

**MEETING OF THE NORTHVALE BOARD OF EDUCATION
NORTHVALE, NEW JERSEY
PUBLIC BUDGET HEARING
REGULAR MEETING – TUESDAY, APRIL 24, 2018
6:30 PM – MEDIA CENTER**

AGENDA

Meeting Regulations

During this regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board with time limits being at the discretion of the President.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long. All such rules shall be monitored by the President unless the majority of the Board present and voting, rule otherwise.

Comments and questions shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require speaker to sit down.

To inspect or obtain a copy of any public record required to be made available under N.J.S.A. 47:1A-1, *Examination and Copies of Public Records*, please contact the Business Administrator, Northvale Board of Education, 441 Tappan Road, Northvale, NJ 07647

Copies of all public meeting agendas are online on the district website:
<http://www.northvaleschool.org>

- I. CALL TO ORDER AND ROLL CALL**
- II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**
- III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER**

Adequate notice of this meeting has been emailed to the municipal clerk and the Rockleigh School Business Administrator, and was also published in The Record on January 11, 2018 and the Star Ledger on January 12, 2018.

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IV. APPROVAL OF MINUTES

RESOLVED that the Northvale Public School District Board of Education approve the following Northvale Public School District minutes:

Regular Meeting	March 19, 2018
Executive Meeting	March 19, 2018

V. COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

VI. SUPERINTENDENT'S REPORT

It is the recommendation of the Superintendent that the Board of Education approve:

1. To accept, with regret, the resignation of Mrs. Mary Archer for the purpose of retirement, effective June 30, 2018.
2. The revised 2017-2018 school District calendar to reflect the last day of school as June 22, 2018 due to snow days used. Previous date was June 21, 2018.
3. The abolishment of one full time Special Education teaching position as of June 30, 2018, due to economy and efficiency.
4. To accept the resignation of Nicole Alvarez, part-time one-on-one aide effective June 30, 2018.
5. The following field trips:
 - a. SDL Grades 4-7 - STEAM Tank Challenge, NJIT - Newark NJ - April 14, 2018
 - b. Grade 3 – Field Station: Dinosaurs – Ft. Lee, NJ
 - c. Grade 4 – SDL – Amazing Race Convocation – Parkway School, Paramus, NJ
6. Grade 8 Swim Club Trip to Pascack Valley Swim Club in June
7. Chaperones for the Grade 8 Swim Club trip:

Sharon Vadovic	Lauren Syre
Rose Ottomanelli	Mike Praysner
Liz Santos	
8. Grade 8 Dinner Dance at the Rockleigh in June
9. Approve the 2018 Track Schedule

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10. Approve the HIB investigation results reported in closed session on March 19, 2018. There were no investigation results reported.

11. The following new and revised policies and regulations for Second Reading.

Policy

- P 3124 Employment Contract
- P 3141 Resignation
- P 7441 Electronic Surveillance in School Buildings and on School Grounds
- P 8140 Student Enrollment
- P 8462 Reporting Potentially Missing or Abused Children
- P 8465 Hate Crimes and Bias-Related Acts
- P 8470 Response to Concerted Job Action
- P 8500 Food Services
- P 8651 Community Use of Transportation
- P 8820 Opening Exercises
- P 8860 Memorials
- P 9180 School Volunteers

Regulation

- R 7441 Electronic Surveillance in School Buildings and on School Grounds
- R 8462 Reporting Potentially Missing or Abused Children
- R 8465 Hate Crimes and Bias-Related Acts
- R 9180 School Volunteers

12. The following new and revised Bylaw, Policies and Regulations for First Reading.

Bylaw

- 0169.2 Board Member Use of Social Networking Websites

Policy

- P 5200 Attendance
- P 5516.01 Student Tracking Devices
- P 7425 Lead Testing of Water in Schools
- P 7440 School District Security
- P 8630 Bus Driver/Bus Aide Responsibility
- P 9242 Use of Electronic Signatures

Regulation

- R 5511 Dress Code
- R 7440 School District Security
- R 8630 Emergency School Bus Procedures

13. The following Drills:

- Fire Drill: 4-23-18
- Security Drill: 4-16-18 Lockdown

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VII. BUSINESS ADMINISTRATOR'S REPORT

It is the recommendation of the Business Administrator that the Board of Education approve the following:

1. Approval of the 2018-2019 School District Budget

BE IT RESOLVED, the Board of Education of Northvale hereby approves the following budget for the 2018-2019 school year;

BE IT FURTHER RESOLVED, in accordance with N.J.S.A. 18A:7F-38, that the 2018-2019 school year budget includes the use of a portion of the automatic enrollment adjustment in the amount of \$45,000; and

BE IT FURTHER RESOLVED, included in budget line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects is \$320,000 that is for other capital projects: costs to remove and replace the gymnasium floor. The total cost of the gymnasium floor project is \$320,200 which represent expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the core curriculum content standards, and

BE IT FURTHER RESOLVED, the General Fund tax levy of \$9,158,651 is approved to support General Current Expenses and \$463,656 is approved to support Repayment of Debt for the ensuing school year 2018-2019;

NOW, THEREFORE BE IT RESOLVED, that the total budget for the ensuing school year 2018-2019 is \$11,422,804 which includes Special Revenue and Debt Service as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Expense (Fund 10)	\$ 10,806,290	\$ 9,158,651
Special Revenue (Fund 20)	\$ 102,679	\$ N/A
Debt Service (Fund 40)	\$ 513,835	\$ 463,656
Totals	<u>\$ 11,422,804</u>	<u>\$ 9,622,307</u>

2. General Fund warrants:

March In-Office Checks	\$ 619,151.97
April Bill List	\$ 332,694.86
March 30 Payroll	\$ 260,225.29
April 15 Payroll	\$ 274,428.79

Milk Fund warrants: Cream O-Land Dairies \$ 692.10

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3. Report of the Board Secretary and Report of the Treasurer for the month ending February 2018; and

Further, that in compliance with N.J.A.C. 6A: 23-2.11(c) 4, the Northvale School District Board of Education certifies that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. Transfer of funds between budgetary line items for March, 2018 in compliance with NJ S-1701 Regulations (10% cap)

5. BE IT RESOLVED, to approve the following resolution:

WHEREAS, on March 19, 2018, the Northvale Board of Education ("Board") awarded the Gym Floor Mercury Abatement Project ("Project") to Plymouth Environmental Co., Inc.; and

WHEREAS, the Board indicated the award was expressly conditioned upon the contractor furnishing an executed A-101-Standard Form of Agreement Between Owner and Contractor and an A-201-General Conditions of the Contract for Construction, amongst other documents; and

WHEREAS, because this is an abatement project the appropriate contract document is the A-107-Standard Form of Agreement Between Owner and Contractor for a Project of Limited Scope, and not an A-101 and A-201; and

WHEREAS, the Board desires to clarify that the award is expressly conditioned upon the contractor furnishing an executed A-107.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

The award for the Project is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, and an A-107-Standard Form of Agreement Between Owner and Contractor for a Project of Limited Scope, as prepared by the Board Attorney.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

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6. BE IT RESOLVED, to approve the following resolution:

WHEREAS, the board has approved the removal and installation of a new gymnasium floor, and

WHEREAS, the current rubberized floor has been confirmed to contain mercury, and

WHEREAS, the board has been advised by our Environmental Engineer that we must apply for a temporary ID to dispose of hazardous waste created while removing the existing rubberized floor,

NOW, THEREFORE, BE IT RESOLVED, the Northvale Board of Education hereby approves the Business Administrator to complete and sign the US Environmental Protection Agency application form entitled RCRA Subtitle C Site Identification Form and submit to the New Jersey Department of Environmental Protection.

7. Approve contract between the Wyckoff Family YMCA and the Northvale School district to use the school premises for Before and Aftercare Programs at a rate of \$5,000 per year effective July 1, 2018 through June 30, 2020.
8. Joint Purchasing Agreement for Extraordinary Services between the Region V Council for Special Education/River Edge Board of Education and the Northvale School District for the 2018-2018 school year.
9. Approve the attendance of Dawn Delasandro, School Business Administrator, at the NJASBO Annual Conference in Atlantic City, NJ on June 6-8, 2018 at a cost of \$275 for registration, with hotel, meals and travel reimbursed at the statutory rates per NJ OMB Guidelines.
10. Special education tuition contract with Northern Valley Regional High School District for student ID#9616709627 for the Slice Program at a pro-rated cost of \$3,447.50, for the period of March 19, 2018 – June 30, 2018.
11. Special education tuition contract with Northern Valley Regional High School District for student ID#9845417839 for the Valley Program at a pro-rated cost of \$20,157.27, for the period of April 1, 2018 – June 30, 2018.
12. Special education tuition contract with Northern Valley Regional High School District for student ID#7855108952 for the Valley Program at a pro-rated cost of \$17,133.63, for the period of April 16, 2018 – June 30, 2018.

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13. Approve agreement with Oxford Consulting Services Inc., for Student ID #8159051368, to provide ABA/DI services at a rate of \$75 per hour, not to exceed 2 hours per week, and Speech therapies at a rate of \$100 per hour, not to exceed 2 hours per week, for the period April 23 through May 1, 2018.

14. Applications for Use of School Building submitted by the following organization:

Confirm Camp Northvale Registration April 16, 2018

Northvale PTO - second date added from original approval in March
Handprint Fundraiser (APR) 4/25 – 4:00 – 8:00 P.M.

VIII. NEW AND UNFINISHED BUSINESS

DATES TO REMEMBER

May 14, 2018 Regular Meeting6:30 pm

IX. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

X. ENTER EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act and the Northvale Board of Education policy reserve the right within the constraints of state law to sit in executive session; and

WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it

RESOLVED, that the Northvale Board of Education adjourn into executive session for the following reasons: School Security and Personnel

XI. ADJOURNMENT