

**MEETING OF THE NORTHVALE BOARD OF EDUCATION
NORTHVALE, NEW JERSEY
REGULAR MEETING/PUBLIC BUDGET HEARING – MONDAY, APRIL 24, 2017
6:30 PM – MEDIA CENTER**

AGENDA

Meeting Regulations

During this regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board with time limits being at the discretion of the President.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long. All such rules shall be monitored by the President unless the majority of the Board present and voting, rule otherwise.

Comments and questions shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require speaker to sit down.

To inspect or obtain a copy of any public record required to be made available under N.J.S.A. 47:1A-1, *Examination and Copies of Public Records*, please contact the Business Administrator, Northvale Board of Education, 441 Tappan Road, Northvale, NJ 07647

Copies of all public meeting agendas are online on the district website:
<http://www.northvaleschool.org>

I. CALL TO ORDER AND ROLL CALL

II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER

Adequate notice of this meeting has been emailed to the municipal clerk and the Rockleigh School Business Administrator, and was also published in The Record on January 21, 2017.

IV. APPROVAL OF MINUTES

RESOLVED that the Northvale Public School District Board of Education approve the following Northvale Public School District minutes:

Regular Meeting	January 23, 2017
Executive Session	January 23, 2017
Regular Meeting	March 13, 2017
Executive Session	March 13, 2017

V. COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

VI. PRESENTATION OF 2017/2018 BUDGET

VII. SUPERINTENDENT’S REPORT

It is the recommendation of the Superintendent that the Board of Education approve:

1. Ms. Melissa Pesce, First Grade Maternity Leave Replacement Teacher effective September 1, 2017 through January 10, 2018, at BA/step1.
2. The Childbirth Disability Leave for Mrs. Gina Scherer to commence on September 1, 2017 and continue through September 30, 2017. Unpaid Family Leave to begin October 1, 2017 and to continue through December 31, 2017, returning on January January 2, 2018.
3. The revised 2016-2017 school District calendar to reflect the last day of school as June 22, 2017 due to three (3) snow days used. Previous date was June 21, 2017.
4. The following school trips:
 - a. Grade 3 trip to Maritime Aquarium, Norwalk, Ct
 - b. Grade 4 trip to Franklin Mineral Mine, Franklin, NJ
 - c. Grade 4 trip DeWint House Museum walking Tour, Tappan, NY

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5. Student Council dance on May 5, 2017 in the Gymnasium.
6. The 8th grade Swim Club Trip to Pascack Valley Swim Club.
7. The 8th grade Dinner Dance at the Rockleigh Country Club on Thursday, June 15, 2017 from 7:00 – 10:00 P.M.
8. Project Graduation 2017 Car Wash fundraiser:

 Sunday, May 21 - 11:00 A.M. – 3:00 P.M.
 Sunday, June 4 - 11:00 A.M. – 3:00 P.M.
9. The 2017 Track schedule.
10. The following Mandated Special Education new and revised policies and regulations for Second Reading.

Policies

- P 2460 Special Education
P 2467 Surrogate Parents and Foster Parents

Regulations

- R 2460 Special Education
R 2460.1 Special Education – Location, Identification & Referral
R 2460.8 Special Education – Free & Appropriate Public Education
R 2460.9 Special Education – Transition from Early Intervention Programs to
 Preschool Programs
R 2460.15 Special Education – In-Service Training Needs for Professional &
 Paraprofessional Staff

R 2460.16 Special Education – Instructional Material to Blind or Print-Disabled
 Students

11. The Board of Education Policies and Procedures for Eligibility Under Part B of the IDEA Statement of Assurance (SOA) for 2016-2017
12. Alison Porto to be added to the 2017 Substitute List (pending completed paperwork).

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13. The following new and revised policies and regulations for First Reading.

Policies

P 4111	Creating Positions
P 4112	Abolishing a Position
P 4130	Assignment and Transfer
P 4140	Termination
P 4145	Layoffs
P 4150	Discipline
P 4152	Withholding an Increment
P 4160	Physical Examination
P 4161	Examination for Cause
P 4212	Attendance
P 4214	Staff Dress and Grooming
P 4215	Code of Ethics
P 4218	Substance Abuse
P 4230	Outside Activities
P 4233	Political Activities
P 4352	Sexual Harassment
P 4360	Support Staff Member Tenure
P 4425	Work Related Disability Pay
P 6141	Tax Revenues
P 6150	Tuition Income
P 6160	Grants from Private Sources
P 6210	Fiscal Planning
P 6230	Budget Hearing
P 6340	Multiple Year Contracts
P 6440	Cooperative Purchasing
P 6450	Choice of Vendor
P 6520	Payroll Deductions
P 6640	Cafeteria Fund
P 6700	Investments
P 7101	Educational Adequacy of Capital Projects
P 7102	Site Selection and Acquisition
P 7103	Selection of Architects and Engineers
P 7130	School Closing
P 7230	Gifts, Grants and Donations
P 7243	Supervision of Construction
P 7250	School and Facility Names
P 7432	Eye Protection
P 7433	Hazardous Substances
P 7436	Drug Free Workplace
P 7442	Moneys in School Buildings
P 7480	Motor Vehicles on School Property
P 7513	Recreational Use of Playgrounds
P 7520	Loan of School Equipment
P 8468.1	School Clearance Following Crisis Situation

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Regulations

R 4150	Discipline
R 4160	Physical Examination
R 4218	Substance Abuse
R 4230	Outside Activities
R 4233	Political Activities
R 6160	Grants from Private Sources
R 6340	Multiple Year Contracts
R 7230	Gifts, Grants and Donations

14. To abolish the following policies and regulations:

Policies

P 4211	Attendance
P 6146	State/Federal Funds
P 6231	Adoption of Budget
P 6480	Purchase of Food Supplies
P 7460	Energy Conservation

Regulations

R 7432	Eye Protection Practices
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15. The following Fire and Security Drills.

Fire Drill - March 23

Security Drills – March 26 (Lockdown)

April 17 (Non-Fire Evacuation)

VIII. BUSINESS ADMINISTRATOR’S REPORT

It is the recommendation of the Business Administrator that the Board of Education approve the following:

1. Approval of the 2017-2018 School District Budget

BE IT RESOLVED, the Board of Education of Northvale hereby approves the following budget for the 2017-2018 school year;

BE IT FURTHER RESOLVED, that the 2017-2018 school year budget includes the use of the health care cost adjustment in the amount of \$55,558; and

BE IT FURTHER RESOLVED, included in budget line 620, Budgeted Withdrawal from Capital Reserve – Excess Costs & Other Capital Projects is \$488,000 that is for other capital projects: costs to complete an electrical upgrade to the school district. The total costs of the electrical upgrade project is \$523,000 which represent expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the core curriculum content standards.

BE IT FURTHER RESOLVED, in accordance with N.J.A.C. 6A:23A-10.3(b)1, that the 2017-2018 school year budget includes the use of Banked Cap in the amount of \$26,892 to offset the loss of tuition receivable; and

BE IT FURTHER RESOLVED, the needs identified in the use of Banked Cap must be completed by the end of the budget year and will not be deferred or incrementally completed over a longer period of time; and

BE IT FURTHER RESOLVED, the General Fund tax levy of \$8,934,952 is approved to support General Current Expenses and \$467,138 is approved to support Repayment of Debt for the ensuing school year 2017-2018; and

NOW, THEREFORE BE IT RESOLVED, that the total budget for the ensuing school year 2017-2018 is \$11,361,184, which includes Special Revenue and Debt Service as follows:

	Budget	Local Tax Levy
General Expense (Fund 10)	\$ 10,739,851	\$ 8,934,952
Special Revenue (Fund 20)	\$ 103,910	N/A
Debt Service (Fund 40)	\$ 517,423	\$ 467,138
Totals	\$ 11,361,184	\$ 9,402,090

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2. General Fund warrants:

April 24 Bill List	\$ 139,397.21
March 31 In-Office checks	\$ 558,416.75
March 31 Payroll	\$ 241,203.43
April 15 Payroll	\$ 250,972.03

Milk Fund Warrant: Cream-O-Land Dairies \$ 1,275.88

3. Report of the Board Secretary and Report of the Treasurer for the month ending February 2017; and

Further, that in compliance with NJAC 6A: 23-2.11(c) 4, the Northvale School District Board of Education certifies that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. Transfer of funds between budgetary line items for March 2017 in compliance with NJ S-1701 Regulations. (10% cap)

5. Pursuant to PL 2015, Chapter 47 the Northvale Board of Education intends to renew or award the contracts as listed on the attachment for the 2017-2018 school year. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.

6. Whereas, N.J.S. 18A:18A-5e permits a board of education to award a contract after the board of education has solicited and received at least three quotations for materials, supplies or equipment for which a State contract has been issued and the lowest responsible quote is at least 10% less than the price the board would be charged under the State contract, and

Whereas, the Northvale Board of Education has received 3 quotes for Fujitsu split air conditioning systems to be installed in five locations in the Northvale Public School, and

Whereas, the state contractor, George S. Hall Inc. provided a quote of \$68,601.82 under state contract number T1372 / 15-X-23228 88696, and

Whereas, Aspen Heating and Air Conditioning Corp., a local vendor, provided a quote of \$52,900 for identical materials, and

Whereas, the price quoted from Aspen Heating and Air Conditioning Corp. is 11% less than the price quoted from George S. Hall Inc.,

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Now therefore be it resolved, the Northvale Board of Education approves the purchase of five air conditioning units to be installed by Aspen Heating and Air Conditioning Corp at a price of \$52,900, under Public School Contract Law 18A:18A-5e, exceptions to requirement for advertising.

- 7. Renewal of Contract for In School Nursing Services provided by BAYADA Home Healthcare in Hackensack, NJ at a rate of \$54.00/hour on a substitute basis beginning on July 1, 2017 through June 30, 2017.
- 8. Joint Purchasing Agreement for Extraordinary Services between the Region V Council for Special Education/River Edge Board of Education and the Northvale School District for the 2017-2018 school year.
- 9. Accept the donation of \$1,550.00 from Northvale Recreation Soccer Program to help offset the cost to the district for repairs made to the North Field.
- 10. Post Travel Reports submitted pursuant to P.L. 2007, c. 53 travel requirements N.J.S.A 18A: 12-33.

Anthony Coppola
 Leslie Fisbein
 Nadine McGrath

- 11. Applications for Use of School Buildings submitted by the following organizations:
 - PTO Painting Party Fundraiser for a Northvale Family – May 9, 2017

IX. NEW AND UNFINISHED BUSINESS

DATES TO REMEMBER

May 15, 2017 Regular Meeting.....6:30 pm

X. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

XI. ADJOURN TO EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act and the Northvale Board of Education policy reserve the right within the constraints of state law to sit in executive session; and

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WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it

RESOLVED, that the Northvale Board of Education adjourn into executive session for the following reasons: Personnel matters

XII. ADJOURNMENT