

**NORTHVALE BOARD OF EDUCATION  
NORTHVALE, NJ 07647**

Minutes of the Regular Meeting held on Monday, October 17, 2016

**I. CALL TO ORDER AND ROLL CALL**

Mr. Joseph McGuire called the meeting to order at 6:00 P.M.

Present:               Mrs. Johanna Bargisen  
                              Mr. Robert Bargna  
                              Mrs. Peg DeGennaro  
                              Mrs. Jamie Corday  
                              Mr. Joseph McGuire

Absent:                 None

Also present:         Mr. Michael Pinajian, Superintendent  
                              Mrs. Dianne Smith, Principal  
                              Ms. Dawn Delasandro, Business Administrator

**II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

Mr. Joseph McGuire led all those present in a salute to the flag.

**III. PUBLIC ANNOUNCEMENT BY BOARD PRESIDENT**

Adequate notice of this meeting has been emailed to the municipal clerk and the Rockleigh School Business Administrator, and was also published in The Record on January 15, 2016.

**IV. ADJOURN TO EXECUTIVE SESSION**

The Board has determined it will enter into Executive Session for the following reasons: Potential contract.

It was moved by Mr. Bargna, seconded by Mrs. Bargisen and unanimously approved by those present to enter the Executive Session at 6:02 PM.

It was moved by Mrs. Bargisen, seconded by Mrs. Corday and unanimously approved by those present to reopen the Regular Meeting to the public at 6:30 P.M.

**V. APPROVAL OF MINUTES**

On a motion by Mrs. Bargisen and seconded by Mrs. Corday, the Northvale Board of Education approved the following Northvale Public School District minutes:

Regular Meeting	September 19, 2016
Executive Session	September 19, 2016

IN FAVOR: Mrs. Bargisen, Mrs. Corday, Mrs. DeGennaro and Mr. McGuire

OPPOSED: None

ABSTAINED: Mr. Bagan

**VI. COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY**

None

**VII. BOARD PRESIDENT’S REPORT**

President McGuire thanked everyone who participated in the Centennial Celebration the previous weekend. He thanked the Student Council for their part in the salute to the flag and all those who wrote essays that are being placed in the time capsule.

**VIII. SUPERINTENDENT’S REPORT**

Mr. Pinajian introduced members of the Student Council and the coordinating teachers, Ms. Santos and Ms. Errico. The students introduced themselves and presented to the board the recent activities with which they have been involved, including the Week of Respect and fundraisers.

Mr. Pinajian introduced Rodney Watkins of DiCara Rubino Architects. Mr. Watkins presented to the board and public the current state of air conditioning in the district and the options to install air conditioning in each instructional space. He explained that at present we have 14 classrooms with air conditioning and 28 that do not. Our current electrical system, which is 800 amp, would only allow for 8 additional classrooms to be air conditioned. Our options include replacing all current unit ventilators to units which can heat and cool or to install smaller air conditioners. Each option would require a rooftop condenser. In his professional opinion, Mr. Watkins recommends replacing the roof prior to installation of rooftop condensers. Replacing the roof would cost upwards of \$2 million with a 25 year warranty. Whichever option we choose, we would first need to complete the electrical upgrade which is estimated to cost about \$600,000.

In response to a question from Mr. Pinajian, Mr. Watkins explained that his firm cannot legally assist us with installation of window/wall units, as these are against state code. Additionally, the windows in the middle school are not able to hold a

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unit. We would therefore need to replace the windows or cut a hold into the brick exterior wall.

President McGuire opened the meeting to public comment limited to air-conditioning only. Many of the public in attendance commented. These comments included suggestions to install solar panels, to ask PTO to assist with costs and to install fans in the meantime. The public also asked for a timeline of when to expect the rooms to be air-conditioned. Mayor Piehler offered to work with the town's grant writer to obtain funds. President McGuire wrapped up the discussion explaining we will obtain more information including all options and costs, and would have this information for the November meeting.

Mr. Pinajian announced Jeanne Griffin, Guidance Counselor, would now present the district's PARCC scores. Ms. Griffin presented the scores which highlighted that the majority of our students achieved Level 4 or better (Meeting or Exceeding Expectations) in English and Math. Ms. McGrath, Supervisor of Curriculum and Instruction, spoke about the student achievement plans, new teacher programs and our STEAM curriculum.

Mr. Pinajian discussed his report and explained that the replacements for Speech and School Psychologist are up for approval. We will be contracting with Region V for the services. Also for approval is the Student Council Dance. Resolution No. 9 will be tabled for further research and discussion.

Mrs. Bargisen motioned and Mr. Bargna seconded the motion that Resolutions 1 through 12 be accepted as presented except Resolution 9.

<b>Mrs. Bargisen:</b>	Yes to all
<b>Mr. Bargan:</b>	Yes to all
<b>Mrs. Corday:</b>	Yes to all
<b>Mrs. DeGennaro:</b>	Yes to all
<b>Mr. McGuire:</b>	Yes to all

1. Retroactively maternity leave replacement, Mrs. Christine Higgins (Speech & Language Therapist), from Region V Special Services, beginning October 4, 2016 through June 30, 2017. Five (5) days per week.
2. Retroactively maternity leave replacement, Coleen Mullen (School Psychologist), from Region V Special Services, beginning October 5, 2016 through January 1, 2017. Two (2) or Three (3) days per week.
3. The Nursing Plan for the 2016-2017 school year.
4. The NJ Quality of Single Accountability Continuum (QSAC) Statement of Assurance for the 2016-2017 school year.

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5. Medical Leave of Absence for Erin Clarke from October 29, 2016 through November 27, 2016.
6. The following trips:
  - a. SDL Program trips
  - b. Eighth Grade – Orientation at NVOT
7. The Northvale Student Council Dance on November 4, 2016 in the Gymnasium.
8. Travel Requests as follows:

	NAME	CONFERENCE/ SEMINAR	LOCATION	DATE	ESTIMATED COST
a.	Anthony Coppolla	Asbestos & Maintenance Refresher Course	Ocean, NJ	11/1/16	\$135.00 plus tolls & mileage
b.	Emmett Dresler	Atlantic’s Technology Open House (Crypto Ransomware, Backup Disaster Recovery)	Bloomfield, NJ	10/19/16	tolls & mileage

9. The following Policy for First Reading (TABLED)  
Policy  
 7522            School District Provided Technology Devices to Staff Members
10. Camiryn Belen, a St. Thomas Aquinas College student, for 100 observation hours with Mrs. Geralyn Higgins and Mr. Ron Kucheruck, beginning October 19, 2016.
11. Mrs. Jaclyn Green and Ms. Stephanie Droste to be added to our 2016-2017 substitute list. (pending completed paperwork)
12. The following Security Drill.
 

Fire Drill:        9/13/2016  
 Security drill: 9/20/2016 – Non Fire Evacuation Drill  
 Fire Drill:        10/10/2016

**IX. BUSINESS ADMINISTRATOR’S REPORT**

Ms. Delasandro stated we have additional payment applications and change orders from the two summer projects. Also up for approval is the Comprehensive Maintenance Plan. There is an addendum item for the final payment application for the vestibule doors.

Mrs. Bargisen motioned and Mrs. Corday seconded the motion that Resolutions 1 through 12 be accepted as presented.

**Mrs. Bargisen:** Yes to all  
**Mr. Bargan:** Yes to all  
**Mrs. Corday:** Yes to all  
**Mrs. DeGennaro:** Yes to all  
**Mr. McGuire:** Yes to all

1. General Fund warrants:	July Hand Check	\$10,165
	October Check Register	\$700,338.39
	October Payroll	\$518,371.16

Milk Fund Warrant:	Cream-O-Land Dairies	\$967.56
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2. Report of the Board Secretary and Report of the Treasurer for the month ending August 2016; and  
 Further, that in compliance with NJAC 6A: 23-2.11(c) 4, the Northvale School District Board of Education certifies that no major account or fund has been over-expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
3. Transfer of funds between budgetary line items for September 2016 in compliance with NJ S-1701 Regulations (10% cap)
4. Payment Application #3 from Stone Creek, Inc. in the amount of \$37,525.00 for work completed to date with the Gym Renovation as per the recommendation of the architect, DiCara Rubino Architects.
5. Payment Application #5 from Salazar & Associates, Inc. in the amount of \$34,927.70 for work completed to date with the Stem Lab Renovation as per the recommendation of the architect, DiCara Rubino Architects.
6. Change Order GC-03 from Salazar & Associates in the amount of \$2,841.95, a credit not to install wall fabric as per the recommendation of the architect, DiCara Rubino Architects

**7. COMPREHENSIVE MAINTENANCE PLAN**


WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities for the various school facilities of the Northvale Public School District are consistent with the requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Northvale Public School District hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Northvale School District in compliance with Department of Education requirements.

- 8. Contract with Capital One Bank for use of a remote deposit scanner at a fee of .05 per check due to the closures of nearby Capital One branch locations.
- 9. Agreement with Asbury Park Information Technology Center for creation of “exit files” of our budget and payroll data and provide data to our new budget and payroll software provider at a cost of \$2,000.
- 10. Applications for Use of School Buildings submitted by the following organizations:

 Summer Camp – Northvale Recreation.....7/3/16 – 8/4/16

- 11. Post Travel Report submitted pursuant to P.L. 2007, c.53 travel requirements N.J.S.A 18A: 12-33.

**ADDENDUM**

- 12. Payment Application #2 (Final) from C&M Doors in the amount of \$2,335.00 for work completed on the Security Vestibule Doors project as per the recommendation of the architect, DiCara Rubino Architects.

**X. NEW AND UNFINISHED BUSINESS**

No HIB case this period

**DATES TO REMEMBER**

Teacher Convention November 10 & 11, 2016 – School Closed

Regular Meeting – November 14, 2016.....6:30 pm

Thanksgiving – November 24 & 25, 2016 – School Closed

**XI. COMMENTS FROM THE PUBLIC**

None

**XII. ADJOURN TO EXECUTIVE SESSION**

Motioned by Mr. Bargan and seconded by Mrs. Bargisen, the Regular Meeting was adjourned at 8:18 P.M. with all in favor

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Dawn Delasandro  
Business Administrator/Board Secretary