

**NORTHVALE BOARD OF EDUCATION  
NORTHVALE, NJ 07647**

Minutes of the Regular Meeting held on Monday, November 14, 2016

**I. CALL TO ORDER AND ROLL CALL**

Mr. Joseph McGuire called the meeting to order at 6:30 P.M.

Present:                Mr. Robert Bargna  
                             Mrs. Peg DeGennaro  
                             Mrs. Jamie Corday (departed at 8:06)  
                             Mr. Joseph McGuire

Absent:                 Mrs. Johanna Bargisen

Also present:         Mr. Michael Pinajian, Superintendent  
                             Mrs. Dianne Smith, Principal  
                             Ms. Dawn Delasandro, Business Administrator

**II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

Mr. Joseph McGuire led all those present in a salute to the flag.

**III. PUBLIC ANNOUNCEMENT BY BOARD PRESIDENT**

Adequate notice of this meeting has been emailed to the municipal clerk and the Rockleigh School Business Administrator, and was also published in The Record on January 15, 2016.

**IV. ADJOURN TO EXECUTIVE SESSION**

The Board has determined it will enter into Executive Session for the following reasons: Potential contract.

It was moved by Mr. Bargna, seconded by Mrs. DeGennaro and unanimously approved by those present to enter the Executive Session at 6:31 PM.

It was moved by Mr. Bargna, seconded by Mrs. DeGennaro and unanimously approved by those present to reopen the Regular Meeting to the public at 6:42 P.M.

**V. APPROVAL OF MINUTES**

On a motion by Mr. Bargna, seconded by Mrs. DeGennaro, the Northvale Board of Education approved the following Northvale Public School District minutes:

Regular Meeting	October 17, 2016
Executive Session	October 17, 2016

IN FAVOR: Mr. Bargna, Mrs. Corday, Mrs. DeGennaro and Mr. McGuire  
OPPOSED: None

**VI. COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY**

None

**VII. SUPERINTENDENT’S REPORT**

Mr. Pinajian introduced Rodney Watkins of DiCara Rubino who updated the public on the status of the district air conditioning and electrical upgrade projects. A member of the public commented the district should look into the “Direct Install” program offered by Sustainable New Jersey.

Mr. Pinajian stated on the agenda for approval is the retirement of Paige Gan. He expressed that she has been a huge asset to Northvale School and will be missed. President McGuire commented Paige is a fantastic individual who is very much appreciated by the board and we wish her the best.

Mr. Bargna motioned and Mrs. DeGenarro seconded the motion that Resolutions 1 through 11 be accepted as presented.

<b>Mr. Bargna:</b>	Yes to all
<b>Mrs. Corday:</b>	Yes to all
<b>Mrs. DeGennaro:</b>	Yes to all
<b>Mr. McGuire:</b>	Yes to all

It is the recommendation of the Superintendent that the Board of Education approve:

1. To accept, with regret, the resignation of Mrs. Paige Gan for the purpose of retirement, effective January 1, 2017.
2. To approve Mrs. Kathleen Fitzpatrick for the position of Assistant Secretary to the Business Administrator/Payroll and Benefits, effective November 15, though December 31, 2016 and Secretary to the Business Administrator/Payroll and Benefits from January 1, 2017 through June 30, 2017.

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3. Mrs. Jeanne Griffin, coordinator for “Homework Helpers”, one (1) hour a week after school from the week of December 5 through the week of April 3 for a total of 16 weeks.
4. Mrs. Sharon Vadovic as Athletic Scheduler. (\$875.00 per year to be paid by all seven sending districts.)
5. The National Junior Honor Advisor Society stipend \$32.00/hr. (same as class coverage.)
6. December 1 at 7:00 pm, Northvale Tree Lighting Ceremony – selected band and chorus students performing at Borough Hall.
7. December 14 – Senior Center Holiday Party (McGuire Senior Center) – selected band and chorus students performing from 11:00 am until 1:00 pm.
8. December 21 – Grades 7 & 8 to NVOT for the Holiday Concert performance.
9. The Basketball schedules for the 2016-2017 season.
10. The following Policy for First Reading

Policy

7522            School District Provided Technology Devices to Staff Members

11. The following Security Drills.

Fire Drill:    November 4

Security drill: October 24 – Bomb Threat Evacuation off of school grounds.

Bus Evacuation Drill: October 28

**VIII. BUSINESS ADMINISTRATOR’S REPORT**

Ms. Delasandro explained on the agenda for approval are the last of the change orders for the gym and STEAM lab projects, all of which are credits in our favor. Also for approval is a resolution to take steps to proceed with the electrical upgrade project. Ms. Delasandro explained we are approving the district CAFR so that it can be submitted by the deadline but the auditor could not attend this evening’s meeting. He will be present at the December meeting. Lastly, there is a change to Resolution # 11 to change baseball to basketball.

Mr. Bargna motioned and Mrs. DeGenarro seconded the motion that Resolutions 1 through 12 be accepted as presented with the amendment to #11

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**Mr. Bargna:** Yes to all  
**Mrs. Corday:** Yes to all  
**Mrs. DeGennaro:** Yes to all  
**Mr. McGuire:** Yes to all

1. General Fund warrants:

November Check Register	\$316,253.15
November Payroll	\$521,168.89

Milk Fund Warrant:	Cream-O-Land Dairies	\$962.77
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2. Report of the Board Secretary and Report of the Treasurer for the month ending September 2016; and

Further, that in compliance with NJAC 6A: 23-2.11(c) 4, the Northvale School District Board of Education certifies that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Transfer of funds between budgetary line items for October 2016 in compliance with NJ S-1701 Regulations (10% cap)

4. Change Order GC-03 from Stone Creek in the amount of \$12,577.47, a credit for unused balance of allowance #1 (Gym Renovation) as per the recommendation of the architect, DiCara Rubino Architects.

5. Change Order GC-04 from Salazar & Associates, Inc. in the amount of \$8,719.22, a credit for reduced scope of work (STEM Lab Renovation) as per the recommendation of the architect, DiCara Rubino Architects.

6. Change Order GC-05 from Salazar & Associates in the amount of \$5,864.83, a credit for unused balance of allowance #1 (STEM Lab Renovation) as per the recommendation of the architect, DiCara Rubino Architects.

7. Whereas, The Board of Education of Northvale in the County of Bergen, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

**ELECTRICAL UPGRADE**

**AT NORTHVALE PUBLIC SCHOOL**

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE NORTHVALE IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A: 26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans

prepared in connection with the Project and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval. This project is designated “Other Capital” and the Board is not seeking state funding.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.




Section 4. This resolution shall take effect immediately.

**8. PURCHASE OF CD FOR THE CLASS 2025**

WHEREAS, the Northvale Parent Teachers Organization (PTO) wishes to open a certificate of deposit in the amount of \$1,000.00 for the Class of 2025; and,

WHEREAS, the Northvale Parent Teachers Organization (PTO) requested that the Northvale Board of Education oversee this financial transaction; and,

NOW THEREFORE BE IT RESOLVED, that the Northvale Board of Education authorize the school business administrator to open a certificate of deposit at PNC Bank located in Northvale, New Jersey and to act as the designated agent overseeing all transactions for Class of 2025 Certificate of Deposit.

9. Accept 2015-2016 Comprehensive Annual Financial Report and Auditor’s Management Report prepared by Lerch, Vinci and Higgins, LLP, Fair Lawn, NJ
10. Accept the results of lead testing reports dated 8/12/16, 9/19/16 and 10/11/16, which indicate all drinking water lead levels are within the Environmental Protection Agency allowable range.
11. Applications for Use of School Buildings submitted by the following organizations:
  -  Stocking Stuffing for GS.....12/7/16
  -  Northvale Recreation Indoor Soccer.....11/14/16 – 4/7/17
  -  Northvale Recreation Basketball.....11/14/16 – 4/7/17
12. Post Travel Reports submitted pursuant to P.L. 2007, c.53 travel requirements N.J.S.A 18A: 12-33.

**IX. NEW AND UNFINISHED BUSINESS**

No HIB case this period

DATES TO REMEMBER

Thanksgiving – November 24 & 25, 2016 – School Closed

Regular Meeting – December 12, 2016.....6:30 pm

**X. COMMENTS FROM THE PUBLIC**

A member of the public commented there is poison ivy near the small playground area.

Ms. Torres commented there should be an increase to recess time and staff should not withhold recess time as a punishment. She suggested having recess time first, then lunch. She cited Bill S1144, pending legislature, that would require a minimum of 20 minutes per day for recess.

Mr. Pinajian responded that we have started to dismiss to recess individual students rather than entire tables as a way to minimize withholding recess as a punishment. He explained that currently there is little we can do to increase recess time as the staff’s contract provides a half-hour duty free lunch, leaving fifteen minutes for recess. He further explained that the student’s safety is more important than the extra few minutes. We have between 4 and 7 teachers present during recess time.

There was additional discussion regarding recess time versus instructional time. President McGuire expressed that there was a push from about ten years ago to extend the day and instruction time. Now things are moving towards more free time. He explained we would consider comments and see what can be done within our contractual constraints. Mr. Pinajian commented the classroom today is very different from what it was historically, with students being much more mobile and participating in hands-on learning.

After additional discussion, Mr. Pinajian stated we can’t reverse lunch and recess time now but we can review in January for next year, following consultation with all administrators. We also may be able to pilot this program first.

Mike Small of the Borough Centennial Committee requested the board to reconsider allowing all grades to attend the Northvale Historic Museum instead of only the higher grades.

**XI. ADJOURN TO EXECUTIVE SESSION**

Motioned by Mr. Bargna and seconded by Mrs. DeGenarro, the Regular Meeting was adjourned at 7:30 P.M. with all in favor

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Dawn Delasandro  
Business Administrator/Board Secretary