

**MEETING OF THE NORTHVALE BOARD OF EDUCATION
NORTHVALE, NEW JERSEY
REGULAR MEETING – MONDAY, FEBRUARY 27, 2017
6:30 PM – MEDIA CENTER**

AGENDA

Meeting Regulations

During this regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board with time limits being at the discretion of the President.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long. All such rules shall be monitored by the President unless the majority of the Board present and voting, rule otherwise.

Comments and questions shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require speaker to sit down.

To inspect or obtain a copy of any public record required to be made available under N.J.S.A. 47:1A-1, *Examination and Copies of Public Records*, please contact the Business Administrator, Northvale Board of Education, 441 Tappan Road, Northvale, NJ 07647

Copies of all public meeting agendas are online on the district website:
<http://www.northvaleschool.org>

- I. CALL TO ORDER AND ROLL CALL**
- II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**
- III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER**

Adequate notice of this meeting has been emailed to the municipal clerk and the Rockleigh School Business Administrator, and was also published in The Record on January 21, 2017.

- IV. ADJOURN TO EXECUTIVE SESSION**

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WHEREAS, the Open Public Meeting Act and the Northvale Board of Education policy reserve the right within the constraints of state law to sit in executive session; and

WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it

RESOLVED, that the Northvale Board of Education adjourn into executive session for the following reasons: Personnel

V. APPROVAL OF MINUTES

RESOLVED that the Northvale Public School District Board of Education approve the following Northvale Public School District minutes:

Reorganization Meeting	January 9, 2017
Regular Meeting	January 23, 2017
Executive Sessions	January 9, 2017 January 23, 2017

VI. COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

VII. SUPERINTENDENT’S REPORT

It is the recommendation of the Superintendent that the Board of Education approve:

1. Mr. Andrew Cole to be added as a chaperone for the Seventh Grade Philadelphia Trip, at a cost of \$170.00 for the trip.
2. Zumba Mania, a NEA Scholarship event scheduled for Wednesday, April 26, 2017 in the Gymnasium.

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3. The following Project Graduation Class of 2017 fundraisers:

Applebees on March 2, 2017
Pinot's Palette - TBD
Mooyah Dining on March 16
Bake Sale * March 17 & 18
* Evening of May 18

4. First Grade trip to Theatreworks – Tarrytown Music Hall.

5. The following revised policies and regulations for Second Reading

Policy

P 1100 District Organization
P1120 Management Team
P 1220 Employment of Superintendent
P 1230 Superintendent Duties
P 1240 Evaluation of Superintendent
P 1310 Duties of School Business Administrator
P 1320 Duties of School Business Administrator/Board Secretary
P 1330 Evaluation of School Business Administrator
P 1331 Evaluation of the Board Secretary
P 1540 Administrator's Code of Ethics

Regulation

R 1240 Evaluation of Superintendent
R 1330 Evaluation of School Business Administrator
R 1550 Affirmative Action Program

6. The following new and revised policies and regulations for First Reading.

Policy

P 2210 Curriculum Development
P 2220 Adoption of Courses
P 2230 Course Guides
P 2270 Religion in the Schools
P 2310 Student Grouping
P 2240 Controversial Issues
P 2330 Homework
P 2360 Use of Technology
P 2415.30 Title 1-Educational Stability for Children in Foster Care
P 2416 Programs for Pregnant Students
P 2417 Student Intervention and Referral Services
P 2418 Section 504 of the Rehabilitation act of 1973 - Students
P 2432 School Sponsored Publications

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- P 2466 Needless Public Labeling of Students with Disabilities
- P 2481 Home or Out of School Instruction for a General Education Student for Reasons Other than a Temporary or Chronic Health Condition
- P 2520 Instructional Supplies
- P 2530 Resource Materials
- P 2622.1 Needs Assessment of Individual Students
- P 2622.2 Testing

Regulation

- R 2330 Homework
- R 2417 Student Intervention and Referral Services
- R 2418 Section 504 of the Rehabilitation act of 1973 - Students
- R 2422.1 Substance Abuse Education
- R 2432 School Sponsored Publications
- R 2481 Home or Out of School Instruction for a General Education Student for Reasons Other than a Temporary or Chronic Health Condition
- R 2530 Resource Materials

7. The following policies and regulations to be Abolished.

Abolish

- P 2131 Educational Goals
- P 2426 Study Skills
- P 2427 Information Processing Skills
- P 2428 Career Education
- P 2622.3 Portfolios
- P 2362 Library/Learning Resource Center
- P 2424 Music/Art
- R 2460.5 Special Education-Participation in Statewide Testing

8. Travel Requests as follows

NAME	CONFERENCE/ SEMINAR	LOCATION	DATE	ESTIMATED COST
Ms. Jennifer Madonna	TMI Education Workshop	Ramapo College of NJ, Mahwah	March 10	\$150.00 plus mileage.
Ms. Dawn Delasandro	Annual ASBO Conference	Borgata Atlantic City	June 7- 9, 2017	\$275 plus tolls, mileage and lodging per GSA rates

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9. The Northvale 2016 ESEA Accountability Action Plan - Participation Rate and the Northvale 2016 ESEA Accountability Action Plan Assurances – Participation Rate.
10. The following to be added to our 2016-2017 substitute list:
Jennifer Staropoli
Joseph Voto, pending paperwork
Andrew Wepner, pending paperwork
11. The following Drills
Fire Drill:
January 30, 2017

Security Drill:
February 13, 2017 – Active Shooter

VIII. BUSINESS ADMINISTRATOR’S REPORT

It is the recommendation of the Business Administrator that the Board of Education approve the following:

1. General Fund warrants:

February Bill List	\$	141,242.10
January 31, 2017 Payroll	\$	234,799.53
February 15, 2017 Payroll	\$	289,487.75
January Hand Check Register	\$	17,045.73

Milk Fund Warrant: Cream-O-Land Dairies \$ 1,013.09

2. Report of the Board Secretary and Report of the Treasurer for the month ending December 2016; and
Further, that in compliance with NJAC 6A: 23-2.11(c) 4, the Northvale School District Board of Education certifies that no major account or fund has been over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
3. Transfer of funds between budgetary line items for January 2017 in compliance with NJ S-1701 Regulations. (10% cap)
4. Reschedule the March Preliminary Budget Hearing/Regular Board meeting from Monday, March 20, 2017 to Monday, March 13, 2017 to accommodate budgetary deadlines. The meeting time and location will remain as 6:30 p.m. in the Media Center.

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5. Tuition contract of \$22,042 for one (1) student attending the TIP Program effective January 23, 2017 through June 30, 2017.
6. Accept the donation of \$1,500 from the Northern Valley Soccer Club to help offset the cost to the district for repairs made to the North Field.
7. Appoint Dawn Delasandro, School Business Administrator, as Temporary Purchasing Agent without a QPA retroactive to July 1, 2016, the date of vacancy, through June 30, 2017 with a bid threshold amount of \$40,000, the maximum allowed, as per Local Finance Notices 2011-15, and 2011-16.
8. Renewal of contract with Educational Data Services for the 2017-2018 school year at an annual fee of \$2,160.
9. Renewal of contract with Phoenix Advisors LLC as Continuing Disclosure Agent for the 2017-2018 school year at an annual fee of \$850.
10. Post Travel Report submitted pursuant to P.L. 2007, c.53 travel requirements N.J.S.A 18A: 12-33 from:
Mrs. Nadine McGrath
Mrs. Rose Zara

11. RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR THE ELECTRICAL UPGRADE PROJECT TO TSUJ CORP.

WHEREAS, the Northvale Board of Education (“the Board”) advertised for bids for the Electrical Upgrades Project (“Project”); and

WHEREAS, on February 22, 2017, the Board received bids for the Project; and

WHEREAS, the purported lowest bid for this Project was submitted by Manor II Electric Inc. (“Manor”) with a base bid in the amount of \$253,546; and

WHEREAS, on February 22, 2017, Manor advised the Board that it made an error in its bid submission for the Project and, therefore, requested to be permitted to withdraw its bid; and

WHEREAS, the Architect has determined that it is in the best interest of the Board to allow Manor to withdraw its bid; and

WHEREAS, it is the Board’s desire to permit Manor to withdraw its bid; and

WHEREAS, the next lowest bid was submitted by TSJU Corp. (“TSJU”) with a base bid in the amount of \$333,677, together with Alternate No. 1, in the amount of \$14,800, for a total contract sum of \$348,477; and

WHEREAS, the bid submitted by TSUJ is responsive in all material respects and it is

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the Board's desire to award the contract for the Project to TSUJ.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby permits Manor to withdraw its bid for the Project due to an error in its bid calculation.

BE IT FURTHER RESOLVED that the Board awards the contract for the Project to TSUJ in a total contract sum of \$348,477.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the Project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

IX. NEW AND UNFINISHED BUSINESS

DATES TO REMEMBER

March Preliminary Budget Hearing/Regular Board March 13, 2017.....6:30 pm

X. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

XI. ADJOURNMENT