

**MEETING OF THE NORTHVALE BOARD OF EDUCATION
NORTHVALE, NEW JERSEY
REGULAR MEETING – MONDAY, DECEMBER 12, 2016
6:30 PM – MEDIA CENTER**

AGENDA

Meeting Regulations

During this regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board with time limits being at the discretion of the President.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long. All such rules shall be monitored by the President unless the majority of the Board present and voting, rule otherwise.

Comments and questions shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require speaker to sit down.

To inspect or obtain a copy of any public record required to be made available under N.J.S.A. 47:1A-1, *Examination and Copies of Public Records*, please contact the Business Administrator, Northvale Board of Education, 441 Tappan Road, Northvale, NJ 07647

Copies of all public meeting agendas are online on the district website:
<http://www.northvaleschool.org>

- I. CALL TO ORDER AND ROLL CALL**

- II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

- III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER**

Adequate notice of this meeting has been emailed to the municipal clerk and the Rockleigh School Business Administrator, and was also published in The Record on January 15, 2016.

IV. ADJOURN TO EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act and the Northvale Board of Education policy reserve the right within the constraints of state law to sit in executive session; and

WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it

RESOLVED, that the Northvale Board of Education adjourn into executive session for personnel, potential contracts and legal issues.

V. APPROVAL OF MINUTES

RESOLVED that the Northvale Public School District Board of Education approve the following Northvale Public School District minutes:

Regular Meeting	November 14, 2016
Executive Session	November 14, 2016

VI. COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

VII. SUPERINTENDENT’S REPORT

It is the recommendation of the Superintendent that the Board of Education approve:

1. Medical Leave of Absence (approximately 6 weeks) for Mrs. Michelle Vialonga beginning December 5, 2016.
2. Geryl Greenberg as medical leave replacement from December 5, 2016 through December 31, 2016. Melissa Pesce as medical leave replacement from January 3, 2017 through January 13, 2017.
3. Retroactively from December 1, 2016, an increase in the substitute rate for short-term assignments. First five (5) consecutive days at a rate of \$85 per/day. \$95 per/day for the balance of the short-term assignment (for no more than a total of 20 days per assignment).

REGULAR MEETING DECEMBER 12, 2016

- The following to be added to our 2016-2017 substitute list (pending completed paperwork).

Melissa Pesce
 Cynthia Loud
 James Roh
 Joseph Zacco
 Christopher Visconi

- Mr. Andrew Cole as Debate Club Advisor for the 2016-2017 school year.
- The District's continuing use of the Marshall Evaluation Instrument. The Marshall Evaluation Instrument will be used in such a way that it meets or exceeds all regulatory requirements regarding the observations and evaluations of staff.
- The PTO Enrichment Program to begin February 27, 2017 through April 20, 2017 will include the following vendors/classes:

Mad Science
 Fashion Camp
 Cooking
 iPiggiBank
 Music
 Chess
 Acting Up
 Art
 Fitness
 Technology

- Trips for grades 5 through grades 8 to the Northvale American Legion Hall for the Northvale Centennial Museum.
- Travel Requests as follows:

	NAME	CONFERENCE/ SEMINAR	LOCATION	DATE	ESTIMATED COST
	Leslie Fishbein	IEP Development: LRE	East Orange, NJ	12/14/16	Mileage & Tolls

REGULAR MEETING DECEMBER 12, 2016

10. The following Policy for Second Reading

Policy

7522 School District Provided Technology Devices to Staff Members

11. The following Drills.

Security Drill:

11/28/16 – Active Shooter/Evacuation Drill.

Fire Drill: 12/6/16

VIII. BUSINESS ADMINISTRATOR’S REPORT

It is the recommendation of the Business Administrator that the Board of Education approve the following:

1. General Fund warrants:

October Bills Adjustment	\$(4,530.04)
December Check Register	\$325,219.79
December Payroll	\$511,798.06

Milk Fund Warrant: Cream-O-Land Dairies \$898.10

2. Report of the Board Secretary and Report of the Treasurer for the month ending October 2016; and
Further, that in compliance with NJAC 6A: 23-2.11(c) 4, the Northvale School District Board of Education certifies that no major account or fund has been over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
3. Transfer of funds between budgetary line items for November 2016 in compliance with NJ S-1701 Regulations. (10% cap)
4. Accept and submit the Corrective Action Plan of the 2015-2016 Annual Audit to the County Superintendent of Schools.
5. Final Payment Application #6 from Salazar & Associates, Inc. in the amount of \$9,893.59 for work completed to date with the Stem Lab Renovation as per the recommendation of the architect, DiCara Rubino Architects.
6. Appointment of the Board Secretary as temporary chairman of the Annual Reorganization Meeting on January 9, 2017.

REGULAR MEETING DECEMBER 12, 2016

7. Write off of outstanding checks and bank reconciliation adjustments as follows:

Fund 11 General

<u>Date</u>	<u>Payee</u>	<u>Check Number</u>	<u>Amount</u>
7/30/2014	School Specialty	101	1,513.46
7/30/2014	School Specialty	102	289.95
3/15/2015	Suzanne Eiken	4241	20.00
6/30/2015	NVRHS	4527	4,015.07
6/30/2015	Petty Cash Fund	4548	25.00
12/1/2014	Miscellaneous Adj.	N/A	272.35
8/31/2015	Miscellaneous Adj.	N/A	(225.00)
Total increase to General Fund – per books			\$5,910.83

Fund 30 Capital

<u>Date</u>	<u>Payee</u>	<u>Check Number</u>	<u>Amount</u>
6/30/2015	Miscellaneous Adj.	N/A	\$2,297.00
Total increase to Capital Fund – per books			\$2,297.00

8. Applications for Use of School Buildings submitted by the following organizations:

- ✚ Northvale PTO Spring Fling.....3/31/17
- ✚ After-School Enrichment Program.....2/27 – 4/5/17

IX. NEW AND UNFINISHED BUSINESS

DATES TO REMEMBER

Holiday Recess – December 25, 2016 – January 2, 2017 – School Closed
 Reorganization Meeting/ Regular Meeting – January 9, 2017.....6:30 pm

X. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to five minutes, according to the Northvale Public School District Board of Education Bylaw #0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

XI. ADJOURNMENT