

# **NORTHVALE BOARD OF EDUCATION**

## **Minutes - Regular Meeting January 23, 2017**

### **I. CALL TO ORDER AND ROLL CALL**

Mr. McGuire, Board President, called the meeting to order at 6:30 P.M.

Present: Mr. Robert Bargna  
Mrs. Margaret Peg DeGennaro  
Mr. Joseph McGuire

Absent: Mrs. Johanna Bargisen  
Mrs. Jamie Corday

Also Present: Mr. Michael Pinajian, Superintendent  
Mrs. Dianne Smith, Principal  
Ms. Dawn Delasandro, School Business Administrator

### **II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

Mr. Joseph McGuire led all those present in a salute to the flag.

### **III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER**

Adequate notice of this meeting has been provided to the municipal clerk and the Rockleigh School Business Administrator, and was also published in The Record on January 21, 2017.

### **IV. ADJOURN TO EXECUTIVE SESSION**

It was moved by Mr. Bargna, seconded by Mrs. DeGennaro and unanimously approved by those present to enter the Executive Session at 6:36 P.M.

WHEREAS, the Open Public Meeting Act and the Northvale Board of Education policy reserve the right within the constraints of state law to sit in executive session; and

WHEREAS, there now exists a need for this board to meet in an executive session; now, therefore, be it

RESOLVED, that the Northvale Board of Education adjourn into executive session for the following reasons: Personnel.

It was moved by Mr. Bargna and seconded by Mrs. DeGennaro and unanimously approved by those present to reopen the Regular Meeting to the public at 6:43 P.M.

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**V. APPROVAL OF MINUTES**

On a motion by Mr. Bargna, seconded by Mrs. DeGennaro, the Northvale Board of Education approved the following Northvale Public School District minutes:

Regular Meeting	December 12, 2016
Executive Session	December 12, 2016

**VI. COMMENTS FROM THE PUBLIC – AGENDA ITEMS ONLY**

None

**VII. SUPERINTENDENT’S REPORT**

Mr. Pinajian reviewed the items on his agenda, which included a request by our School Psychologist to extend her family leave by about 2 weeks. The 2017/2018 District Calendar is ready to be approved. The policies for first reading have been updated and passed by the Policy Committee. There is one item on an addendum to approve the hiring of a new Part-Time Guidance Counselor. He also asked for a write-in resolution to accept the HIB Self-Assessment and 6-month score. He asked for a motion to approve resolutions 1 – 13.

Mr. Bargna motioned and Mrs. DeGennaro seconded the motion that Resolutions 1 through 13 be accepted as presented.

Mr. Bargna:	Yes to all
Mrs. DeGennaro	Yes to all
Mr. McGuire	Yes to all

1. Mrs. Katharine Arena’s Family Leave return from original date of January 23, 2017 to return February 1, 2017.
2. The 2017-2018 District School Calendar
3. The following staff as chaperones for the following trips:

Philadelphia

Mrs. Sharon Vadovic  
Mrs. Elizabeth Santos  
Ms. Emma Flynn  
Ms. Samantha Rudick  
Mrs. Patricia Magnani  
Mrs. Joan Bohan

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Washington, D.C.

Mrs. Sharon Vadovic  
 Mrs. Joan Bohan  
 Ms. Jennifer Madonna  
 Mrs. Rose Ottomanelli  
 Mrs. Gina Scherer  
 Mrs. Dianne Smith  
 Mr. Andrew Cole  
 Mrs. Lauren Syre

4. Travel Requests as follows:

NAME	CONFERENCE / SEMINAR	LOCATION	DATE	ESTIMATED COST
Mrs. Nadine McGrath	NJIDA	Clark, NJ	2/4/17	\$75 Reg. plus miles & tolls
Mrs. Joan Bohan	School Nurse Seminar	West Orange, NJ	3/1/17	\$245 Reg. plus miles & tolls
Mr. Anthony Coppola	NJ School Building & Grounds Annual Expo & Conf.	Atlantic City, NJ	3/13 & 14	\$200 Reg, \$83.66 Hotel plus meals & mileage/tolls
Mrs. Leslie Fishbein	Helping the Struggling Learner	Ramapo College, Mahwah	3/13	\$105 Reg plus miles & tolls
Mrs. Nadine McGrath	NJSHA Conference	Garwood, NJ	3/24	\$180 Member Reg. plus miles & Tolls
Mrs. Rose Zara	NJSHA Conference	Garwood, NJ	3/24	\$205 Non-Mem. Reg. plus miles & Tolls

5. The 2017 Baseball and Softball schedules.

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6. The Northvale 8<sup>th</sup> grade Valley Dance for Friday, January 27, 2017 in the gymnasium from 7 to 10 pm.
7. The following school trips:  
Grade 2 - Newark Museum - 5-18-17  
Grades 3-8 Dorney Poetry in NV Demarest – 6-5-17
8. The following revised policies and regulations for First Reading.  
Policy  
P 1100 District Organization  
P 1120 Management Team  
P 1220 Employment of Superintendent  
P 1230 Superintendent Duties  
P 1240 Evaluation of Superintendent  
P 1310 Duties of School Business Administrator  
P 1320 Duties of School Business Administrator/Board Secretary  
P 1330 Evaluation of School Business Administrator  
P 1331 Evaluation of the Board Secretary  
P 1540 Administrator's Code of Ethics  
  
Regulation  
R 1240 Evaluation of Superintendent  
R 1330 Evaluation of School Business Administrator  
R 1550 Affirmative Action Program
9. The following policies to be abolished.  
Abolish  
P 1501 Administrative Positions  
P 1522 School Level Planning
10. The following people to be added to the 2016-2017 substitute (pending completed paperwork)  
Samantha Goldin  
Kathleen Kuerzi
11. The following Drills  
Security Drill:  
1-12-17 Lockdown
12. Ms. Katherine Dodds for the position of part-time (.57) Guidance Counselor, beginning February 1, 2017 through June 30, 2017. (MA step/1)

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13. Accept the HIB Self-Assessment and 6-month score.

**VIII. BUSINESS ADMINISTRATOR'S REPORT**

Ms. Delasandro provided the board with a summary of the items included on the agenda. Final payment is being made to Stone Creek for the gymnasium renovation and the final project cost came in about \$18,000 under the original bid amount. Also up for approval are two additional out-of-district tuition contracts, for students whom we could not meet their needs. In observation of School Board Recognition Month, there is a resolution acknowledging such and Ms. Delasandro thanked the board members for all their hard work and dedication. On the addendum, Resolution # 8 has been revised to include an additional building usage request from the PTO. She asked for a motion to approve resolutions 1-9.

Mrs. Bargna motioned and Mrs. DeGennaro seconded the motion that Resolutions 1 through 9 be accepted as presented.

Mr. Bargna:	Yes to all
Mrs. DeGennaro:	Yes to all
Mr. McGuire:	Yes to all

1. General Fund warrants:

	December Check Register	\$ 350,733.32
	December Payroll	\$ 261,105.46
Milk Fund Warrant:	Cream-O-Land Dairies	\$ 1,145.97

2. Report of the Board Secretary and Report of the Treasurer for the month ending November 2016; and  
Further, that in compliance with NJAC 6A: 23-2.11(c) 4, the Northvale School District Board of Education certifies that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
3. Transfer of funds between budgetary line items for December 2016 in compliance with NJ S-1701 Regulations. (10% cap)
4. Final Payment Application #4 from Stone Creek, Inc. in the amount of \$13,042.63 for Gymnasium Renovation as per the recommendation of the architect, DiCara Rubino Architects.

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5. Tuition contract for \$30,076.00 for one (1) student attending TIP Program from November 21, 2016 to June 30, 2017.
6. Tuition contract for \$39,524.16 for one (1) student attending Valley Program from January 3, 2017 to June 30, 2017.
7. Post Travel Report submitted pursuant to P.L. 2007, c.53 travel requirements N.J.S.A 18A: 12-33.
8. Applications for Use of School Buildings submitted by the following organizations:
  - Girls Recreation Volley Ball Clinic.....3/25/17 – 5-20-17
  - PTO Roots and Shoots Club Youth Community Action & Learning Program of the Jane Goodall Institute .....Jan. 27, Feb 10, Mar. 10, Mar 24, Apr 7, Apr 21, May 19, June 2, Jun 16
9. WHEREAS, The New Jersey School Boards Association has declared January 2017 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Northvale Board of Education is one of more than 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Northvale Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

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WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Northvale Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2017 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Northvale Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

**IX. NEW AND UNFINISHED BUSINESS**

Mr. Pinajian expressed there was a recent student conflict issue which was determined not to be a HIB incident.

DATES TO REMEMBER

Winter Recess February 20 – 24 – School Closed

Regular Meeting – February 27 , 2017.....6:30 pm

**X. COMMENTS FROM THE PUBLIC**

None

**XI. ADJOURNMENT**

Motioned by Mr. Bargna and seconded by Mrs. DeGennaro, the Regular Meeting was adjourned at 6:53 P.M. with all in favor

Dawn Delasandro  
Business Administrator/Board Secretary