

**NORTHVALE BOARD OF EDUCATION  
NORTHVALE, NJ 07647**

Minutes of the Regular Meeting held on Monday, February 29, 2016

**I. CALL TO ORDER AND ROLL CALL**

Mr. Joseph McGuire called the meeting to order at 5:30 P.M.

Present:                Mrs. Johanna Bargisen (left 7:20 pm)  
                              Mr. Robert Bargna (arrived 6:35 pm)  
                              Mrs. Jamie Corday  
                              Mrs. Peg DeGennaro  
                              Mr. Joseph McGuire

Absent:                 None

Also present:         Mr. Michael Pinajian, Superintendent  
                              Mrs. Dianne Smith, Principal  
                              Ms. Deborah Trainor, Interim Business Administrator

**II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

Mr. Joseph McGuire led all those present in a salute to the flag.

**III. PUBLIC ANNOUNCEMENT BY BUSINESS ADMINISTRATOR**

Adjourned to Closed Session at 5:35 pm for personnel and interviews.

Reconvened to Open Session at 6:30 pm

Presentation by Joe DiCara & Rodney Watkins Architects on Stem/Science Lab & Gym Renovation Proposal

**IV. APPROVAL OF MINUTES**

On a motion by Mrs. Corday and seconded by Mr. Bargna, the Northvale Board of Education approved the following Northvale Public School District minutes:

Regular meeting	January 25, 2016
Executive Session	January 25, 2016

IN FAVOR: Mr. Bargna, Mrs. Corday, Mrs. DeGennaro and Mr. McGuire

OPPOSED: None

**V. COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY**

None

**VI. SUPERINTENDENT’S REPORT**

Music Program to be congratulated for their holiday performances.  
Mrs. Smith and Mrs. Griffin presented the results of the PARCC Assessment.

Mr. Bargna motioned and Mrs. DeGennaro seconded the motion that Resolutions 1 through 13 be accepted as presented.

**Mr. Bargna:** Yes to all  
**Mrs. Corday:** Yes to all  
**Mrs. DeGennaro:** Yes to all  
**Mr. McGuire:** Yes to all

1. The following Affirmative Action Team for the Comprehensive Equity Plan.

Mrs. Dianne Smith	Affirmative Action Officer
Mr. Michael Pinajian	Superintendent
Ms. Deborah Trainor	Interim Business Administer
Ms. Lucia Quarato	Teacher

2. A shared service agreement with the Norwood Board of Education whereas each District will be responsible for .5 of Social Worker’s contract. Norwood and Northvale will each pay 50% of Social Worker’s salary and health benefit costs and Northvale will pay up to 5 days of summer pay.
3. To accept, with regret, the resignation of Mrs. Marianna Duffy for the purpose of retirement, effective June 30, 2016.
4. The Childbirth Disability Leave for Mrs. Alexandra Young to commence on June 1, 2016 and to continue through the 2016-2017 school year returning on September 1, 2017 for the 2017-2018 school year.
5. The Childbirth Disability Leave for Mrs. Desirae Parvis to commence on September 1, 2016 and returning January 3, 2017.
6. The following Bylaw, Policies and Regulation for First Reading.

Bylaw  
B0161 Call Adjournment, and Cancellation

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Policies

- P1523 Comprehensive Equity Plan
- P1530 Equal Employment Opportunities
- P1550 Affirmative Action Program for Employment & Contract Practices
- P2416 Programs for Pregnant Pupils
- P3322 Staff Members use of Personal Cellular Telephones/  
Other Communication Devices
- P4322 Staff Member's Use of Personal Cellular Telephones/  
Other Communication Devices
- P5701 Plagiarism
- P5751 Sexual Harassment
- P5752 Marital Status and Pregnancy

Regulations

- R1530 Equal Employment Opportunity Complaint Procedure
- R1550 Affirmative Action Program for Employment
- R5751 Sexual Harassment of Pupils

- 7. The Northvale ESEA Accountability Action Plan – 2015 Participation Rate and the Northvale ESEA Accountability Action Plan Assurances - Participation Rate [click]
- 8. Travel Requests as follows: [click]

	NAME	CONFERENCE/ SEMINAR	LOCATION	DATE	ESTIMATED COST
a.	Mrs. Leslie Fishbein	Region V – Interregional Workshop	Oradell, NJ	2/26/16	N/A
		Bergen County Special Services Conference	Paramus	3/18/16	N/A

- 9. The following people to be added to our 2015-2016 substitute list.

Mrs. Kathleen Fitzpatrick  
 Mrs. Linda Weissenborn  
 Ms. Danielle Palmay  
 Mr. Edward Rosini (pending completed paperwork)

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- 10. Ms. Grace Rossi, an Eastwick College student, for 48 hours of Occupational Therapy observation with Mrs. Diana Hunt, OT beginning March 7 through April 29, 2016.
- 11. Ms. Sarah Harty, a Wilkes University Graduate student, for 15 hours of ESL observation with Mrs. Rebecca Endo, ESL teacher, begins March 1 through April 29, 2016.

12. The following school trips:

Mrs. Magnani's and Ms. Errico's class to Lowes Home Store  
Second grade students to Newark Museum  
Kindergarten students to Flat Rock Brook Nature Center, Englewood

13. The following Fire and Security Drills.

Fire Drill: Feb. 25

Security Drill:

Jan 29, 2016 Active Shooter Elementary Evacuation to Gym/  
Middle School Lockdown

Feb. 22, 2016 Active Shooter Middle School Evacuation to APR/  
Elementary School Lockdown

**VII BUSINESS ADMINISTRATOR'S REPORT**

Mr. Bargna motioned and Mrs. DeGennaro seconded the motion that Resolutions 1 through 10 be accepted as presented.

**Mr. Bargna:** Yes to all  
**Mrs. Corday:** Yes to all  
**Mrs. DeGennaro:** Yes to all  
**Mr. McGuire:** Yes to all

1. General Fund warrants:	February Bill List	\$288,245.05
	February Payroll	\$483,852.12

Milk Fund Warrant:	Cream-O-Land Dairies	\$ 1,316.05
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2. Report of the Board Secretary and Report of the Treasurer for the month ending December 2015; and  
Further, that in compliance with NJAC 6A: 23-2.11(c) 4, the Northvale School District Board of Education certifies that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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3. Transfer of funds between budgetary line items for December 2015 in compliance with NJ S-1701 Regulations (10% cap)
4. RESOLUTION: MEMBERSHIP IN THE NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP

WHEREAS, a number of Boards of Education in Bergen County have joined together to form a Joint Insurance GROUP as permitted by N.J. Title 18A-.18B and;

WHEREAS, said GROUP was approved effective July 1, 1985 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance GROUP contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a GROUP, and;

WHEREAS, the Board of Education of Northvale has determined that membership in the NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP is in the best interest of the District;

NOW THEREFORE, be it resolved that the Board of Education of Northvale does hereby agree to renew membership in the NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2016 to June 30, 2019.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the GROUP as are required by the Group's Bylaws and to deliver the same to the Executive Director.

5. RESOLUTION: STEM LAB RENOVATION & FACILITY UPGRADES

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Whereas, The Board of Education of Northvale in the County of Bergen, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of

STEM LAB RENOVATION &  
FACILITY UPGRADES AT PUBLIC SCHOOL

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE NORTHVALE IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval. This project is designated "Other Capital" and the Board is not seeking state funding.

Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 5. This resolution shall take effect immediately.

6. WHEREAS, N.J.A.C. 6A: 23A-2.13(d) 6 provides that a district Board of Education may, at any time without commissioner approval, appropriate surplus generated

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from state revenue, such as Extraordinary Aid and Non-Public Transportation Aid that has been excluded from the excess surplus calculation in the prior year,

NOW THEREFORE IT BE RESOLVED, that the remaining balance of the FY 2015 Extraordinary Aid in the amount \$135,703 and Transportation Aid in the amount of \$2,555 be appropriated in the 2016 budget.

- 7. 2016-2017 Budget Development Schedule
- 8. Renewal of contract with Educational Data Services for the 2016-2017 school year at an annual fee of \$2,160.00
- 9. Anthony Coppola attending the Annual Expo/Conference on March 14 and 15, 2016 at Harrah’s Resort in Atlantic City, NJ
- 10. Post Travel Reports submitted pursuant to P.L. 2007, c.53 travel requirements N.J.S.A 18A: 12-33. [click]

**VIII NEW AND UNFINISHED BUSINESS**

No HIB investigation  
Mike Small serves as Borough Council Liaison to BOE

DATE TO REMEMBER

March 14, 2016 Regular Meeting.....6:30 pm

**IX COMMENTS FROM THE PUBLIC**

Mrs. DeGennaro thanked staff for supporting Casino Night

**X AJOURNMENT**

Motioned by Mr. Bargna and seconded by Mrs. DeGennaro, the meeting was adjourned to executive session at 7:30 p.m. with all in favor.

**Deborah Trainor**

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Deborah Trainor  
Interim Business Administrator/Board Secretary