

**MEETING OF THE NORTHVALE BOARD OF EDUCATION  
NORTHVALE, NEW JERSEY  
REGULAR MEETING – MONDAY, NOVEMBER 12, 2018  
6:30 PM – MEDIA CENTER**

---

**AGENDA**

**Meeting Regulations**

During this regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board with time limits being at the discretion of the President.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long. All such rules shall be monitored by the President unless the majority of the Board present and voting, rule otherwise.

Comments and questions shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require speaker to sit down.

To inspect or obtain a copy of any public record required to be made available under N.J.S.A. 47:1A-1, *Examination and Copies of Public Records*, please contact the Business Administrator, Northvale Board of Education, 441 Tappan Road, Northvale, NJ 07647

Copies of all public meeting agendas are online on the district website:  
<http://www.northvaleschool.org>

- I. CALL TO ORDER AND ROLL CALL**
- II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**
- III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER**

Adequate notice of this meeting has been emailed to the municipal clerk and the Rockleigh School Business Administrator, and was also published in The Record on January 11, 2018 and the Star Ledger on January 12, 2018.

**IV. ADJOURN TO EXECUTIVE SESSION**

WHEREAS, the Open Public Meeting Act and the Northvale Board of Education policy reserve the right within the constraints of state law to sit in executive session; and

WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it

REGULAR MEETING NOVEMBER 12, 2018

RESOLVED, that the Northvale Board of Education adjourn into executive session for the following reasons: TBD

**V. APPROVAL OF MINUTES**

RESOLVED that the Northvale Public School District Board of Education approve the following Northvale Public School District minutes:

Regular Meeting                      October 15, 2018

**VI. COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY**

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

**VII. SUPERINTENDENT’S REPORT**

The Northvale Board of Education approves the following resolution(s) upon the recommendation of the Chief School Administrator:

1. To hire Brittany Foglio as a First Grade Long Term Maternity Leave Substitute effective January 21, 2019 through June 30, 2019. Compensation based on the guide at BA/step 1 upon 21<sup>st</sup> consecutive day, pro-rated, eligibility for benefits begin after 60 days.
2. Add Brittany Foglio to the 2018-2019 Substitute List
3. To appoint Debra Cicchetti, School Social Worker, as School District Liaison for Missing and Abused Children for the 2018-2019 school year
4. To accept the resignation of Brittney Reid, School Bus Aide, effective October 29, 2018.
5. To hire Julia Arcella, School Bus Aide for the 2018-2019 school year, pending completed fingerprinting at a rate of \$15.00/per hour.
6. Sharon Vadovic as Athletic Scheduler at a rate of \$875. Northvale will be reimbursed \$750 by six Northern Valley Districts.
7. To approve the HIB investigation results reported in closed session on October 15, 2018. No HIB to report
8. Grade 5 trip to the Lamont-Doherty Earth Observatory at Columbia University Earth Institute.
9. Dorney Poetry Festival at Northern Valley Demarest High School, 12 students from grades 3-8.

REGULAR MEETING NOVEMBER 12, 2018

10. Student Council Dance in the gymnasium from 7:00 pm – 9:00 pm – December 14.

11. The following revised Bylaws and Regulation for Second Reading

Bylaw

0162 Notice of Board Meetings  
0168 Recording Board Minutes

Regulation

R 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

12. The following new and revised Policies and Regulations for First Reading

Policies

P2412 Home Instruction Due to Health Condition  
P2428.1 Standards-Based Instructional Priorities  
P2622 Student Assessment  
P2700 Services to Nonpublic School Students  
P3111 Creating Positions  
P3125 Employment of Teaching Staff Members  
P3125.2 Employment of Substitutes Teachers  
P3126 District Mentoring Program  
P3130 Assignment and Transfer  
P3212 Attendance  
P3218 Substance Abuse  
P3221 Evaluation of Teachers  
P3222 Evaluation of Teaching Staff Members, Excluding Teachers & Administrators  
P3224 Evaluation of Principals, Vice Principals & Ass't Principals  
P3240 Professional Development for Teachers & School Leaders  
P4125 Employment of Support Staff Members  
P6220 Budget Preparation  
P6470 Payment of Claims  
P6820 Financial Reports

Regulations

R2412 Home Instruction Due to Health Condition  
R3126 District Mentoring Program  
R3212 Professional Staff Attendance  
R3218 Substance Abuse  
R3222 Evaluation of Teaching Staff Members, Excluding Teachers & Administrators  
R3224 Evaluation of Principals, Vice Principals & Ass't Principals  
R3240 Professional Development for Teachers & School Leaders  
R4212 Support Staff Attendance  
R6470 Payment of Claims

REGULAR MEETING NOVEMBER 12, 2018

13. Travel Request(s) as follows:

NAME	CONFERENCE/ SEMINAR	LOCATION	DATE	ESTIMATED COST
Victoria Nicolich	NJASL Conf.	Long Branch, NJ	Dec. 2-4, 2018	\$550.70 incl. hotel, plus tolls & mileage
Rebecca Endo	ELL Program Supervisors & Coordinators	Bergen Comm. College, Lyndhurst, NJ	March 20, 2019	Mileage & Tolls
	NJTESOL/NJBE Spring Conf.	Hyatt Regency New Brunswick, NJ	May 30, 2019	\$199 member registration plus Mileage & Tolls
Emma Flynn	NJTESOL/NJBE Spring Conf.	Hyatt Regency New Brunswick, NJ	May 30, 2019	\$234 Non-member registration plus Mileage & Tolls
Tina Lanciotti	NJTESOL/NJBE Spring Conf.	Hyatt Regency New Brunswick, NJ	May 30, 2019	\$234 Non-member registration plus Mileage & Tolls

14. The following Drills:

Fire Drill: Nov 1  
 Security Drill: Oct 24 – Bomb Threat Evacuation

**VIII. BUSINESS ADMINISTRATOR'S REPORT**

The Northvale Board of Education approves the following resolution(s) upon the recommendation of the School Business Administrator and the Chief School Administrator:

1. General Fund warrants:

	November Bill List	\$ 319,240.92
	October 30 Payroll	\$ 253,329.14
	October In-Office Checks	\$ 182,521.66
Milk Fund warrants:	Cream O-Land Dairies	\$ 1,102.21

REGULAR MEETING NOVEMBER 12, 2018

2. Report of the Board Secretary and Report of the Treasurer for the month ending September 2018; and

Further, that in compliance with N.J.A.C. 6A: 23-2.11(c) 4, the Northvale School District Board of Education certifies that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Transfer of funds between budgetary line items for October, 2018 in compliance with NJ S-1701 Regulations (10% cap).
4. Approve usage of independent evaluators, as per list attached and on file in the board offices, for various evaluations including but not limited to behavioral, psychiatric, speech and neurological.
5. WHEREAS, N.J.A.C. 6A:23A-13.3 (d) 6 provides that a district Board of Education may, at any time without commissioner approval, appropriate surplus generated from state revenue, such as Extraordinary Aid and NonPublic Transportation Aid that has been excluded from the excess surplus calculation in the prior year; and

WHEREAS, the Northvale Board of Education has remaining balances of the FY 2018 Extraordinary Aid in the amount of \$221,781 and Transportation Aid in the amount of \$1,160;

NOW THEREFORE IT BE RESOLVED, that a portion of the remaining balance of the FY 2018 Extraordinary Aid in the amount of \$72,000 be appropriated in the 2018/2019 budget to offset costs of Special Education tuition costs.

6. Accept additional Extraordinary Aid for FY 18 in the amount of \$863.00 based upon the revised proration percentage and recognize the increase as 2018/2019 revenue.
7. Correct August 2018 transfer as follows:

Incorrect Account		Correct Account	
(FROM) 11-219-100-101	\$425.00	(FROM) 11-000-219-320	\$425.00

8. Approve extraordinary services for Student ID# 2536162487 not to exceed 20 hours during November and December 2018.
9. Approve agreement with Oxford Consulting Services, Inc. to provide one hour each per week of Speech and Physical Therapy at a rate of \$105.00 per hour and one hour per week of Developmental Instruction as a rate of \$75.00 per hour, for Student ID#2536162487, not to exceed 20 hours total.
10. Approve one session per week of additional speech therapy for Student ID#8988039592 at Valley Program at a rate of \$65.00 per session plus a 3.5% administrative fee.

REGULAR MEETING NOVEMBER 12, 2018

11. Accept and submit the 2018-2019 Health and Safety Evaluation of School Buildings Checklist, as prepared by Anthony Coppola, Building and Grounds Supervisor and approved by the Chief School Administrator.
12. Payment Application #3 for Classic Floor Finishing, Inc. in the amount of \$39,229.00, as per the recommendation of the architect, DiCara Rubio Architects.
13. Payment Application #4 (final) at no cost to close out the gym floor project with Classic Floor Finishing, Inc. as per the recommendation of the architect, DiCara Rubio Architects.
14. Amend the 2018/2019 budgeted appropriations and revenues to adjust the FY 2018 ESEA Consolidated Formula Subgrant Allocations to be reported by Northern Valley Regional High School as the Lead Education Agency.

		Original Budget	Adjusted Budget
20-241-100-610	Title III	\$5,074	\$0
20-281-100-610	Title IV	\$8,000	\$0
20-4491-000	Title III	\$5,074	\$0
20-4471-000	Title IV	\$8,000	\$0

15. Revise the 2018/2019 budgeted ESEA appropriation and revenue as follows:

		Original Budget	Adjusted Budget
20-242-100-610	Title III Immigrant	\$1,178	\$0
20-4492-000	Title III Immigrant	\$8,000	\$0

16. Post Travel Report submitted pursuant to P.L. 2007, c.53 travel requirements N.J.S.A. 18A:12-33.

Michael Pinajian  
Dawn Delasandro

**IX. NEW AND UNFINISHED BUSINESS**

**DATES TO REMEMBER**

November 22 & 23, 2018 Thanksgiving Recess

December 10, 2018 - Regular Meeting.....6:30 pm

**X. COMMENTS FROM THE PUBLIC**

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

**XI. ADJOURNMENT**