

**NORTHVALE BOARD OF EDUCATION
NORTHVALE, NJ 07647**

Minutes of the Regular Meeting held on Monday, September 19, 2016

I. CALL TO ORDER AND ROLL CALL

Mr. Joseph McGuire called the meeting to order at 6:30 P.M.

Present: Mrs. Johanna Bargisen
 Mrs. Peg DeGennaro
 Mrs. Jamie Corday
 Mr. Joseph McGuire

Absent: Mr. Robert Bargna

Also present: Mr. Michael Pinajian, Superintendent
 Mrs. Dianne Smith, Principal
 Ms. Dawn Delasandro, Business Administrator
 Ms. Marianne Puccio, Rockleigh BOE Representative

II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mr. Joseph McGuire led all those present in a salute to the flag.

III. PUBLIC ANNOUNCEMENT BY BOARD PRESIDENT

Adequate notice of this meeting has been emailed to the municipal clerk and the Rockleigh School Business Administrator, and was also published in The Record on January 15, 2016.

Mr. Pinajian welcomed everyone and commended the staff for a great Back-to-School-Night. He received much positive feedback from the parents. Mrs. Smith thanked the new staff present. She introduced each new staff member to the board. Following introductions the Board President, Mr. McGuire, called for a five-minute recess to allow the board to acquaint themselves with the new staff members.

The meeting reconvened at 6:37 p.m.

IV. ADJOURN TO EXECUTIVE SESSION

The Board has determined it will enter into Executive Session for the following reasons: Potential contract.

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It was moved by Mrs. Bargisen, seconded by Mrs. Corday and unanimously approved by those present to enter the Executive Session at 6:38 PM.

It was moved by Mrs. Bargisen, seconded by Mrs. Corday and unanimously approved by those present to reopen the Regular Meeting to the public at 6:55 P.M.

V. APPROVAL OF MINUTES

On a motion by Mrs. Bargisen and seconded by Mrs. Corday, the Northvale Board of Education approved the following Northvale Public School District minutes:

Regular Meeting	August 22, 2016
Executive Session	August 22, 2016

IN FAVOR: Mrs. Bargisen, Mrs. Corday, Mrs. DeGennaro and Mr. McGuire
OPPOSED: None

VI. COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY

Mrs. Friel praised the district on a great Back-to-School-Night, commenting that the new STEAM lab and teachers were great and that the staff truly cares for her son.

VII. SUPERINTENDENT’S REPORT

Mr. Pinajian stated that we are approving Molly (Meleiqe Shala) retroactively for the part-time special education position, as she started on the first day of school. He also explained that while we are approving Kate Arena as the Anti-Bullying Coordinator for the current school year, Mrs. Dianne Smith would fill in for that position during Mrs. Arena’s maternity leave. Mr. Pinajian also asked to amend Resolution # 16 to add Andrew Cole and Emma Flynn as chaperones for the Grade 6 trip to Greenkill Outdoor Adventure Center.

Mrs. Bargisen motioned and Mrs. Corday seconded the motion that Resolutions 1 through 20 be accepted as presented with the amendment to # 16.

Mrs. Bargisen:	Yes to all
Mrs. Corday:	Yes to all
Mrs. DeGennaro:	Yes to all
Mr. McGuire:	Yes to all

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1. Retroactively Ms. Meleiqe Shala as part-time Special Education Teacher effective September 1, 2016 through June 30, 2017.
2. To add Ms. Meleiqe Shala, to our 2016-2017 substitute list.
3. To add Mrs. Rebecca Callahan, Northvale Aide, to our 2016-2017 substitute list.
4. Lisa Kowalski as substitute caller for the 2016-2017.
5. Mrs. Jacqueline Sheehy (instructional aide) to work an additional 45 minutes per day, Monday through Friday to meet the needs of a special education classroom.
6. Mrs. Rebecca Callahan (one-on-one aide) to also serve as a Bus Aide.
7. Mrs. Katharine Arena, School Psychologist, to serve as Anti-Bullying Coordinator for the 2016-2017 school year
8. Mrs. Jeanne Griffin, Guidance Counselor, to serve as Anti-Bullying Specialist for the 2016-2017 school year.
9. The New Jersey Department of Education School Self-Assessment HIB Grades State mandated report for the 2015-2016 school year.
10. The 2016-2017 District and Board of Education Goals as follows:

DISTRICT GOALS

- Following the pilot program of 2015/2016 and construction of a new STEAM lab, maximize the program at the middle school level and begin to introduce STEAM lessons at the elementary level.
- Promote more interactive technology lessons/learning activities at all grade levels.
- Have the Student Council participate in additional school and/or community events to promote the school and its students.

BOARD GOALS

- Explore options and the associated costs to continue improvement of the school's HVAC system with regard to roof replacements, electrical upgrades, and air conditioning installation.
- Increase the school district's community relations through press releases and continual website maintenance/enhancement.

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- Research the costs and technology infrastructure improvements that are associated with a possible middle school 1:1 initiative for the 2017-18 school year.
11. To declare the week of October 3 – 7, 2016 to be the “Week of Respect”.
 12. To declare the week of October 17 -21, 2016 to be the “School Violence Awareness Week”.
 13. Kindergarten trip to Abma’s Farm in Wyckoff, NJ.
 14. Grade 5 trip to Buehler Science Center in Paramus, NJ.
 15. Grade 6 Environmental Education Trip to Greenkill Outdoor Adventure Center in Huguenot, New York from Wednesday, October 19 through Friday, October 21, 2016.
 16. The following chaperones for the Grade 6 Environmental Education Trip to Greenkill Outdoor Adventure Center.

Mrs. Sharon Vadovic
 Mrs. Joan Bohan
 Mrs. Dianne Smith
 Ms. Lucia Quarato
 Ms. Kristen Doramajian
 Ms. Caitlin Adair
 Ms. Emma Flynn
 Mr. Andrew Cole

17. The 2016-2017 Memorandum of Agreement (MOA) between the Northvale School District and the Northvale Police Department.
18. Travel Requests as follows:

	NAME	CONFERENCE/ SEMINAR	LOCATION	DATE	ESTIMATED COST
a.	Pat Kayan	Criminal History Workshop	Passaic County Public Safety Academy, Wayne, NJ	9-20-16	No cost
b.	Robin Rudolph and Nathalie Covo	Swatting, Bomb & Hoax Threats Workshop	Bergen County Public Safety Operations Center, Mahwah, NJ	9-21-16	Mileage
c.	Joanne Greco	International Dyslexia Association	Somerset, NJ	10-14-16	Registration \$190, plus

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d.	Rose Zara	International Dyslexia Association	Somerset, NJ	10-14-16	mileage & tolls Registration non-member \$230, plus mileage & tolls
e.	Rebecca Endo	NJDOE-Interpreting Access for Ells	Englishtown, NJ	10-19-16	Mileage & tolls
f.	Anthony Coppola	NJDOE-Bilingual ESL Supervisors Training	Trenton, NJ	10-28-16	Mileage & tolls
		Lead Sampling in School Facilities	Trenton, NJ	9/28/16	Mileage & tolls

19. The following Policy for Second Reading

Policy

5111 Eligibility of Resident/Nonresident Pupils

20. The following Drill:

Fire Drill September 13, 2016

VIII. BUSINESS ADMINISTRATOR’S REPORT

Ms. Delasandro stated that all of our receiving tuition contracts, from both Rockleigh and special education students are up for approval tonight. Also on the agenda for approval are additional payment applications for the summer construction projects. Ms. Delasandro asked to amend Resolution #12, from November Baseball Clinic, to November Basketball Clinic.

Mrs. Bargisen motioned and Mrs. Corday seconded the motion that Resolutions 1 through 13 be accepted as presented with the amendment to #12

- Mrs. Bargisen:** Yes to all
- Mrs. Corday:** Yes to all
- Mrs. DeGennaro:** Yes to all
- Mr. McGuire:** Yes to all

- 1. General Fund warrants:

Sept. Bill List	\$595,792.98
Sept. Payroll	\$518,846.78

- 2. Report of the Board Secretary and Report of the Treasurer for the month ending July 2016; and

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Further, that in compliance with NJAC 6A: 23-2.11(c) 4, the Northvale School District Board of Education certifies that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Transfer of funds between budgetary line items for July and August 2016 in compliance with NJ S-1701 Regulations (10% cap)
4. Non-domiciled tuition agreement with Saul Salazar Reyna and Lourdes Garza Bacco for their child (6th Grade) to attend Northvale Public School during the 2016/2017 school year as non-residents, pending domicile, based on per pupil tuition rates.
5. Regular Education tuition rates per pupil for non-resident students for the 2016-17 school year:

Kindergarten	\$17,585
Grades 1-5	\$17,296
Grades 6-8	\$15,384

6. Receiving students charged at the following rates for the 2016-17 school year:

One (1) Cresskill – MD	\$21,854
One (1) Harrington Park – LLD	\$22,558
One (1) Old Tappan – LLD	\$22,558
Two (2) Old Tappan – MD	\$21,854 each

Rockleigh Regular Education:

One (1) Kindergarten	\$17,585
Twelve (12) Grades 1-5	\$17,296 each
Ten (10) Grades 6-8	\$15,384 each
1:1 Aide for Rockleigh student	

7. Payment Application #2 from Stone Creek, Inc. in the amount of \$33,285.71 for work completed to date with the Gym Renovation as per the recommendation of the architect, DiCara Rubino Architects.
8. Payment Application #3 from Salazar & Associates, Inc. in the amount of \$55,040.19 for work completed to date with the Stem Lab Renovation as per the recommendation of the architect, DiCara Rubino Architects.
9. Payment Application #4 from Salazar & Associates, Inc. in the amount of \$27,131.17 for work completed to date with the Stem Lab Renovation as per the recommendation of the architect, DiCara Rubino Architects.
10. Usage of Delta-T Group for substitute Speech Therapist and School Psychologist services.

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11. Transfer of funds in the amount of \$12,729.03 from Capital Outlay - Facilities Acquisition and Construction Services to Capital Outlay - Instructional Equipment for furniture purchases to be used in the renovated STEAM lab, per N.J.A.C. 6A:23.1(f)2.
12. Applications for Use of School Buildings submitted by the following organizations:
 - Northvale Centennial9/14-15; 9/ 20- 22, 2016
 - Girl Scout Monthly Meeting.....9/14/16
 - Girl Scouts Troop 96925.....10/24, 11/21 & 12/19, 2016
 - Soccer Practices.....Tues & Thurs, 8/30 – 11/29/16
 - Talent Show Rehearsal.....Oct 11,13,14,18, 20, 21,25, 26 & 27
Nov 1,3,4,11,14,15,16,17, 2016
 - Kindergarten Daisy Troop Meeting.....10/26, 11/30 & 12/21, 2016
 - Bi-monthly Fitness Program.....11/2/16, 1/17/17, 3/16/17
 - November Basketball Clinic.....1/10 & 11/11/16
 - Open House for Enrichment Program.....12/6/16
 - Winter Gift Shop.....12/8 & 12/9/16
 - Winter Breakfast.....12/16 & 12/17/16
 - Movie Night.....Fridays, Jan 6, 13 & 20, 2017
 - Spring Fling.....3/31/17
 - Bingo Night.....4/21/17
 - Mother’s Day Plant Sale.....5/4 & 5/5/17
 - Scholastic Book Fair.....5/8, 5/9 & 5/10/17
13. Post Travel Report submitted pursuant to P.L. 2007, c.53 travel requirements N.J.S.A 18A: 12-33.

IX. NEW AND UNFINISHED BUSINESS

No HIB case this period

Mrs. Bargisen relayed a thank-you message from Mr. Herndon to the board for quick settlement of NEA contract.

DATE TO REMEMBER

October 17, 2016 – Regular Meeting.....6:30

X. COMMENTS FROM THE PUBLIC

Mrs. Friel commented on the district’s air conditioning. She said she appreciates that it is a Board Goal but right now it is very bad. She continued that if there is no air conditioning in certain rooms, then there should be a plan including alternating to cooled rooms, water breaks and fans. She asked the board to create a plan for May and June, when the temperature will rise again.

Mr. McGuire responded to Mrs. Friel expressing that the board hears her concerns and is currently working on a plan for the future. The board will update the community and will consider her ideas for May and June.

Mike Small, as a representative for the Borough Council, spoke about the North Field. He expressed that there is no question the field needs to be repaired, however, the question comes with who should be responsible for the costs to repair it. Mr. Small explained that the Council's current position is that they do not feel responsible for any reparation costs. He further explained that there are time constraints with seeding seasons and, with no grant money or trust money, the town does not have the excess to spend on the field right now. The Council also wants to redraft the shared service agreement for lawn maintenance, clarifying each party's responsibilities.

The board discussed the issue and Mr. McGuire ended such saying first, we need a meeting with the Council to create an amended shared service agreement and second, we need to research further to determine if we should repair the field now or wait until next spring.

XI. ADJOURNMENT

Motioned by Mrs. Bargisen and seconded by Mrs. Corday, the Regular Meeting was adjourned at 7:30 P.M. with all in favor

Dawn Delasandro
Business Administrator/Board Secretary