew the Agreement for two, one-year terms in accordance with N.J.S.A. 18A:18A-42; and
WHEREAS, the Board desires to extend the Agreement for one year, for the 2018-2019 school year; and

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WHEREAS, Pritchard has proposed a price increase of \$169,848.63, which does not exceed the change in the index rate for the twelve (12) months preceding the most recent quarterly calculation available as of the present date; and

WHEREAS, the Board has determined that Pritchard has been rendering the Services in an effective and efficient manner; and

WHEREAS, the parties are desirous of amending the Agreement consistent with the above;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby extends the Agreement with Pritchard for the 2018-2019 school year, effective July 1, 2018, for a total contract sum of \$169,848.63. This amount represents a price increase of 3% over the contract sum.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute the attached addendum to the Agreement and any other documents necessary to effectuate the terms of this Resolution. Account #11-000-262-420

11. Approve agreement with Care Finders Total Care LLC for substitute school nurses at a rate of \$51.00 per hour for Registered Nurses and \$41.00 per hour for Licensed Practical Nurses (minimum 4 hours), as needed, for the 2018-2019 school year.
12. Approve Change Order request from Plymouth Environmental in the credit amount of \$15.00 per day for the period of time the waste dumpster is on site in connection with the Gymnasium Floor removal project.
13. Approve Duff & Phelps to prepare fixed asset accounting ledger for the accounting period ending June 30, 2018 at a cost of \$1,175.00 during the 2018 -2019 school year.

Mrs. Venditti motioned and Mrs. Cowley seconded the motion that Resolution 14 be approved as presented.

Mrs. Bargisen:	Yes
Mrs. Cowley:	Yes
Mrs. Venditti	Yes
Mrs. Corday	Yes (#14 only via teleconference)
Mrs. DeGennaro	Absent

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14. Approve the increase in 2018-2019 State Aid award and amend the 2018- 2019 budgeted revenues and appropriations as follows:

		Original	Revised	Increase
10-3132-000	Categorical Special Edu. Aid	\$219,369	\$232,065	\$12,696
10-3177-000	Security Aid	\$34,523	\$40,383	\$5,860
11-000-216-320	Purchased Professional Services	\$145,000	\$163,556	\$18,556

IX. NEW AND UNFINISHED BUSINESS

Mr. Pinajian commented that our goal is to be ready for the 1:1 device program by September. A letter will be sent in mid-August to the parents of 7th and 8th graders. We will offer insurance coverage, which the parents can purchase at a minimal cost.

DATES TO REMEMBER

Mrs. Bargisen reviewed the dates to remember

July 16, 2018 - Regular Meeting6:30 pm

X. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

NONE

XI. ADJOURNMENT

Motioned by Mrs. Venditti and seconded by Mrs. Cowley, the Regular Meeting was adjourned at 7:27 P.M.



Dawn Delasandro
Business Administrator/Board Secretary