

**NORTHVALE BOARD OF EDUCATION
NORTHVALE, NJ 07647**

Minutes of the Regular Meeting held on Monday, May 9, 2016

I. CALL TO ORDER AND ROLL CALL

Mr. Joseph McGuire called the meeting to order at 6:00 P.M.

Present: Mrs. Johanna Bargisen
 Mr. Robert Bargna (arrived 6:25 pm)
 Mrs. Jamie Corday
 Mrs. Peg DeGennaro
 Mr. Joseph McGuire

Absent: None

Also present: Mr. Michael Pinajian, Superintendent
 Mrs. Dianne Smith, Principal
 Ms. Deborah Trainor, Inerim Business Administrator
 Ms. Dawn Delasandro, Assistant Business Administrator
 Two members of public (NEA)

II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mr. Joseph McGuire led all those present in a salute to the flag.

III. PUBLIC ANNOUNCEMENT BY BUSINESS ADMINISTRATOR

Adequate notice of this meeting has been emailed to the municipal clerk and the Rockleigh School Business Administrator, and was also published in The Record on January 15, 2016.

IV. AJOURN TO EXECUTIVE SESSION

Motioned by Mrs. Bargisen and seconded by Mrs. DeGennaro, the meeting was adjourned to executive session at 6:05 pm.

Motioned by Mrs. Bargisen and seconded by Mr. Bargna, the floor was opened to the public at 6:42 pm.

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V. APPROVAL OF MINUTES

On a motion by Mrs. Bargisen and seconded by Mr. Bargna, the Northvale Board of Education approved the following Northvale Public School District minutes:

Regular Meeting April 25, 2016
Executive Meeting April 25, 2016

IN FAVOR: Mrs. Bargisen Mr. Bargna, Mrs. Corday and Mrs. DeGennaro
ABSTAINED: Mr. McGuire
OPPOSED: None

VI. COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY

None

VII. SUPERINTENDENT’S REPORT

We will amend Resolution #16 to withdraw Girls Basketball Stipend.
Thanked PTO for generosity and amazing Teacher Appreciation Week.

Mrs. Bargisen motioned and Mr. Bargna seconded the motion that Resolutions 1 through 27 be accepted as presented except resolution #17 (to withdraw Girls’ basketball stipend)

Mrs. Bargna: Yes to all
Mrs. Bargisen: Yes to all
Mrs. Corday: Yes to all
Mrs. DeGennaro: Yes to all
Mr. McGuire: Yes to all

1. The re-hiring of the following tenured teaching staff members for the 2016-2017 school year:

Mrs. Mary Archer
Mrs. Anne Marie Astudillo
Mrs. Joan Bohan
Ms. Catherine Brajuha
Ms. Erin Clarke
Mrs. Maureen Cooper
Ms. Jessica Dimataris
Ms. Kristen Doramajian
Mrs. Joanne Greco
Mrs. Jeanne Griffin
Mrs. Jennifer Helfman
Mr. David Herndon

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Mrs. Geralyn Higgins
Mrs. Kate Heyboer
Mrs. Patty Inglese
Mrs. Nicole Killeen
Mrs. Rebecca Endo
Mr. Ronald Kucheruck
Ms. Jennifer Madonna
Mrs. Patricia Magnani
Mrs. Heather Matos
Mrs. Khyati Mehra
Mrs. Rose Ottomanelli
Mrs. Desirae Parvis
Mr. Michael Praysner
Ms. Lucia Quarato
Mrs. Jennifer Reeves
Mrs. Danielle (Trujillo) Rumolo
Mrs. Elena Russell
Mrs. Elizabeth Santos
Mrs. Jodi Sardanis
Dr. Michelle Sarver
Mr. Michael Schulman
Mrs. Lauren Syre
Mrs. Sharon Vadovic
Ms. Pia Vanderstreet
Mrs. Michelle Vialonga
Mrs. Alexandra Young

2. The re-hiring of the following non-tenure teaching staff members for the 2016-2017 school year:

Ms. Caitlin Adair
Mrs. Katharine Arena
Mr. Andrew Cole
Ms. Dana Errico
Ms. Emma Flynn
Mrs. Tina Lanciotti
Ms. Jennifer Lopez
Mrs. Victoria Nicolich
Mrs. Gina Scherer
Ms. Nicole Schneider
Ms. Maria Soria

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3. The following staff members for movement on the salary guide effective September 1, 2016:

Ms. Kristen Doramajian BA to BA+16

Ms. Erin Clarke BA to BA+16 (pending transcripts from completed courses)

Ms. Nicole Schneider BA to BA+16 (pending transcripts from completed courses)

4. The re-hiring of the following 12-month secretarial staff from July 1, 2016 through June 30, 2017:

Ms. Anne Colthart

Mrs. Nathalie Covo

Mrs. Robin Rudolph

Mrs. Linda Ryan

5. The re-hiring of Mrs. Kathleen Fitzpatrick, part-time (.5) Guidance Office Clerk for the 2016-2017 school year. (no health benefits)

6. The re-hiring of Mrs. Terese Comer, part-time (.5) Media Center Library Clerk, for the 2016-2017 school year. (no health benefits)

7. The re-hiring of the following one-on-one aides for the 2016-2017 school year:

Mrs. Celeste Cohen

Mrs. Maria Borges (.5 no health benefits)

Mrs. Nicole Buccola (.5 no health benefits)

Ms. Claudia Fermano (.5 no health benefits)

8. The re-hiring of the following aides for the 2016-2017 school year:

Mrs. Lynn Arcella

Mrs. Derise Gluckman

9. The re-hiring of the following para-professionals for morning and lunchroom supervision for the 2016-2017 school year:

Mrs. Linda Annunziata (morning 8:00 am – 8:30 am, lunch 11:00 am – 1:30 pm)

Ms. Brenda Buck (morning 7:45 am – 8:30 am, lunch 11:00 am 1:30 pm)

10. The re-hiring of Ms. Karen Frigiola as bus aide for July 5, 2016 through July 29, 2016 and for the 2016-2017 school year.

11. Approve Celeste Cohen and Claudia Fermano as bus aides for the 2016-2017 school year.

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12. The re-hiring of Mrs. Patricia Kayan, Executive Secretary to the Chief School Administrator, July 1, 2016 through June 30, 2017.
13. The re-hiring of Mrs. Paige Gan, Business Office Administrative Secretary, from July 1, 2016 through June 30, 2017.
14. The re-hiring of Mr. Anthony Coppola, Building and Grounds Supervisor, from July 1, 2016 through June 30, 2017.
15. The re-hiring of Mr. Emmett Dresler, District Technician, from July 1, 2016 through June 30, 2017.
16. The following extra-curricular and co-curricular stipend positions for the 2016-2017:

Athletic Coordinator	Mrs. Sharon Vadovic
Intramural Coordinator	Mrs. Sharon Vadovic
Basketball Coach (Boys)	Mr. Michael Schulman
Basketball Coach (Girls)	Mr. Michael Schulman (Withdrawn)
Soccer Coach	Ms. Jessica Dimataris
Volleyball Coach	Mrs. Sharon Vadovic
Track Coach	Mr. Michael Schulman
Baseball Coach	Mr. Ron Kucheruck
Softball Coach	Mrs. Sharon Vadovic
Art Club Supervisor	Mrs. Heather Matos
AM Computer Lab Supervisor	Mrs. Lauren Syre
School Newspaper Advisor	Ms. Caitlin Adair
Literary Magazine Advisor	Ms. Tina Lanciotti
Drama Director (Spring Musical or Play)	Ms. Pia Vanderstreet
Drama Art Designer (Spring Musical or Play)	Mrs. Heather Matos
AM Band Director	Mr. Dave Herndon
AM Choir Director	Ms. Pia Vanderstreet
Yearbook Advisor	Mrs. Lauren Syre
Master Scheduler	Mrs. Lauren Syre
International Club Advisor	Ms. Lucia Quarato
Student Council Co-Advisors	Mrs. Elizabeth Santos
	Ms. Dana Errico
Student Activities Advisors	Mrs. Sharon Vadovic

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National Jr. Honor Society
Advisors

Mrs. Vicky Nicolich
Ms. Kristen Doramajian
Mrs. Gina Scherer
Ms. Jennifer Madonna
Ms. Emma Flynn

Substitute Caller

Ms. Lisa Kowalski

17. To accept the resignation of Ms. Meagan Mallon, effective June 30, 2016.
18. The Childbirth Disability Leave for Mrs. Kate Heyboer to commence on or about October 5, 2016 and to continue through May 1, 2017.
19. The Childbirth Disability Leave for Mrs. Katharine Arena to commence on October 15, 2016 through January 23, 2017.
20. The Childbirth Disability Leave for Mrs. Khyati Mehra to commence on October 24, 2016 through the June 30, 2017.
21. Approve the hiring of Mrs. Jacqueline Sheehy as a part-time (.5) Instructional Aide for the 2016-2017 school year.
22. Travel Requests as follows: [click]

	NAME	CONFERENCE/ SEMINAR	LOCATION	DATE	ESTIMATED COST
a.	Ms. Dawn Delasandro	ASBO conference	Atlantic City	June 8-10, 2016	\$150 plus tolls & mileage plus lodging per GSA rates

23. The 2016 Track Schedule [click]
24. The following Scorers/Timers at \$40 each per session:

Mrs. Syre/Ms. Flynn	May 6
Dr. Sarver/Ms. Adair	May 19
Dr. Sarver/Ms. Adair	May 26
Ms. Flynn/Dr. Sarver	June 7
25. Dorney Poetry Festival for Grades 3-8 (12 students) at the Northern Valley Demarest High School on June 4, 2016.
26. The Project Graduation committee car wash fundraiser for Sunday, May 15, 2016 with a rain date of Sunday, June 5, 2016.

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27. Student Government Day, in Hackensack, NJ, tentative date June 8, 2016

VIII BUSINESS ADMINISTRATOR'S REPORT

We will award contracts for public bid projects: Stem & Gym renovations and custodial service. Also for approval is participation in the joint cooperative pricing system with Hunterdon County Service Commission.

Mrs. Bargisen motioned and Mr. Bargna seconded the motion that Resolutions 1 through 12 be accepted as presented.

Mrs. Bargisens: Yes to all
Mr. Bargna: Yes to all
Mrs. Corday: Yes to all
Mrs. DeGennaro: Yes to all
Mr. McGuire: Yes to all

1. General Fund warrants: May Bill List \$189,722.52 [click]
2. Report of the Board Secretary [click] and Report of the Treasurer [click] for the month ending March 2016; and
Further, that in compliance with NJAC 6A: 23-2.11(c) 4, the Northvale School District Board of Education certifies that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
3. Transfer of funds between budgetary line items for March 2016 in compliance with NJ S-1701 Regulations (10% cap) [click]
4. Summer session tuition payment of 3,100.00 for one (1) student attending Sage Day 5-week summer program beginning June 27 and ending July 29, 2016.
5. Tuition contract in the amount of 55,980 for one (1) student attending Sage Day ten-month special education program for the 2016-17 school year.
6. Tuition contract in the amount of 2,319.66 for one (1) student attending Slice Program Special Classes from April 19, 2016 to June 30, 2016.
7. Renewal of Contract for In School Nursing Services provided by BAYADA Home Healthcare in Hackensack, NJ at a rate of \$52.00/hour on a substitute basis beginning on July 1, 2016 and ending June 30, 2017. [click]
8. RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR THE EVENING AND SUMMER CUSTODIAL SERVICES TO PRITCHARD INDUSTRIES, INC.

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WHEREAS, the Northvale Board of Education (hereinafter referred to as the "Board") solicited bids for Evening and Summer Custodial Services for the Northvale School District (hereinafter referred to as "Custodial Services"); and

WHEREAS, on April 19, 2016, the Board received one (1) bid for Custodial Services from Pritchard Industries, Inc. (hereinafter referred to as "Pritchard"); and

WHEREAS, the bid submitted by Pritchard for Custodial Services is for a total contract amount of \$259,158, with \$126,659 for year one (1) and \$132,499 for year two (2); and

WHEREAS, the bid submitted by Pritchard is responsive in all material respects to the requirements set forth in the bid specifications; and

WHEREAS, it is the Board's desire to award the contract for Custodial Services to Pritchard.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby awards the contract for the Evening and Summer Custodial Services for the Northvale School District to Pritchard Industries, Inc., for a total contract sum of \$259,158.

2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the bid specifications, together with an executed Contract, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Custodial Services. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

9. RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR THE GYM RENOVATION PROJECT TO STONE CREEK, INC. [click]

WHEREAS, the Northvale Board of Education (hereinafter referred to as the "Board") solicited bids for the Gym Renovation at Northvale Public School Project (hereinafter referred to as the "Project"); and

WHEREAS, on April 19, 2016, the Board received two (2) bids for the Project, as reflected in the attached bid tabulation sheet; and

WHEREAS, the lowest responsible bid for this Project was submitted by Stone Creek, Inc. (hereinafter referred to as "Stone Creek"), with a base bid in the amount of \$258,330, together with Alternate No. 1 in the amount of deduct

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(\$90,000), Alternate No. 3 in the amount of \$19,450, and Alternate No. 4 in the amount of \$4,450, for a total contract sum of \$192,230; and

WHEREAS, the bid submitted by Stone Creek is responsive in all material respects and it is the Board's desire to award the contract for the Project to Stone Creek.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby awards the contract for the Gym Renovation at Northvale Public School Project to Stone Creek, Inc., in a total contract sum of \$192,230, presenting a base bid in the amount of \$258,330, together with Alternate No. 1 in the amount of deduct (\$90,000), Alternate No. 3 in the amount of \$19,450, and Alternate No. 4 in the amount of \$4,450.

2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, and an executed Contract, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

10. RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR THE STEM LAB RENOVATION PROJECT TO SALAZAR & ASSOCIATES, INC. [click]

WHEREAS, the Northvale Board of Education (hereinafter referred to as the "Board") solicited bids for the STEM Lab Renovation at Northvale Public School Project (hereinafter referred to as the "Project"); and

WHEREAS, on April 19, 2016, the Board received four (4) bids for the Project, as reflected in the attached bid tabulation sheet; and

WHEREAS, the lowest responsible bid for this Project was submitted by Salazar & Associates, Inc. (hereinafter referred to as "Salazar"), with a base bid in the amount of \$267,000; and

WHEREAS, the bid submitted by Salazar is responsive in all material respects and it is the Board's desire to award the contract for the Project to Salazar.

NOW, THEREFORE, BE IT RESOLVED as follows:

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1. The Board hereby awards the contract for the STEM Lab Renovation at Northvale Public School Project to Salazar & Associates, Inc., in a total contract sum of \$267,000.

2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, and an executed Contract, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

11. RESOLUTION AUTHORIZING NORTHVALE BOARD OF EDUCATION TO ENTER INTO A COOPERATIVE PRICING AGREEMENT [click]

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on May 9 2016 the governing body of the Northvale Board of Education, County of Bergen, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Northvale Board of Education.

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

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This resolution shall take effect immediately upon passage.

- 12. Application for Use of School Buildings submitted by the following organizations:
 - Sign ups for Northvale Recreation Fall Outdoor Soccer season – 6/2/16
 - Northvale Preschool Art Show & Graduation – 6/8/16

IX NEW AND UNFINISHED BUSINESS

No HIB cases

DATES TO REMEMBER

June 21st Last Day of School

June 27th Regular Meeting.....6:30 pm

X COMMENTS FROM THE PUBLIC

NONE

XI AJOURNMENT

Motioned by Mrs. Bargisen and seconded by Mr. Bargna, the meeting adjourned at 6:47 p.m. with all in favor.

Deborah Trainor

Deborah Trainor
Inerim Business Administrator/Board Secretary