

**MEETING OF THE NORTHVALE BOARD OF EDUCATION  
NORTHVALE, NEW JERSEY  
REGULAR MEETING – MONDAY, FEBRUARY 12, 2018  
6:30 PM – MEDIA CENTER**

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**AGENDA**

**Meeting Regulations**

During this regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board with time limits being at the discretion of the President.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long. All such rules shall be monitored by the President unless the majority of the Board present and voting, rule otherwise.

Comments and questions shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require speaker to sit down.

To inspect or obtain a copy of any public record required to be made available under N.J.S.A. 47:1A-1, *Examination and Copies of Public Records*, please contact the Business Administrator, Northvale Board of Education, 441 Tappan Road, Northvale, NJ 07647

Copies of all public meeting agendas are online on the district website:  
<http://www.northvaleschool.org>

**I. CALL TO ORDER AND ROLL CALL**

**II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

**III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER**

Adequate notice of this meeting has been emailed to the municipal clerk and the Rockleigh School Business Administrator, and was also published in The Record on January 11, 2018 and the Star Ledger on January 12, 2018.

**IV. ADMINISTRATION OF OATH - NEW BOARD MEMBER**

The Board Secretary administers the Oath of Office to Mrs. Nicole Cowley.

**V. APPROVAL OF MINUTES**

RESOLVED that the Northvale Public School District Board of Education approve the following Northvale Public School District minutes:

Reorganization Meeting	January 8, 2018
Executive Meeting	January 8 2018
Regular Meeting	January 22, 2018
Executive Meeting	January 22, 2018

**VI. COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY**

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

**VII. SUPERINTENDENT’S REPORT**

It is the recommendation of the Superintendent that the Board of Education approve:

1. To accept the resignation of Ms. Catalina Sanchez as a part-time one-on-one Special Education Aide with compensation pay until February 28, 2018 as per contract agreement with NEA.
2. To hire Ms. Ashley Plescia as a part-time one-on-one Special Education Aide for the 2017-2018 school year, pro-rated as per agreement with NEA, effective pending Criminal History review (no benefits) District to be reimbursed by the Harrington Park School District.
3. A paid Medical Leave of Absence for Mrs. Mary Archer effective March 5, 2018 through June 30, 2018.
4. Mr. Joseph Voto as a Fifth Grade Long Term Substitute effective February 26, 2018 through June 21, 2018. Placement on the guide at BA/step 1 upon 21<sup>st</sup> consecutive day, pro-rated - no benefits.
5. Ms. Brittany Foglio as a Kindergarten Long Term Substitute effective May 7, 2018 through June 21, 2018. Placement on the guide at BA/step 1 upon 21<sup>st</sup> consecutive day, pro-rated – no benefits.

AGENDA REGULAR MEETING FEBRUARY 12, 2018

6. The following to be added to the substitute list for the balance of the 2017-2018 school.

Ms. Laura Longobardi – Nurse  
 Mrs. Michelle Han - Teacher  
 Ms. Courtney La Morte – Teacher (pending Criminal History Review)

7. Travel Requests:

NAME	CONFERENCE/ SEMINAR	LOCATION	DATE	ESTIMATED COST
Mr. Michael Praysner	Supporting the Mental Health of our Student's	Bergen Comm. College in Lyndhurst, NJ	February 28, 2018	Mileage & tolls
Ms. Jennifer Leiman	Impact of ADHD	Nanuet, NY	March 23, 2018	\$99 registration, plus mileage & tolls
Mr. Anthony Coppola	Seminar on enhanced methods of disinfection for Outbreak prevention	Kenilworth, NJ	April 27, 2018	Miles & tolls

8. The updated Northvale School District Crisis Response Plan.
9. The revised Uniform State Memorandum of Understanding between the Northvale Board of Education and the Northvale Police Department, for the district's Computerized Security Camera System, previously approved April 25, 2016.
10. The following field trips:  
 Grade 2 trip to the Newark Museum  
 Grade 4 trip to Fort Montgomery, NY
11. Approve the HIB investigation results reported in closed session on January 8, 2018.
12. The following Drills:  
 Fire Drill: 1/30/2018  
 Security: 1/26/2018 – Lockdown

**VIII. BUSINESS ADMINISTRATOR'S REPORT**

It is the recommendation of the Business Administrator that the Board of Education approve the following:

1. General Fund warrants:

January In-Office Checks	\$159,376.81
February Bill List	\$263,708.83
January 30, 2018 Payroll	\$258,494.03

Milk Fund warrants: Cream O-Land Dairies \$ 854.08

2. Report of the Board Secretary and Report of the Treasurer for the month ending December 2017; and

Further, that in compliance with N.J.A.C. 6A: 23-2.11(c) 4, the Northvale School District Board of Education certifies that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Transfer of funds between budgetary line items for January, 2018 in compliance with NJ S-1701 Regulations (10% cap)

4. Approve agreement with E-Rate Consulting, Inc. under NJSBA procurement number #E-8801-ACES-CPS, for consulting services related to Category Two E-Rate applications for funding year 2018/2019 at a cost of \$1,000 charged to budgetary account line 11-000-230-339.

5. Renewal of contract with Educational Data Services at the adjusted price of \$2,190.00, an increase of 1.38% for the 2018-2019 school year. New fee would take effect July 1, 2018. Budgetary account line 11-000-252-340.

6. Accept the donation of \$500 from Northvale Gas, Inc. through the Exxon Mobil Educational Alliance Program to be used for Math or Science expenditures.

7. Post Travel Report submitted pursuant to P.L. 2007, c.53 travel requirements N.J.S.A. 18A:12-33.

Dawn Delasandro  
Emmett Dresler

8. Applications for Use of School Building submitted by the following organization:

Girl Scout #96925 2/13/18  
Northvale Recreation 5/14/2018

**IX. NEW AND UNFINISHED BUSINESS**

Discussion of Committees

**DATES TO REMEMBER**

Preliminary Budget Hearing/Regular Meeting – March 12, 2018.....6:30 pm  
Good Friday (school closed) – March 30, 2018

**X. COMMENTS FROM THE PUBLIC**

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

**XI. ADJOURN INTO EXECUTIVE SESSION**

WHEREAS, the Open Public Meeting Act and the Northvale Board of Education policy reserve the right within the constraints of state law to sit in executive session; and

WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it

RESOLVED, that the Northvale Board of Education adjourn into executive session for the following reasons: Discussion of non-tenure and tenure staff

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**ADDENDUM**

**IX. BUSINESS ADMINISTRATOR'S REPORT**

*Add Resolution # 9 to read as follows:*

9. Reschedule the March Preliminary Budget Hearing/Regular Meeting from Monday March 12, 2018 to Monday, March 19, 2018 due to changes in the date of the Governor's Budget Address. The meeting time and location will remain as 6:30 p.m. in the Media Center.