

**MEETING OF THE NORTHVALE BOARD OF EDUCATION
NORTHVALE, NEW JERSEY
REGULAR MEETING – MONDAY, MAY 9, 2016
6:00 PM – MEDIA CENTER**

AGENDA

Meeting Regulations

During this regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board with time limits being at the discretion of the President.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long. All such rules shall be monitored by the President unless the majority of the Board present and voting, rule otherwise.

Comments and questions shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require speaker to sit down.

To inspect or obtain a copy of any public record required to be made available under N.J.S.A. 47:1A-1, *Examination and Copies of Public Records*, please contact the Business Administrator, Northvale Board of Education, 441 Tappan Road, Northvale, NJ 07647

Copies of all public meeting agendas are online on the district website:
<http://www.northvaleschool.org>

- I. CALL TO ORDER AND ROLL CALL**

- II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

- III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER**

Adequate notice of this meeting has been emailed to the municipal clerk and the Rockleigh School Business Administrator, and was also published in The Record on January 15, 2016.

IV. APPROVAL OF MINUTES

RESOLVED that the Northvale Public School District Board of Education approve the following Northvale Public School District minutes:

Regular Meeting	April 25, 2016
Executive Session	April 25, 2016

V. COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

VI SUPERINTENDENT'S REPORT

It is the recommendation of the Superintendent that the Board of Education approve:

1. The re-hiring of the following tenured teaching staff members for the 2016-2017 school year:

Mrs. Mary Archer
Mrs. Anne Marie Astudillo
Mrs. Joan Bohan
Ms. Catherine Brajuha
Ms. Erin Clarke
Mrs. Maureen Cooper
Ms. Jessica Dimataris
Ms. Kristen Doramajian
Mrs. Joanne Greco
Mrs. Jeanne Griffin
Mrs. Jennifer Helfman
Mr. David Herndon
Mrs. Geralyn Higgins
Mrs. Kate Heyboer
Mrs. Patty Inglese
Mrs. Nicole Killeen
Mrs. Rebecca Endo
Mr. Ronald Kucheruck
Ms. Jennifer Madonna
Mrs. Patricia Magnani
Mrs. Heather Matos
Mrs. Khyati Mehra
Mrs. Rose Ottomanelli
Mrs. Desirae Parvis

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Mr. Michael Praysner
Ms. Lucia Quarato
Mrs. Jennifer Reeves
Mrs. Danielle (Trujillo) Rumolo
Mrs. Elena Russell
Mrs. Elizabeth Santos
Mrs. Jodi Sardanis
Dr. Michelle Sarver
Mr. Michael Schulman
Mrs. Lauren Syre
Mrs. Sharon Vadovic
Ms. Pia Vanderstreet
Mrs. Michelle Vialonga
Mrs. Alexandra Young

2. The re-hiring of the following non-tenure teaching staff members for the 2016-2017 school year:

Ms. Caitlin Adair
Mrs. Katharine Arena
Mr. Andrew Cole
Ms. Dana Errico
Ms. Emma Flynn
Mrs. Tina Lanciotti
Ms. Jennifer Lopez
Mrs. Victoria Nicolich
Mrs. Gina Scherer
Ms. Nicole Schneider
Ms. Maria Soria

3. The following staff members for movement on the salary guide effective September 1, 2016:

Ms. Kristen Doramajian BA to BA+16
Ms. Erin Clarke BA to BA+16 (pending transcripts from completed courses)
Ms. Nicole Schneider BA to BA+16 (pending transcripts from completed courses)

4. The re-hiring of the following 12-month secretarial staff from July 1, 2016 through June 30, 2017:

Ms. Anne Colthart
Mrs. Nathalie Covo
Mrs. Robin Rudolph
Mrs. Linda Ryan

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5. The re-hiring of Mrs. Kathleen Fitzpatrick, part-time (.5) Guidance Office Clerk for the 2016-2017 school year. (no health benefits)
6. The re-hiring of Mrs. Terese Comer, part-time (.5) Media Center Library Clerk, for the 2016-2017 school year. (no health benefits)
7. The re-hiring of the following one-on-one aides for the 2016-2017 school year:
 - Mrs. Celeste Cohen
 - Mrs. Maria Borges (.5 no health benefits)
 - Mrs. Nicole Buccola (.5 no health benefits)
 - Ms. Claudia Fermano (.5 no health benefits)
8. The re-hiring of the following aides for the 2016-2017 school year:
 - Mrs. Lynn Arcella
 - Mrs. Derise Gluckman
9. The re-hiring of the following para-professionals for morning and lunchroom supervision for the 2016-2017 school year:
 - Mrs. Linda Annunziata (morning 8:00 am – 8:30 am, lunch 11:00 am – 1:30 pm)
 - Ms. Brenda Buck (morning 7:45 am – 8:30 am, lunch 11:00 am 1:30 pm)
10. The re-hiring of Ms. Karen Frigiola as bus aide for July 5, 2016 through July 29, 2016 and for the 2016-2017 school year.
11. Approve Celeste Cohen and Claudia Fermano as bus aides for the 2016-2017 school year.
12. The re-hiring of Mrs. Patricia Kayan, Executive Secretary to the Chief School Administrator, July 1, 2016 through June 30, 2017.
13. The re-hiring of Mrs. Paige Gan, Business Office Administrative Secretary, from July 1, 2016 through June 30, 2017.
14. The re-hiring of Mr. Anthony Coppola, Building and Grounds Supervisor, from July 1, 2016 through June 30, 2017.
15. The re-hiring of Mr. Emmett Dresler, District Technician, from July 1, 2016 through June 30, 2017.

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16. The following extra-curricular and co-curricular stipend positions for the 2016-2017:

Athletic Coordinator	Mrs. Sharon Vadovic
Intramural Coordinator	Mrs. Sharon Vadovic
Basketball Coach (Boys)	Mr. Michael Schulman
Basketball Coach (Girls)	Mr. Michael Schulman
Soccer Coach	Ms. Jessica Dimataris
Volleyball Coach	Mrs. Sharon Vadovic
Track Coach	Mr. Michael Schulman
Baseball Coach	Mr. Ron Kucheruck
Softball Coach	Mrs. Sharon Vadovic
Art Club Supervisor	Mrs. Heather Matos
AM Computer Lab Supervisor	Mrs. Lauren Syre
School Newspaper Advisor	Ms. Caitlin Adair
Literary Magazine Advisor	Ms. Tina Lanciotti
Drama Director (Spring Musical or Play)	Ms. Pia Vanderstreet
Drama Art Designer (Spring Musical or Play)	Mrs. Heather Matos
AM Band Director	Mr. Dave Herndon
AM Choir Director	Ms. Pia Vanderstreet
Yearbook Advisor	Mrs. Lauren Syre
Master Scheduler	Mrs. Lauren Syre
International Club Advisor	Ms. Lucia Quarato
Student Council Co-Advisors	Mrs. Elizabeth Santos Ms. Dana Errico
Student Activities Advisors	Mrs. Sharon Vadovic
National Jr. Honor Society Advisors	Mrs. Vicky Nicolich Ms. Kristen Doramajian Mrs. Gina Scherer Ms. Jennifer Madonna Ms. Emma Flynn
Substitute Caller	Ms. Lisa Kowalski

17. To accept the resignation of Ms. Meagan Mallon, effective June 30, 2016.
18. The Childbirth Disability Leave for Mrs. Kate Heyboer to commence on or about October 5, 2016 and to continue through May 1, 2017. [click]

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19. The Childbirth Disability Leave for Mrs. Katharine Arena to commence on October 15, 2016 through January 23, 2017.
20. The Childbirth Disability Leave for Mrs. Khyati Mehra to commence on October 24, 2016 through the June, 2017.
21. Approve the hiring of Mrs. Jacqueline Sheehy as a part-time (.5) Instructional Aide for the 2016-2017 school year, no benefits)
22. Travel Requests as follows:

	NAME	CONFERENCE/ SEMINAR	LOCATION	DATE	
a.	Ms. Dawn Delasandro	ASBO conference	Atlantic City	June 8-10, 2016	

23. The 2016 Track Schedule
24. The following Scorers/Timers:

Mrs. Syre/Ms. Flynn	May 6
Dr. Sarver/Ms. Adair	May 19
Dr. Sarver/Ms. Adair	May 26
Ms. Flynn/Dr. Sarver	June 7
25. Dorney Poetry Festival for Grades 3-8 (12 students) at the Northern Valley Demarest High School on June 4, 2016.
26. The Project Graduation committee car wash fundraiser for Sunday, May 15, 2016 with a rain date of Sunday, June 5, 2016.
27. Student Government Day, in Hackensack, NJ, tentative date June 8, 2016

VII REPORT OF SCHOOL BUSINESS ADMINISTRATOR

It is the recommendation of the Business Administrator that the Board of Education approve the following:

1. General Fund warrants: May Bill List \$189,722.52
2. Report of the Board Secretary [click] and Report of the Treasurer for the month ending March 2016; and
Further, that in compliance with NJAC 6A: 23-2.11(c) 4, the Northvale School District Board of Education certifies that no major account or fund has been

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over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Transfer of funds between budgetary line items for March 2016 in compliance with NJ S-1701 Regulations (10% cap)
4. Summer session tuition payment of 3,100.00 for one (1) student attending Sage Day 5-week summer program beginning June 27 and ending July 29, 2016.
5. Tuition payment of 55,980 for one (1) student attending Sage Day ten-month special education program for the 2016-17 school year.
6. Tuition payment of 2,319.66 for one (1) student attending Slice Program Special Classes from April 19, 2016 to June 30, 2016.
7. Renewal of Contract for In School Nursing Services provided by BAYADA Home Healthcare in Hackensack, NJ at a rate of \$52.00/hour on a substitute basis beginning on July 1, 2016 and ending June 30, 2017.
8. RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR THE EVENING AND SUMMER CUSTODIAL SERVICES TO PRITCHARD INDUSTRIES, INC.

WHEREAS, the Northvale Board of Education (hereinafter referred to as the "Board") solicited bids for Evening and Summer Custodial Services for the Northvale School District (hereinafter referred to as "Custodial Services"); and

WHEREAS, on April 19, 2016, the Board received one (1) bid for Custodial Services from Pritchard Industries, Inc. (hereinafter referred to as "Pritchard"); and

WHEREAS, the bid submitted by Pritchard for Custodial Services is for a total contract amount of \$259,158, with \$126,659 for year one (1) and \$132,499 for year two (2); and

WHEREAS, the bid submitted by Pritchard is responsive in all material respects to the requirements set forth in the bid specifications; and

WHEREAS, it is the Board's desire to award the contract for Custodial Services to Pritchard.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby awards the contract for the Evening and Summer Custodial Services for the Northvale School District to Pritchard Industries, Inc., for a total contract sum of \$259,158.
2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as

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required in the bid specifications, together with an executed Contract, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Custodial Services. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

9. RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR THE GYM RENOVATION PROJECT TO STONE CREEK, INC.

WHEREAS, the Northvale Board of Education (hereinafter referred to as the “Board”) solicited bids for the Gym Renovation at Northvale Public School Project (hereinafter referred to as the “Project”); and

WHEREAS, on April 19, 2016, the Board received two (2) bids for the Project, as reflected in the attached bid tabulation sheet; and

WHEREAS, the lowest responsible bid for this Project was submitted by Stone Creek, Inc. (hereinafter referred to as “Stone Creek”), with a base bid in the amount of \$258,330, together with Alternate No. 1 in the amount of deduct (\$90,000), Alternate No. 3 in the amount of \$19,450, and Alternate No. 4 in the amount of \$4,450, for a total contract sum of \$192,230; and

WHEREAS, the bid submitted by Stone Creek is responsive in all material respects and it is the Board’s desire to award the contract for the Project to Stone Creek.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby awards the contract for the Gym Renovation at Northvale Public School Project to Stone Creek, Inc., in a total contract sum of \$192,230, presenting a base bid in the amount of \$258,330, together with Alternate No. 1 in the amount of deduct (\$90,000), Alternate No. 3 in the amount of \$19,450, and Alternate No. 4 in the amount of \$4,450.

2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, and an executed Contract, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to

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execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

10. RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR THE STEM LAB RENOVATION PROJECT TO SALAZAR & ASSOCIATES, INC. [click]

WHEREAS, the Northvale Board of Education (hereinafter referred to as the “Board”) solicited bids for the STEM Lab Renovation at Northvale Public School Project (hereinafter referred to as the “Project”); and

WHEREAS, on April 19, 2016, the Board received four (4) bids for the Project, as reflected in the attached bid tabulation sheet; and

WHEREAS, the lowest responsible bid for this Project was submitted by Salazar & Associates, Inc. (hereinafter referred to as “Salazar”), with a base bid in the amount of \$267,000; and

WHEREAS, the bid submitted by Salazar is responsive in all material respects and it is the Board’s desire to award the contract for the Project to Salazar.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby awards the contract for the STEM Lab Renovation at Northvale Public School Project to Salazar & Associates, Inc., in a total contract sum of \$267,000.

2. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, and an executed Contract, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

11. RESOLUTION AUTHORIZING NORTHVALE BOARD OF EDUCATION TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the “Lead Agency ” has offered voluntary

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participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on May 9 2016 the governing body of the Northvale Board of Education, County of Bergen, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Northvale Board of Education.

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

- 12. Application for Use of School Buildings submitted by the following organizations:
 - Sign ups for Northvale Recreation Fall Outdoor Soccer season – 6/2/16
 - Northvale Preschool Art Show & Graduation – 6/8/16

VIII NEW AND UNFINISHED BUSINESS

DATES TO REMEMBER

June 21st Last Day of School

June 27th Regular Meeting.....6:30 pm

IX COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

X EXECUTIVE SESSION

XI ADJOURNMENT