

**MEETING OF THE NORTHVALE BOARD OF EDUCATION
NORTHVALE, NEW JERSEY
REGULAR MEETING – MONDAY, MAY 14, 2018
6:30 PM – MEDIA CENTER**

AGENDA

Meeting Regulations

During this regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board with time limits being at the discretion of the President.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long. All such rules shall be monitored by the President unless the majority of the Board present and voting, rule otherwise.

Comments and questions shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require speaker to sit down.

To inspect or obtain a copy of any public record required to be made available under N.J.S.A. 47:1A-1, *Examination and Copies of Public Records*, please contact the Business Administrator, Northvale Board of Education, 441 Tappan Road, Northvale, NJ 07647

Copies of all public meeting agendas are online on the district website:
<http://www.northvaleschool.org>

- I. CALL TO ORDER AND ROLL CALL**
- II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**
- III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER**

Adequate notice of this meeting has been emailed to the municipal clerk and the Rockleigh School Business Administrator, and was also published in The Record on January 11, 2018 and the Star Ledger on January 12, 2018.

IV. APPROVAL OF MINUTES

RESOLVED that the Northvale Public School District Board of Education approve the following Northvale Public School District minutes:

Regular Meeting	April 24, 2018
Executive Meeting	April 24, 2018

V. COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

VI. SDL PROJECT PRESENTATION

SDL student presentation on STEAM Tank project

VII. ADJOURN TO EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act and the Northvale Board of Education policy reserve the right within the constraints of state law to sit in executive session; and

WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it

RESOLVED, that the Northvale Board of Education adjourn into executive session for the following reasons: Personnel

VIII. SUPERINTENDENT’S REPORT

It is the recommendation of the Superintendent that the Board of Education approve:

1. The re-hiring of the following tenured staff members for the 2018-2019 school year. (Salary increments and steps are contingent on the staff member’s job performance during the 2017-2018 school year).

Anne Marie Astudillo	MA+16/step 16
Joan Bohan	BA+32/step 9
Erin Clarke	MA/step 15
Maureen Cooper	MA+16/step 17
Jessica Dimataris	BA/step 9
Kristen Doramajian	MA/step 8
Joanne Greco	MA+32/step 17
Jeanne Griffin	MA/step 17
Jennifer Helfman	MA/step 17
David Herndon	BA+16/step 15
Kate Heyboer	MA+16/step 8
Geralyn Higgins	MA+32/step 17
Patty Inglese	BA/step 9
Nicole Killeen	MA+32/step 10
Rebecca Endo	MA+16/step 12
Ronald Kucheruck	MA/step 15
Jennifer Madonna	MA/step 7

REGULAR MEETING MAY 14, 2018

Patricia Magnani	BA+32/step 16
Heather Matos	BA/step 14
Khyati Mehra	MA/step 17
Victoria Nicolich	MA/step 6
Rose Ottomanelli	MA+32/step 14
Desirae Parvis	MA+32/step 7
Michael Praysner	MA/step 13
Lucia Quarato	MA/step 13
Jennifer Reeves	MA+32/step 14
Danielle Rumolo	MA/step 12
Elena Russell	MA/step 16
Elizabeth Santos	BA/step 10
Jodi Sardanis	MA/step 14
Michelle Sarver	MA+32/step 17
Michael Schulman	MA+32/step 9
Catherine Sergiano	MA/step 11
Lauren Syre	MA+32/step 17
Sharon Vadovic	MA+32/step 17
Michelle Vialonga	MA/step 17
Alexandra Young	BA/step 8

2. Re-hiring (tenure) of Tina Lanciotti, Middle School Language Arts Teacher for the 2018-2019 school year. (MA/step 5)
3. The re-hiring of the following non-tenured staff members for the 2018-2019 school year.

Caitlin Adair		BA/step 4
Katharine Arena	.8	MA+32/step 5
Andrew Cole		BA/step 4
Katherine Dodds	.57	MA/step 3
Dana Errico		MA/step 4
Emma Flynn		BA/step 4
Shannon Lewis		MA+16/step 7
Jennifer Lopez		MA/step 5
Michael O'Reilly		BA/step 3
Samantha Rudick		BA/step 3
Gina Scherer		MA/step 6
Nicole Schneider		MA/step 4
Rose Zara		MA+16/step 7
Kathryn Zinn		BA+16/step 9
Briana Zwernemann		MA/step 2

4. The following staff members for movement on the salary guide effective September 1, 2018.

Kate Heyboer	MA/step 8 to MA+16/step 8
Michael Schulman	MA+16/step 9 to MA+32/step 9

REGULAR MEETING MAY 14, 2018

5. The re-hiring of the following 12-month secretarial staff from July 1, 2018 through June 30, 2019.

Anne Colthart
Nathalie Covo
Robin Rudolph
Linda Ryan

6. The re-hiring of the following instructional aides for the 2018-2019 school year.

Lynn Arcella
Rebecca Callahan (.5 no health benefits)
Jacqueline Sheehy (.5 no health benefits)

7. The re-hiring of the following one-on-one aides for the 2018-2019 school year, contingent upon IEP/504 mandates.

Celeste Cohen
Derise Gluckman
Maria Borges (.5 no health benefits)
Geryl Greenberg (.57 no health benefits)
Deana Lubrani (.5 no health benefits)
Ashley Plescia (.5 no health benefits)
Paula Tate (.5 no health benefits)
Tammy Weis (.5 no health benefits)

8. The re-hiring of Terese Comer, Media Center Library Clerk, for the 2018-2019 school year. (.5 no health benefits)

9. The re-hiring of the following para-professionals for morning and lunchroom supervision for the 2018-2019 school year.

Linda Annunziata (morning 8:00 am – 8:30 am, lunch 11:00 am – 1:30 pm)
Brenda Buck (morning 7:45 am – 8:45 am, lunch 11:00 am – 1:30 pm)

10. The re-hiring of Sham Hamparian as bus aide for July 2, 2018 through July 31, 2018 and for the 2018-2019 school year.

11. The re-hiring of Nadine McGrath, Curriculum & Instruction Supervisor, 11-month position for the 2018-2019 school year.

12. The re-hiring of Dianne Smith, Principal, 12-month position from July 1, 2018 through June 30, 2019.

13. The re-hiring of Anthony Coppola, Building & Grounds Supervisor, 12-month position from July 1, 2018 through June 30, 2019.

14. The re-hiring of Patricia Kayan, Executive Secretary to the Chief School Administrator, 12-month position from July 1, 2018 through June 30, 2019.

REGULAR MEETING MAY 14, 2018

15. The re-hiring of Kathleen Fitzpatrick, Secretary to Business Administrator/ Payroll & Benefits, 12-month position from July 1, 2018 through June 30, 2019.
16. The re-hiring of Emmett Dresler, District Technician, 12-month position from July 1, 2018 through June 30, 2019.
17. The re-hiring of Kevin Montgomery, Custodian, 12-month position, from July 1, 2018 through June 30, 2019.
18. The re-hiring of Bashkim Shehi, Custodian, 12-month position, from July 1, 2018 through June 30, 2019.
19. The re-hiring of Bashkim Shehi as school bus driver from July 1, 2018 through June 30, 2019.
20. Kate Arena as Child Study Team Chairperson for the 2018-2019 school year. pro-rated
21. Rose Zara to teach the Orton Gillingham summer reading program for a total of 8 hours per week for four (4) weeks beginning July 2, 2018 through July 31, 2018.
22. To accept the resignation of Jennifer Leiman, Occupational Therapist, effective June 30, 2018.
23. Dorney Poetry Festival for Grades 3-8 at NVOT.
24. Grade 4 SDL Amazing Race Convocation at Cresskill Elementary School.
25. Approve the HIB investigation results reported in closed session on April 24, 2018.
26. Student Council Officers to participate in Student Government Day in Hackensack NJ, (9:00 am – 1:00 pm).
27. The following extra-curricular and co-curricular Stipend positions for the 2018-2019 school year.

Athletic Coordinator	Sharon Vadovic
Intramural Coordinator	Sharon Vadovic
Boys Basketball Coach	Michael Schulman
Ass't Boys Basketball Coach	Andrew Cole
Girls Basketball Coach	Michael Schulman
Ass't Girls Basketball Coach	Andrew Cole
Soccer Coach	Briana Zwernemann
Volleyball Coach	Sharon Vadovic
Track Coach	Shannon Lewis
Baseball Coach	Ron Kucheruck
Softball Coach	Samantha Rudick

REGULAR MEETING MAY 14, 2018

Art Club Advisor Heather Matos
 International Club Advisor Shannon Lewis
 Technology Lab Supervisor Lauren Syre
 (early morning)

Debate Club Advisor Andrew Cole
 School Newspaper Advisor Caitlin Adair
 Literary Magazine Advisor Tina Lanciotti
 Yearbook Advisor Lauren Syre

Drama Director (Spring Musical) Michael O'Reilly
 Drama Art Designer (Spring Musical) Heather Matos
 Band Director (early morning) Dave Herndon
 Choir Director (early morning) Michael O'Reilly

Student Council Co-Advisors Emma Flynn
 Dana Errico

Nat'l Junior Honor Society Advisors Kristen Doramajian
 Emma Flynn
 Jennifer Madonna
 Victoria Nicolich
 Gina Scherer

Homework Helpers Advisor Shannon Lewis

Lunch Room Supervisors Ron Kucheruck
 Heather Matos

Student Activities Advisor Sharon Vadovic

Master Scheduler Lauren Syre

28. Approve Lisa Kowalski as the district substitute caller for the 2018-2019 school year.

29. Travel requests as follows:

NAME	CONFERENCE/ SEMINAR	LOCATION	DATE	ESTIMATED COST
Linda Ryan	Realtime's 2018 User's Group/Workshop	Marriott Saddle Brook, NJ	6/7/18	Miles & tolls

REGULAR MEETING MAY 14, 2018

Becky Endo	2018 ESL Bilingual Summer Academy Workshop	TCNJ College of NJ , Ewing, NJ	8/20/18	\$15.00 plus miles & tolls
------------	--	--------------------------------	---------	----------------------------

30. The following Scorers/Timers at \$40 per session.

May 9	Andrew Cole Michelle Sarver
May 22	Kathryn Zinn Michelle Sarver
May 24	Kathryn Zinn Michelle Sarver
June 5	Andrew Cole Michelle Sarver

31. The following new and revised Bylaw, Policies and Regulations for Second Reading.

Bylaw
0169.2 Board Member Use of Social Networking Websites

Policy
P 5200 Attendance
P 5516.01 Student Tracking Devices
P 7425 Lead Testing of Water in Schools
P 7440 School District Security
P 8630 Bus Driver/Bus Aide Responsibility
P 9242 Use of Electronic Signatures

Regulation
R 5511 Dress Code
R 7440 School District Security
R 8630 Emergency School Bus Procedures

32. Chaperones for the 8th Grade Promotion Rehearsal at NVOT

Sharon Vadovic
Andrew Cole
Dave Herndon
Michael O'Reilly
Rose Ottomanelli

33. The following Drills:

Fire Drill: 5/2/18
Security Drill: 5/14/18 Non-Fire Evacuation

IX. BUSINESS ADMINISTRATOR'S REPORT

It is the recommendation of the Business Administrator that the Board of Education approve the following:

1. General Fund warrants:

April In-Office Checks	\$ 316,460.33
May Bill List	\$ 63,810.77
April 30 Payroll	\$ 264,182.42
May 15 Payroll	\$ 265,878.97
March add'l In-Office Check	\$ 10.31

Milk Fund warrants: Cream O-Land Dairies \$ 567.46

2. Report of the Board Secretary and Report of the Treasurer for the month ending March 2018; and

Further, that in compliance with N.J.A.C. 6A: 23-2.11(c) 4, the Northvale School District Board of Education certifies that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Transfer of funds between budgetary line items for April, 2018 in compliance with NJ S-1701 Regulations (10% cap)

4. Pursuant to PL 2015, Chapter 47 the Northvale Board of Education intends to review or award the contracts as listed on the attachment for the 2018-2019 school year These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et. seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. seq. The attached list includes contracts that the Board has awarded and memorialized in their Board minutes during the past 12 months, ending June 30, 2018. Also included are contracts the Board intends to award or renew in 2018/2019.

5. Renewal of Contract for In-School Nursing Services provided by BAYADA Home Healthcare in Hackensack, NJ at a rate of \$54.00/hour on a substitute basis beginning on July 1, 2018 through June 30, 2019. (11-000-213-300)

6. Approve three-year agreement with Delta Dental for employee dental insurance the period July 1, 2018-June 30, 2021 with no rate increases for the agreement term. (11-000-291-270)

7. Approve OMNI Group to provide third party administrative services (TPA) in connection with the district's 403(b) and 457(b) programs and revise Plan Documents.

REGULAR MEETING MAY 14, 2018

- 8. Approve agreement with Kencor Elevator Systems, Inc. for semi-annual inspections and maintenance of the wheelchair lift at a cost of \$88 per visit (EDS Bid #8411) for the 2018/2019 school year. (11-000-261-420)
- 9. Post Travel Reports submitted pursuant to P.L. 2007, c. 53 travel requirements N.J.S.A. 18A:12-33.

Anthony Coppola

- 10. Applications for Use of School Building submitted by the following organization:

Camp Northvale Registration - APR	5/21/18
Northvale Preschool Graduation & Art Show – APR	6/13/18

X. NEW AND UNFINISHED BUSINESS

DATES TO REMEMBER

June 22, 2018 – Last Day of School

June 25, 2018 - Regular Meeting6:30 pm

XI. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

XII. ADJOURNMENT

REGULAR MEETING MAY 14, 2018

**REPORT OF AWARDED CONTRACTS – 2017/2018 – 2018/2019
P.L. 2015, CHAPTER 47**

<u>Vendor</u>	<u>Service Provided</u>	<u>New/Renew/ Expire</u>
ACES	NATURAL GAS SUPPLY	Renew
AMERICAN APPRAISAL	FIXED ASSET REPORTING	Renew
ASBURY PARK INFORMATION TECH.	PAYROLL/BUDGETARY HISTORICAL RECORDS	Renew
ATLANTIC BUSINESS MACHINES	COPIER LEASE	Renew
BAYADA HOME HEALTHCARE	SUBSTITUTE NURSING	Renew
BAYADA HOME HEALTHCARE	AIDE SERVICES	Expiring
BERGEN COUNTY SPECIAL SVCS	HOSPITAL INSTRUCTION	Renew
BERKELEY LIFE	VOLUNTARY STUDENT ACCIDENT INS.	Renew
BLACKBOARD CONNECT	WEB HOSTING	Renew
BURTON AGENCY	RISK MANAGEMENT/INSURANCE AGENT	Renew
CAPITAL ONE BANK	BANKING SERVICES	Renew
CARE FINDERS TOTAL CARE LLC	SUBSTITUTE NURSING	Renew
COMPUTER SOLUTIONS INC.	BUDGETARY/PAYROLL SOFTWARE	Renew
CLASSIC FLOOR FINISHING	GYM FLOOR RENOVATION	New
CREAM O LAND DAIRIES	MILK PROVIDER	Renew
CRESSKILL BOARD OF ED	TUITION STUDENT/SP ED INSTRUCTION	Renew
DELTA DENTAL	DENTAL INSURANCE	Renew
DICARA RUBINO ARCHITECT	ARCHITECT OF RECORD SERVICES	Renew
DIRECT ENERGY LLC	ELECTRICITY SUPPLY	Renew
DR. SHILPA PATEL	SCHOOL PHYSICIAN	Renew
DUFF & PHELPS	FIXED ASSET ACCOUNTING	Renew
EASTERN DATACOMM	DISTRICT EMERGENCY CALLING	Renew
EASTERN DATACOMM	SHORETEL PHONE SYSTEM	Renew
ED DATA SERVICES	PURCHASING COOP/SCHOOL SUPPLIES	Renew
ED SERVICES COMM (MRESC)	COOPERATIVE PURCHASING	Renew
EMEX LLC	ELECTRICITY PROCUREMENT	Expired
ERATE CONSULTING SERVICES LLC	ERATE CONSULTING	Expiring
FIELD PRO	LAWN CARE SERVICES	Renew
FILE BANK	RECORD STORAGE SERVICES	Renew
FLEX FACTS	FSA PLAN ADMINISTRATION	Renew
FOGARTY AND HARA ESQS.	LEGAL SERVICES	Renew
GENESIS	STUDENT INFORMATION SYSTEM	Renew
HARRINGTON PARK BOARD OF ED	TUITION STUDENT/ SPEC ED INSTRUCTION	Renew
HUNTERDON CTY ED SVCS COMM	CO-OP PURCHASING	Renew
KARL ASSOCIATES	REMEDIATION/ASBESTOS MANAGEMENT	Renew
KARL ASSOCIATES	ENVIRONMENTAL CONSULTING	Renew
KENCOR INC	WHEELCHAIR LIFT MAINTENANCE	New
LANDSCAPING SERVICES	BOROUGH OF NORTHVALE	Renew
LERCH VINCI HIGGINS	AUDITING SERVICES	Renew
NASPO	COOPERATIVE PURCHASING	Renew
NESBIG	JOINT INSURANCE	Renew
NORTHERN VALLEY REGION III	TRANSPORTATION SERVICES	Renew
NORTHERN VALLEY REGION III	SPECIAL EDUCATION SERVICES	Renew
NORTHERN VALLEY REGIONAL	PHONE/INTERNET SHARED SERVICES	Renew
NORTHERN VALLEY REGIONAL	CURRICULUM WRITING SERVICES	Renew

REGULAR MEETING MAY 14, 2018

OLD TAPPAN BOARD OF ED	TUITION STUDENT/ SPEC ED INSTRUCTION	Renew
OMNI FINANCIAL GROUP INC	403B THIRD PARTY ADMINISTRATION	New
OXFORD CONSULTING SERVICES	EXRTRAORDINARY SERVICES	New
PHOENIX ADVISORS	CDA SERVICES	Renew
PITNEY BOWES	POSTAGE MACHINE LEASE	Expiring
PLYMOUTH ENVIRONMENTAL	GYM FLOOR RENOVATION	New
PRITCHARD INDUSTRIES	CUSTODIAL SERVICES	Renew
REALTIME INFORMATION TECH.	SPECIAL ED STUDENT INFO SYSTEM	Renew
REGION V	EXTRAORDINARY SVCS/EVALUATIONS	Renew
ROCKLEIGH BOARD OF ED	TUITION STUDENTS	Renew
STATE HEALTH BENEFITS	HEALTH/PRESCRIPTION BENEFITS	Renew
STRAUSS ESMAY	BOARD POLICY SERVICES	Renew
STONE CREEK INC.	MASONRY WORK	Expired
SUZANNE BURROUGHS	TREASURER OF SCHOOL MONIES	Renew
TSUJ CORP	ELECTRICAL UPGRADE PROJECT	Expired
TYCO SECURITY	ALARM MONITORING	Renew
CJ VANDERBECK	BOILER MAINTENANCE	Renew
WESTERN PEST	PEST CONTROL SERVICES	Renew
WILENTZ, GOLDMAN & SPITZER	BOND COUNSEL	Renew
WYCKOFF YMCA	FACILITY RENTAL	Renew