

**MEETING OF THE NORTHVALE BOARD OF EDUCATION  
NORTHVALE, NEW JERSEY  
REGULAR MEETING – MONDAY, DECEMBER 10, 2018  
6:30 PM – MEDIA CENTER**

---

**AGENDA**

**Meeting Regulations**

During this regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board with time limits being at the discretion of the President.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long. All such rules shall be monitored by the President unless the majority of the Board present and voting, rule otherwise.

Comments and questions shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require speaker to sit down.

To inspect or obtain a copy of any public record required to be made available under N.J.S.A. 47:1A-1, *Examination and Copies of Public Records*, please contact the Business Administrator, Northvale Board of Education, 441 Tappan Road, Northvale, NJ 07647

Copies of all public meeting agendas are online on the district website:  
<http://www.northvaleschool.org>

- I. CALL TO ORDER AND ROLL CALL**
- II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**
- III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER**

Adequate notice of this meeting has been emailed to the municipal clerk and the Rockleigh School Business Administrator, and was also published in The Record on January 11, 2018 and the Star Ledger on January 12, 2018.

**IV. APPROVAL OF MINUTES**

RESOLVED that the Northvale Public School District Board of Education approve the following Northvale Public School District minutes:

Regular Meeting	November 12, 2018
Executive Meeting	November 12, 2018

**V. COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY**

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

**VI. SUPERINTENDENT'S REPORT**

The Northvale Board of Education approves the following resolution(s) upon the recommendation of the Chief School Administrator:

1. Recognition of Service

WHEREAS, Mrs. Johanna Bargisen, dedicated her time and service to the children of Northvale and the Northvale Board of Education, and

WHEREAS, her dedication served as a model of service to the community,

NOW THEREFORE, BE IT RESOLVED, that the Northvale Board of Education does hereby extend its appreciation and gratitude to Mrs. Johanna Bargisen in recognition of her 13 years of dedicated service as a member of the Northvale Board of Education.

2. Dianne Smith as Special Education Coordinator (Child Study Team Chairperson) for the 2018-2019 school year, replacing Kate Arena originally approved on May 14, 2018.
3. Kevin Sanchez (Bergen County Technical Schools) as District Technology Director for the 2018-2019 school year, replacing Emmett Dressler originally approved on May 14, 2018.
4. Approval and submission of the 2018-2019 Health and Safety Evaluation of School Buildings Checklist Statement of Assurance.
5. Approval and submission of the 2018-2019 NJ Quality Single Accountability Continuum (NJQSAC) District Performance Review (DPR).
6. The following job descriptions:  

Gifted and Talented Teacher  
STEAM Teacher
7. To approve the HIB investigation results reported in closed session on November 12, 2018.
8. To approve the reports of the confirmed two (2) HIB incidents from September through December, 2018.

REGULAR MEETING DECEMBER 10, 2018

9. Kenia Liz Galow, as a Substitute Nurse, for the 2018-2019 school year, retroactive to December 3, 2018.
10. Northvale Police Captain Howard Ostrow as Law Enforcement Liaison to the Northvale Board of Education.
11. New Jersey School Boards Association Chief School Administrator Evaluation Instrument.
12. The following new and revised Policies and Regulations for Second Reading

Policies

P2412	Home Instruction Due to Health Condition
P2428.1	Standards-Based Instructional Priorities
P2622	Student Assessment
P2700	Services to Nonpublic School Students
P3111	Creating Positions
P3125	Employment of Teaching Staff Members
P3125.2	Employment of Substitutes Teachers
P3126	District Mentoring Program
P3130	Assignment and Transfer
P3212	Attendance
P3218	Substance Abuse
P3221	Evaluation of Teachers
P3222	Evaluation of Teaching Staff Members, Excluding Teachers & Administrators
P3224	Evaluation of Principals, Vice Principals & Ass't Principals
P3240	Professional Development for Teachers & School Leaders
P4125	Employment of Support Staff Members
P6220	Budget Preparation
P6470	Payment of Claims
P6820	Financial Reports

Regulations

R2412	Home Instruction Due to Health Condition
R3126	District Mentoring Program
R3212	Professional Staff Attendance
R3218	Substance Abuse
R3222	Evaluation of Teaching Staff Members, Excluding Teachers & Administrators
R3224	Evaluation of Principals, Vice Principals & Ass't Principals
R3240	Professional Development for Teachers & School Leaders
R4212	Support Staff Attendance
R6470	Payment of Claims

REGULAR MEETING DECEMBER 10, 2018

13. The following new and revised Policies and Regulations for First Reading

Policies

P3144	Certification of Tenure Charges
P3223	Evaluation of Administrators, Excluding Principals, Vice Principals & Assistant Principals
P5116	Education of Homeless Children
P5300	Automated External Defibrillators (AEDS)
P5305	Health Services Personnel
P5308	Student Health Records
P5310	Health Services
P5320	Immunization
P5330	Administration of Medication
P5330.01	Administration of Medical Marijuana
P5330.04	Administering an Opioid Antidote
P5530	Substance Abuse
P5533	Smoking
P5600	Student Discipline/Code of Conduct
P5610	Suspension
P5620	Expulsion
P7523	School District Provided Technology Devices to Students

Regulations

R3144	Certification of Tenure Charges
R3221	Evaluation of Teachers
R3223	Evaluation of Administrators, Excluding Principals, Vice Principals & Assistant Principals
R5116	Education of Homeless Children
R5308	Student Health Records
R5320	Immunization
R5300	Automated External Defibrillators (AEDS)
R5310	Health Services
R5330	Administration of Medication
R5530	Substance Abuse
R5600	Student Discipline/Code of Conduct
R5610	Suspension Procedures

14. Kindergarten trip to the Bergen County Zoological Park in May.

15. To approve the following staff as chaperones for the following trips.

Philadelphia Chaperones

Sharon Vadovic	Joan Bohan
Lauren Syre	Sam Rudick
Briana Zwernemann	Andrew Cole
Liz Santos	Lucia Quarato
Carmen Piccinich (alternate if needed)	

REGULAR MEETING DECEMBER 10, 2018

Washington, DC Chaperones

Sharon Vadovic	Joan Bohan
Dianne Smith	Lauren Syre
Dana Errico	Rose Ottomanelli
Andrew Cole	Jennifer Madonna
Gina Scherer (alternate if needed)	

16. Travel Request(s) as follows:

NAME	CONFERENCE/ SEMINAR	LOCATION	DATE	ESTIMATED COST
Jennifer Lopez	BCSS School District Workshop- "They've Hired a Lawyer"	Brownstone School, Saddle Brook, NJ	12/7/2018	No cost
Lindsay Noll	BCSS School District Workshop- Dyslexia Literacy for Students with Varying Abilities	Brownstone School, Saddle Brook, NJ	12/7/2018	No cost
Dianne Smith	Techspo	Atlantic City, NJ	1/31- 2/1/2019	\$450 Registration, hotel \$95, meals, mileage & tolls
Anthony Coppola	2019 NJSBGA Conference/	Atlantic City, NJ	3/11-12/2019	\$200 Registration, plus hotel, meals, tolls, mileage

17. The following Drills:

Security Drill: 11/28/18 - Lockdown  
 Bus Drill: 12/7/2018 – Route 2

**VII. BUSINESS ADMINISTRATOR’S REPORT**

The Northvale Board of Education approves the following resolution(s) upon the recommendation of the School Business Administrator and the Chief School Administrator:

1. General Fund warrants:

December Bill List	\$250,093.85
November 15 Payroll	\$275,518.09
November 30 Payroll	\$254,401.55
November In-Office Checks	\$174,842.62

Milk Fund warrants:	Cream O-Land Dairies	\$ 751.97
---------------------	----------------------	-----------

2. Report of the Board Secretary and Report of the Treasurer for the month ending October 2018; and

Further, that in compliance with N.J.A.C. 6A: 23-2.11(c) 4, the Northvale School District Board of Education certifies that no major account or fund has been over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- 3. Transfer of funds between budgetary line items for November, 2018 in compliance with NJ S-1701 Regulations (10% cap).
- 4. Appointment of Dawn Delasandro, Board Secretary, as temporary chairman of the Annual Reorganization Meeting on January 8, 2019.
- 5. Special Education tuition contract with the Valley Program from November 1, 2018 through June 30, 2019 at a cost of \$54,559.28 for student (SID #5847681319).
- 6. Special Education tuition contract with the Valley Program from November 15, 2018 through June 30, 2019 at a cost of \$51,831.27 for student (SID #5508135906).
- 7. Special Education tuition contract with the Slice Program from November 6, 2018 through June 30, 2019 at a cost of \$7,989.75 for student (SID #2536162487).
- 8. Post Travel Report submitted pursuant to P.L. 2007, c.53 travel requirements N.J.S.A. 18A:12-33.

Anthony Coppola

**VIII. NEW AND UNFINISHED BUSINESS**

**DATES TO REMEMBER**

Holiday Recess – December 24, 2018 – January 1, 2019

January 7, 2019 - Reorganization Meeting.....6:30 pm

**IX. COMMENTS FROM THE PUBLIC**

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

**X. ADJOURN TO EXECUTIVE SESSION**

WHEREAS, the Open Public Meeting Act and the Northvale Board of Education policy reserve the right within the constraints of state law to sit in executive session; and

WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it

RESOLVED, that the Northvale Board of Education adjourn into executive session for the following reasons: TBD